



**SOUTH HILL TOWN COUNCIL
REGULAR MEETING AGENDA
TUESDAY, OCTOBER 13, 2026, 7:00 PM**

Temporary Location: 111 E. Danville Street ~ South Hill, VA 23970

Phone: (434) 447-3191 ~ Fax: (434) 447-5064

<https://www.southhillva.org/> ~ southhill@southhillva.org

Note: This meeting will be held in person and will **not** be livestreamed.

- ☒ Please remember sign ups for Citizens to Address Council are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.
- ☒ Please silence all cell phones while Council is in session.

- I. Opening
 - A. Welcome, Invocation, and Pledge of Allegiance
 - B. Call to Order
 - C. Roll Call
- II. Approval of Agenda – October 13, 2026
- III. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
- IV. Public Hearings
 - A. Resolution: Dominion Energy Deed of Easement Agreement – Keli Reekes
 - B. Ordinance: Inoperable Vehicles Code Amendments - Keli Reekes
 - C. Resolution: Voluntary Boundary Line Adjustment Agreement – Keli Reekes
- V. Administrative Reports
 - A. Consent Agenda *All consent agenda items are considered routine by Town Council and will be acted upon by one motion (move to approve the consent agenda). There will be no separate discussion of these items unless a Council member requests an item be removed or considered separately.*
 - 1. Minutes
 - a. September 14, 2026 Regular Meeting
 - 2. Monthly Financial Report
 - B. Items for Approval *Items for approval are individual items to be considered by Town Council and to be acted upon by individual motions. There will be separate discussion of these items.*
 - 1. Town Manager Report
 - a. East Pine Lane Utility Relocation Bid Award
 - b. Schedule Public Hearing: Appropriate Bond Proceeds
 - c. Ratify Prequalification Process
 - d. Chamber of Commerce Street Closure Request
 - e. Drought Update
 - C. Reports to Accept as Presented *All reports are considered informational to Town Council and require no action (move to accept the reports as presented). There will be no separate discussion of these items unless a Council member requests an item be removed for discussion separately.*
 - 1. Police Report
 - 2. Fire Department Report
 - 3. Municipal Services Report
 - 4. Parks, Facilities, and Grounds Report
 - a. Facilities Reservation Calendar
 - 5. Code Compliance Report

- a. Monthly Report
- b. Dilapidated Properties
- 6. Business Development Report
- 7. Human Resources Report

VI. Other Business

- A. Country Lane/Hwy 58 Intersection Project Update

VII. Adjournment

This agenda is subject to change at the discretion of the South Hill Town Council.

CURRENT OFFICIALS

Council Members

The Honorable Mike Moody, Mayor
Randy Crocker
Jenifer Freeman-Hite
Delores Luster
Michael Smith

Gavin Honeycutt, Vice Mayor
Lillie Feggins-Boone
Ashley C. Hardee
Carl L. Sasser, Jr.

Staff

Keli Reekes, Town Manager
Leanne Patrick Feather, Clerk of Council
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Clerk prior to meetings. These copies will be provided to Town Council members and staff.
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Public Hearings

South Hill Town Council Meeting
October 13, 2026

- A. Resolution: Dominion Energy Deed of Easement Agreement
- B. Ordinance: Inoperable Vehicles Code Amendments
- C. Resolution: Voluntary Boundary Line Adjustment Agreement

PUBLIC HEARING

Deed of Easement Agreement

A Notice of Public Hearing was published in the last two editions of the local newspaper to inform interested parties that Town Council will hear comments on a proposed underground easement across a portion of Parcel Record Number 31505 from the Town of South Hill as grantor to Dominion Energy as grantee. The proposed easement will allow the installation of underground facilities and the removal of overhead electric lines, and further allow Dominion Energy to access power lines and equipment for installation, maintenance and repair.

Open Public Hearing

Close Public Hearing

Recommended Motions:

I move to adopt the resolution approving a deed of easement agreement with Dominion Energy.

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENTION
OF THE TOWN COUNCIL OF THE TOWN OF SOUTH HILL, VIRGINIA TO
CONSIDER A DEED OF EASEMENT AGREEMENT**

Pursuant to the authority provided by § 15.2-1800 of the Code of Virginia and amendments thereto, notice is hereby given to all interested persons that the Town Council of the Town of South Hill, Virginia, will hold a public hearing to receive comments on a proposed underground easement from the Town of South Hill as grantor to Dominion Energy as grantee at a regular meeting of Town Council of the Town to be held on Tuesday, October 13, 2026 at 7:00 p.m., or as soon thereafter as the matter may be called on the agenda. The meeting will be held at the Town Council meeting room in the temporary South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970. The proposed easement will allow Dominion Energy to move forward with the installation of underground facilities and the removal of overhead electric lines. The underground easement will cross land owned by the Town of South Hill and identified as Parcel Record Number 31505.

Interested persons may appear at such time and place and present their views whether orally or in writing or submit written comments prior to the hearing. The Town Council may set time limits on speakers and other rules and procedures for the conduct of this public hearing. At the conclusion of the public hearing, or at a subsequent meeting of Town Council, Town Council may adopt a resolution approving such easement.

A copy of the proposed easement and development agreement are available at, and may be obtained by contacting Town Manager Keli Reekes, at 434-447-3191 or at 111 E. Danville Street, South Hill, Virginia 23970, Monday through Friday, 8:30 a.m. to 5:00 p.m.



Right of Way Agreement

THIS RIGHT OF WAY AGREEMENT, is made and entered into as of this _____ day of _____, _____, by and between THE TOWN OF SOUTH HILL ("**GRANTOR**") and VIRGINIA ELECTRIC AND POWER COMPANY, a Virginia public service corporation, doing business in Virginia as Dominion Energy Virginia, with its principal office in Richmond, Virginia ("**GRANTEE**").

WITNESSETH:

1. That for and in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, **GRANTOR** grants and conveys unto **GRANTEE**, its successors and assigns, the perpetual right, privilege and exclusive easement over, under, through, upon, above and across the property described herein, for the purpose of transmitting and distributing electric power by one or more circuits; for its own internal telephone and other internal communication purposes directly related to or incidental to the generation, distribution, and transmission of electricity; for fiber optic cables, wires, attachments, and other transmission facilities, and all equipment, accessories and appurtenances desirable in connection therewith, for the purpose of transmitting voice, text, data, internet services, and other communications services, including the wires and attachments of third parties; and for lighting purposes; including but not limited to the rights:

1.1 to lay, construct, operate and maintain one or more lines of underground conduits and cables including, without limitation, one or more lighting supports and lighting fixtures as **GRANTEE** may from time to time determine, and all wires, conduits, cables, transformers, transformer enclosures, concrete pads, manholes, handholes, connection boxes, accessories and appurtenances desirable in connection therewith; the width of said exclusive easement shall extend fifteen (15) feet in width across the lands of **GRANTOR**; and

1.2 Paragraph is for granting overhead rights within this Right of Way Agreement and is intentionally not included; and

1.3 to apportion, lease, or license the voice, text, data, internet service, and other communications rights herein in whole or in part to third parties as may be useful or practical, including the rights to transmit third party data and the right to apportion, lease, or license surplus communications capacity to third parties for the exercise of such rights.

2. The easement granted herein shall extend across the lands of **GRANTOR** situated in Mecklenburg County, Virginia, as more fully described on Plat(s) Numbered 16-25-0285, attached to and made a part of this Right of Way Agreement; the location of the boundaries of said easement being shown in broken lines on said Plat(s), reference being made thereto for a more particular description thereof.

3. All facilities constructed hereunder shall remain the property of **GRANTEE**. **GRANTEE** shall have the right to inspect, reconstruct, remove, repair, improve, relocate on and within the easement area, including but not limited to the airspace above the property controlled by **GRANTOR**, and make such changes, alterations, substitutions, additions to or extensions of its facilities as **GRANTEE** may from time to time deem advisable.

This Document Prepared by Virginia Electric and Power Company and should be returned to:
Dominion Energy Virginia, 2700 Cromwell Drive, 2nd Floor, Norfolk, VA 23509.

Initials: _____

(Page 1 of 4 Pages)

DEVID No(s). 16-25-0726

Tax Map No. 078A06-09-L-009

Form No. 728493-1 (Dec 2021)

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Right of Way Agreement

4. **GRANTEE** shall have the right to keep the easement clear of all buildings, structures, trees, roots, undergrowth and other obstructions which would interfere with its exercise of the rights granted hereunder, including, without limitation, the right to trim, top, retrim, retop, cut and keep clear any trees or brush inside and outside the boundaries of the easement that may endanger the safe and proper operation of its facilities. All trees and limbs cut by **GRANTEE** shall remain the property of **GRANTOR**.

5. For the purpose of exercising the right granted herein, **GRANTEE** shall have the right of ingress to and egress from this easement over such private roads as may now or hereafter exist on the property of **GRANTOR**. The right, however, is reserved to **GRANTOR** to shift, relocate, close or abandon such private roads at any time. If there are no public or private roads reasonably convenient to the easement, **GRANTEE** shall have such right of ingress and egress over the lands of **GRANTOR** adjacent to the easement. **GRANTEE** shall exercise such rights in such manner as shall occasion the least practicable damage and inconvenience to **GRANTOR**.

6. **GRANTEE** shall repair damage to roads, fences, or other improvements (a) inside the boundaries of the easement (subject, however, to **GRANTEE**'s rights set forth in Paragraph 4 of this Right of Way Agreement) and (b) outside the boundaries of the easement and shall repair or pay **GRANTOR**, at **GRANTEE**'s option, for other damage done to **GRANTOR**'s property inside the boundaries of the easement (subject, however, to **GRANTEE**'s rights set forth in Paragraph 4 of this Right of Way Agreement) and outside the boundaries of the easement caused by **GRANTEE** in the process of the construction, inspection, and maintenance of **GRANTEE**'s facilities, or in the exercise of its right of ingress and egress; provided **GRANTOR** gives written notice thereof to **GRANTEE** within sixty (60) days after such damage occurs.

7. **GRANTOR**, its successors and assigns, may use the easement for any reasonable purpose not inconsistent with the rights hereby granted, provided such use does not interfere with **GRANTEE**'s exercise of any of its rights hereunder. **GRANTOR** shall not have the right to construct any building, structure, or other above ground obstruction on the easement; provided, however, **GRANTOR** may construct on the easement fences, landscaping (subject, however, to **GRANTEE**'s rights in Paragraph 4 of this Right of Way Agreement), paving, sidewalks, curbing, gutters, street signs, and below ground obstructions as long as said fences, landscaping, paving, sidewalks, curbing, gutters, street signs, and below ground obstructions do not interfere with **GRANTEE**'s exercise of any of its rights granted hereunder. In the event such use does interfere with **GRANTEE**'s exercise of any of its rights granted hereunder, **GRANTEE** may, in its reasonable discretion, relocate such facilities as may be practicable to a new site designated by **GRANTOR** and acceptable to **GRANTEE**. In the event any such facilities are so relocated, **GRANTOR** shall reimburse **GRANTEE** for the cost thereof and convey to **GRANTEE** an equivalent easement at the new site.

8. **GRANTEE'S** right to assign or transfer its rights, privileges and easements, as granted herein, shall be strictly limited to the assignment or transfer of such rights, privileges and easements to any business which lawfully assumes any or all of **GRANTEE'S** obligations as a public service company or such other obligations as may be related to or incidental to **GRANTEE'S** stated business purpose as a public service company; and any such business to which such rights, privileges and easements may be assigned shall be bound by all of the terms, conditions and restrictions set forth herein.

9. If there is an Exhibit A attached hereto, then the easement granted hereby shall additionally be subject to all terms and conditions contained therein provided said Exhibit A is executed by **GRANTOR** contemporaneously herewith and is recorded with and as a part of this Right of Way Agreement.

10. Whenever the context of this Right of Way Agreement so requires, the singular number shall mean the plural and the plural the singular.

Initials: _____

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DEVID No(s). 16-25-0726

Form No. 728493-1 (Dec 2021)

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Right of Way Agreement

11. **GRANTOR** covenants that it is seised of and has the right to convey this easement and the rights and privileges granted hereunder; that **GRANTEE** shall have quiet and peaceable possession, use and enjoyment of the aforesaid easement, rights and privileges; and that **GRANTOR** shall execute such further assurances thereof as may be reasonably required.

12. The individual executing this Right of Way Agreement on behalf of **GRANTOR** warrants that they have been duly authorized to execute this easement on behalf of said County.

NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying.

IN WITNESS WHEREOF, GRANTOR has caused its name to be signed hereto by authorized officer or agent, described below, on the date first above written.

APPROVED AS TO FORM:

TOWN OF SOUTH HILL

(Name)

By:

(Title)

Title:

State of

County of

, to-wit:

I, _____, a Notary Public in and for the State of _____

at Large, do hereby certify that this day personally appeared before me

in my jurisdiction aforesaid _____,

(Name of officer or agent)

(Title of officer or agent)

on behalf of The Town of South Hill _____, Virginia, whose name is

signed to the foregoing writing dated this _____ day of _____, 20____, and
acknowledged the same before me.

Given under my hand _____, 20____

Notary Public (Print Name)

Notary Public (Signature)

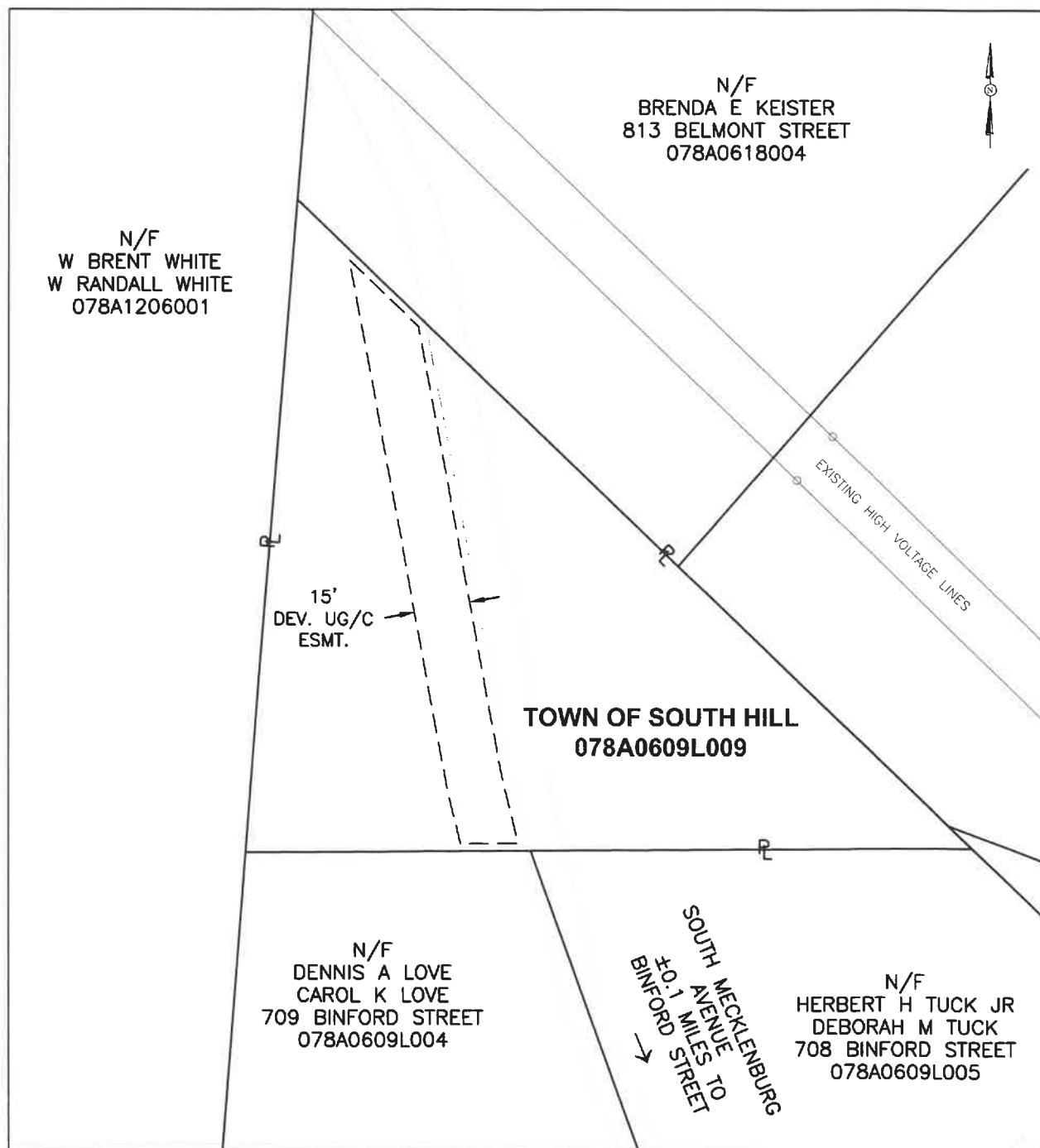
Virginia Notary Reg. No. _____

My Commission Expires: _____

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DEVIDNo(s) 16-25-0726

(Notary Seal Here)



LEGEND --- Location of Right-of-Way Boundary --- Indicates Property Line is Right-of-Way Boundary *NOTE: The centerline of the facilities in the field determine the centerline of the easement.	Region Central	Local Office South Hill	State VA	PLAT TO ACCOMPANY RIGHT-OF-WAY AGREEMENT UG/C VIRGINIA ELECTRIC AND POWER COMPANY doing business as Dominion Energy Virginia
	County-City Mecklenburg Co.		Grid Number L0911	
	Work Request No. 10762187	DEVID No. 16-26-0726	Scale Not to Scale	
	Date 08/19/2026	By A. Forestier		
OWNER INITIALS _____				Page 4 of 4

**A RESOLUTION APPROVING DEED OF EASEMENT AGREEMENT WITH
DOMINION ENERGY**

WHEREAS, the Town Council (the "Town Council") of the Town of South Hill, Virginia (the "Town") has been presented with a request from Virginia Electric and Power Company, doing business in Virginia as Dominion Energy Virginia ("Dominion Energy"), for an underground easement across a portion of Parcel Record Number 31505, as described in Plat No. 16-25-0285, for the purpose of installing, operating, maintaining, repairing, and, if necessary, relocating underground conduits, cables, transformers, transformer enclosures, handholes, manholes, connection boxes, fiber optic cables, and related appurtenances, and for the removal of overhead electric lines; and

WHEREAS, such Right of Way Agreement also grants Dominion Energy the perpetual right to clear and maintain the easement, including trimming and removing trees or brush that may endanger its facilities, and the right of ingress and egress for construction, inspection, repair, and maintenance, as well as the right to apportion or lease communications capacity to third parties as provided therein;

WHEREAS, in accordance with Section 15.2-1800 of the Code of Virginia of 1950, as amended, the Town Council held a duly advertised public hearing regarding the proposed Right of Way Agreement on September 8, 2025;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council that the approval and execution of such Right of Way Agreement with Dominion Energy Virginia is hereby found and declared to be in the best interests of the Town, and the Mayor, Town Manager, attorney for the Town, and other Town representatives are hereby authorized and directed to take such action as they deem necessary or proper to execute such conveyance, including without limitation, the execution, acceptance, and recordation of the above-mentioned Right of Way Agreement by the Mayor or the Town Manager, with such changes as may be authorized by the Town's attorney.

This Resolution shall take effect immediately.

Adopted this ____ day of September, 2025.

Town of South Hill, Virginia

By: _____
W. M. Moody, Mayor

ATTEST:

Leanne Feather, Clerk of Council

PUBLIC HEARING

Inoperable Vehicles

This evening, Town Council is conducting a public hearing to receive comments concerning proposed amendments to Chapter 82 – Traffic and Vehicles, Section 82-2, Restrictions on Keeping of Inoperable Motor Vehicles on Residential or Commercial Property; Removal of Such Vehicles.

The proposed ordinance updates the definition of an “inoperable motor vehicle,” clarifies the requirements for keeping such vehicles on property, and revises the notice and removal procedures. The ordinance also updates the penalty provisions and makes other minor revisions to the existing language.

Open Public Hearing

Close Public Hearing

Recommended Motion

I move to adopt the ordinance to amend Chapter 82 – Traffic and Vehicles, Section 82-2, Restrictions on Keeping of Inoperable Motor Vehicles on Residential or Commercial Property; Removal of Such Vehicles.

**NOTICE OF PUBLIC HEARING CONCERNING THE INTENTION OF THE TOWN
COUNCIL OF THE TOWN OF SOUTH HILL, VIRGINIA TO ADOPT AN ORDINANCE
APPROVING PROPOSED CHANGES TO THE TOWN CODE**

Pursuant to the authority provided by § 15.2-904 of the Code of Virginia and amendments thereto, notice is hereby given that the Town Council of the Town of South Hill, Virginia, will hold a public hearing to receive comments concerning proposed amendments to Chapter 82 – Traffic and Vehicles, Section 82-2, Restrictions on Keeping of Inoperable Motor Vehicles on Residential or Commercial Property; Removal of Such Vehicles, at a regular meeting of the Town Council to be held on Tuesday, October 13, 2026, at 7:00 p.m. or as soon thereafter as the matter may be called on the agenda. The meeting will be held at the Town Council meeting room in the temporary South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

Interested persons may appear and present their views, either orally or in writing. Written comments may also be submitted prior to the hearing. The Town Council may set time limits on speakers and other rules and procedures for the conduct of this public hearing. At the conclusion of the public hearing, or at a subsequent meeting of Town Council, Town Council may adopt an ordinance approving the proposed changes to the Town Code.

A copy of the proposed ordinance amendment is available by contacting Town Manager Keli Reekes at 434-447-3191 or 111 E. Danville Street, South Hill, Virginia 23970, Monday through Friday, 8:30 a.m. to 5:00 p.m.

**AN ORDINANCE TO AMEND CERTAIN SECTIONS OF THE CODE OF THE
TOWN OF SOUTH HILL, VIRGINIA**

BE IT ENACTED by the Town Council of the Town of South Hill, Virginia, in regular session assembled that:

Chapter 82 - Traffic and Vehicles be amended by updating the following language to Section 82-2. The updated language is underlined and in italics; language being removed is in strikethrough and red.

Sec. 82-2. Restrictions on keeping of inoperable motor vehicles on residential or commercial property; removal of such vehicles.

- (a) As used in this section, an “inoperable motor vehicle” shall mean (i) any motor vehicle, which is not in operating condition; (ii) any motor vehicle which for a period of 60 days or longer has been partially or totally disassembled by the removal of tires and wheels, the engine, or other essential parts required for operation of the vehicle; or (iii) any motor vehicle on which there are displayed neither valid license plates nor a valid inspection.
- (b) It shall be unlawful for any person, firm or corporation to keep, except within a fully enclosed building or structure or otherwise shielded or screened from view, on any property zoned for residential or commercial or agricultural purposes, any motor vehicle, trailer or semitrailer, as such are defined in Code of Virginia, §46.2-100, which is inoperable.
- (c) ~~Any person violating the provisions of this section shall be deemed guilty of a class 4 misdemeanor.~~ Notwithstanding the other provisions of this section, if the owner of such vehicle can demonstrate that he is actively restoring or repairing the vehicle, and if it is shielded or screened from view, the vehicle and one additional inoperative motor vehicle that is shielded or screened from view and being used for the restoration or repair may remain on the property.
- (d) Removal Procedure. ~~The owners of property zoned for residential or commercial or agricultural purposes shall, within 30 days after receiving written notice from the town, remove therefrom any such inoperable motor vehicles, trailers or semitrailers that are not kept within a fully enclosed building or structure, except as otherwise permitted by subsection (c). Upon failure of the owner of such property to do so after such notice, the town, through its own agents or employees, may remove any such inoperable motor vehicles, trailers or semitrailers. If the town removes any such motor vehicles, trailers or semitrailers, the town may dispose of such motor vehicles, trailers or semitrailers after giving 30 days' notice to the owner of the vehicle. The cost of any such removal and disposal shall be chargeable to the owner of the vehicle who shall be primarily responsible for such cost. If the town cannot collect from the owner of the vehicle, the owner of the premises shall be responsible for the cost. Such costs may be collected by the town as taxes and levies are collected. Every cost authorized by this section with which the owner of the premises has been assessed shall constitute a lien against the~~

~~property from which the vehicle was removed, the which lien to shall continue until actual payment of such costs has been made to the town.~~

(1) The Town of South Hill, through its own agents or employees, may remove any such inoperable motor vehicles, trailers or semitrailers, whenever the owner of the premises, after reasonable notice, has failed to do so. In the event the Town of South Hill, through its own agents or employees, removes any such motor vehicles, trailers or semitrailers, after having given such reasonable notice, the Town of South Hill may dispose of such motor vehicles, trailers or semitrailers after giving additional notice to the owner of the vehicle. The cost of any such removal and disposal shall be chargeable to the owner of the vehicle or premises and may be collected by the locality as taxes are collected. Every cost authorized by this section with which the owner of the premises has been assessed shall constitute a lien against the property from which the vehicle was removed, the lien to continue until actual payment of such costs has been made to the Town of South Hill.

(2) Reasonable notice under this section shall be certified mail to the owner of the premises.

(e) Violations of this ordinance shall be prosecuted as a Class 3 Misdemeanor.

(f) Nothing in this section shall affect other ordinance provisions of the town, including the zoning ordinance, concerning motor vehicles, trailers or semitrailers; and the provisions of this section shall not apply to a licensed business which on June 26, 1970, ~~is~~ was regularly engaged in business as an automobile dealer, salvage dealer or scrap processor.

Done in the Town of South Hill, Virginia, this ____ day of ____, 2026.

Town of South Hill, Virginia

By: _____
W.M. Moody, Mayor

ATTEST:

Leanne Feather, Clerk of Council

PUBLIC HEARING

Boundary Line Adjustment

This evening, Town Council is conducting a public hearing on a proposed Voluntary Boundary Adjustment Agreement between Mecklenburg County and the Town of South Hill. The agreement concerns a 4.22-acre parcel owned by Mount Sinai Properties – South Hill Construction, LLC, located in the La Crosse Magisterial District of Mecklenburg County. The property is identified on the Mecklenburg County Tax Maps as TMP 078A04-03-001, PRN 37721.

The Mecklenburg County Board of Supervisors is also holding a public hearing on this matter this evening. Staff will advise Council of the outcome of the County's public hearing once those results are known.

Open Public Hearing

Close Public Hearing

Recommended Motion

I move to adopt the resolution to approve the Voluntary Boundary Adjustment Agreement between Mecklenburg County, Virginia and the Town of South Hill, Virginia to incorporate a 4.22-acre tract currently owned by Mount Sinai Properties – South Hill Construction, LLC into the Town of South Hill.

MECKLENBURG COUNTY VIRGINIA & TOWN OF SOUTH HILL, VIRGINIA

VOLUNTARY BOUNDARY ADJUSTMENT AGREEMENT

THIS VOLUNTARY BOUNDARY ADJUSTMENT AGREEMENT (“Agreement”) is made and entered into this 13th day of October, 2026, by and between MECKLENBURG COUNTY, VIRGINIA (“County”), a political subdivision of the Commonwealth of Virginia, and TOWN OF SOUTH HILL, VIRGINIA (“Town”), a municipal corporation of the Commonwealth of Virginia.

RECITALS:

- R-1 The County and the Town have agreed to relocate a portion of the Town boundary line which separates the Town from the County.
- R-2 The parcel of property which is proposed to be incorporated into the Town boundary is described below.
- R-3 The parties make and enter into this Agreement to evidence terms of the voluntary boundary adjustment agreed to between them.

WITNESSETH: That for and in consideration of the benefits inuring to the parties hereunder, and in further consideration of the duties imposed upon the parties hereby, the parties covenant and agree as follows:

1. The Town boundary line shall be relocated to include within the Town a parcel of property (“Property”) which is now located in LaCrosse Magisterial District, Mecklenburg County, Virginia.
2. The Property is designated on the Mecklenburg County Tax Maps as TMP 078A04-03-001, PRN 37721, consists of 4.22 acres, and is a portion of the property shown on a plat made by Crutchfield & Associates, Inc., dated July 25, 2012, recorded in the Clerk’s Office of the Circuit Court for Mecklenburg County, Virginia, as Instrument Number 120002869, in Plat Cabinet 2, Slide 159, Page 3. The Property is a portion of the property acquired by Mount Sinai Properties – South Hill Construction, LLC (“Mount Sinai”), a Virginia limited liability company, by deed dated August 14, 2012, recorded in the Clerk’s Office aforesaid as Instrument Number 120003012. Copies of said plat and deed are attached hereto as “Exhibit A-1” and “Exhibit A-2”.
3. In compliance with Virginia Code Section 15.2-3107.B., the County and Town each served notice of this Agreement on Mount Sinai by First Class U.S. Mail to the last known address of Mount Sinai as shown on the current real estate tax assessment records, and the County and the Town each made an affidavit that such mailing has been made. Copies of those notices are attached hereto as “Exhibit B-1” and “Exhibit B-2”.
4. Mount Sinai has executed an affidavit which evidences its request that the Property be incorporated into the Town boundary, and by which Mount Sinai waives its right to notice of this voluntary boundary adjustment proceeding, notwithstanding the fact that notice was afforded to

Mount Sinai by both the County and the Town. A copy of the Mount Sinai affidavit is attached hereto as "Exhibit C".

5. Larry E. Hartsoe, LS, of B & B Consultants, Inc., prepared a new plat dated September 14, 2026 ("New Plat"), which depicts both the existing County/Town boundary line, and the relocated County/Town boundary line which is proposed to become effective by entry of the Court Order mentioned below. A copy of the New Plat is attached hereto as "Exhibit D".
6. Prior to the approval hereof, the parties have each duly published notice of a public hearing in compliance with Virginia law, and conducted a public hearing, at which the public was entitled to speak and comment on the terms of this Agreement.
7. At the conclusion of each public hearing, each respective governing body acted to approve this Agreement, and authorize the signing hereof on behalf of the County and the Town.
8. After the aforesaid public hearings, and the signing of this Agreement by an authorized representative of each governing body, the parties shall prepare and present to the Circuit Court for Mecklenburg County, Virginia, a joint Petition by which approval of this Agreement is requested, and an Order by which the boundary adjustment is effected.
9. A copy of said Order, and the New Plat, will be recorded in the land records in the Clerk's Office of the Circuit Court for Mecklenburg County, Virginia, and indexed in the names of the County as Grantor and the Town as Grantee.
10. The parties may sign this Agreement in counterparts with the same effect as if the parties signed the same document. Both counterparts shall be construed together and constitute one and the same document. Scanned copies of signatures shall be as effective and binding as original signatures.

IN WITNESS WHEREOF, the County and the Town have each caused this Agreement to be executed in its behalf by its duly authorized officer, agent or representative.

Date: _____

MECKLENBURG COUNTY, VIRGINIA

By: _____

Printed Name: _____

Title: _____

Date: _____

TOWN OF SOUTH HILL, VIRGINIA

By: _____

Printed Name: _____

Title: _____

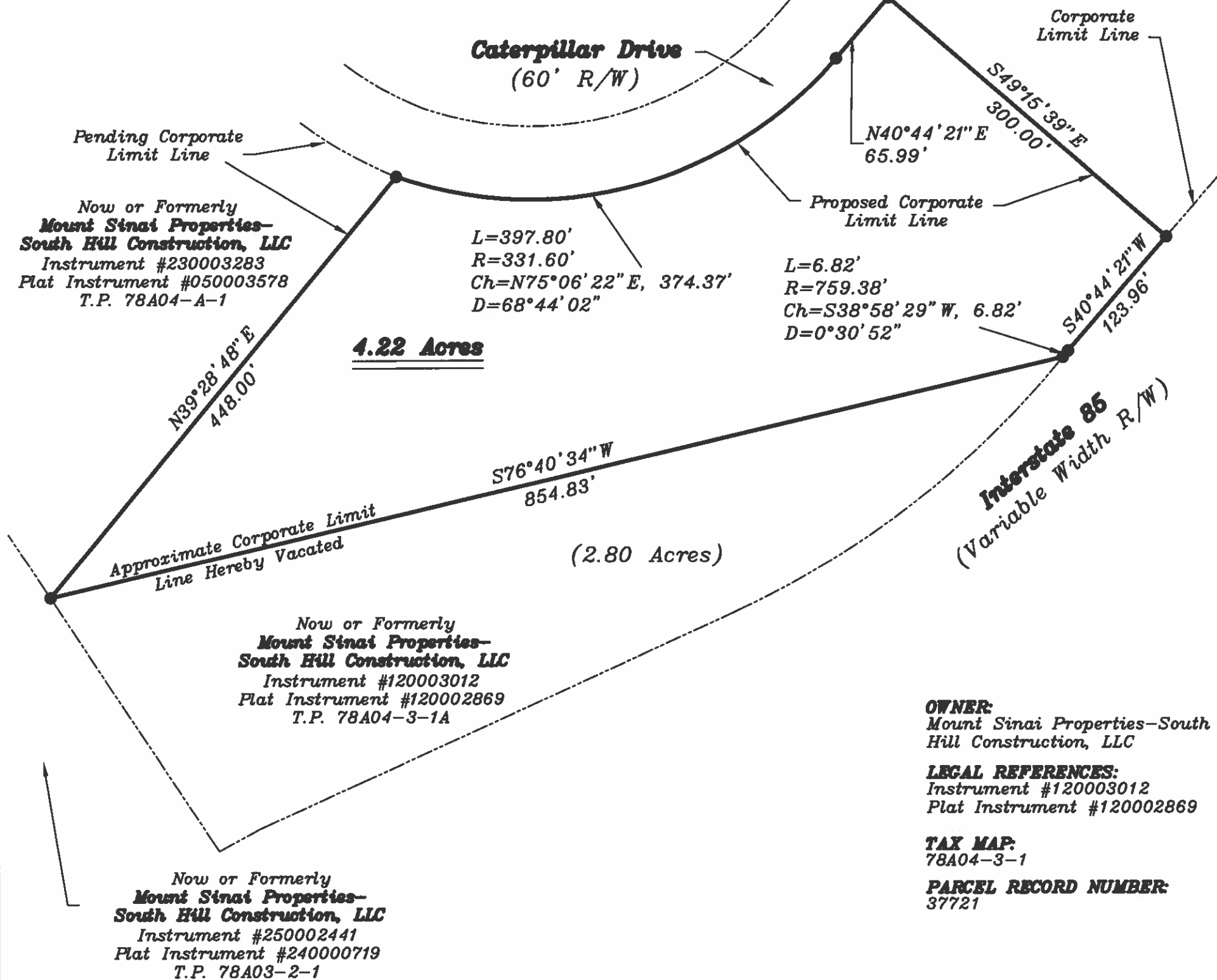
NOTES:
This plat is based on previously recorded plats. No field work was performed in conjunction with this proposed annexation plat, and a complete boundary survey is not implied by the undersigned.

The current corporate limit line is vague in description and is an approximation.



NORTH
Per Instrument
#120002869

Now or Formerly
Elk Enterprises, LLC
Instrument #220001719
Plat Instrument #030002416
T.P. 78A04-2-3

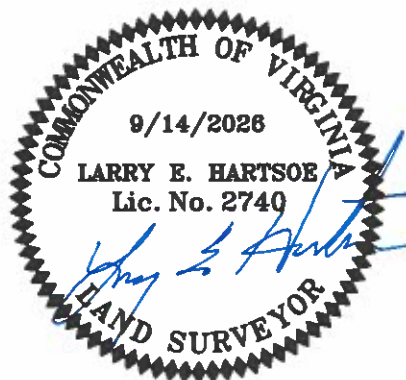


**PROPOSED INCLUSION OF A 4.22 ACRE PARCEL INTO THE
TOWN OF SOUTH HILL BY BOUNDARY ADJUSTMENT
LOCATED IN THE LA CROSSE DISTRICT,
MECKLENBURG COUNTY, VIRGINIA**

SURVEYOR'S CERTIFICATE

I hereby certify that this proposed annexation plat, to the best of my knowledge and belief, is correct and complies with the Minimum Procedures and Standards established by the Virginia State Board of Architects, Professional Engineers, Land Surveyors and Certified Landscape Architects.

The property shown hereon was surveyed without the benefit of a title report and does not necessarily reflect all encumbrances on the property.



SCALE: 1" = 100'
DATE: September 14, 2026
FILE: 22126-NB-BL



B & B Consultants, Inc.
Engineers - Surveyors - Planners - Lab Analysts
South Hill, Chase City, & South Boston, Virginia

**RESOLUTION OF THE TOWN COUNCIL OF
THE TOWN OF SOUTH HILL, VIRGINIA
APPROVING VOLUNTARY BOUNDARY LINE ADJUSTMENT WITH
MECKLENBURG COUNTY, VIRGINIA**

WHEREAS, the Town Council (**the “Council”**) of the Town of South Hill, Virginia (**the “Town”**) has received a request from the owner of property located in LaCrosse Magisterial District, Mecklenburg County, Virginia, designated on the Mecklenburg County Tax Maps as TMP 078A04-03-001, PRN 37721, which property is shown on a plat thereof made by Larry E. Hartsoe, LS, of B & B Consultants, Inc., dated September 14, 2026 (**the “Property”**) to relocate the Property within the boundary of the Town; and

WHEREAS, the Town and Mecklenburg County, Virginia (**the “County”**) have developed a Voluntary Boundary Adjustment Agreement (**the “Agreement”**) setting forth the agreement of the Town and the County to adjust the boundary of the Town to include within the Town the portions of the Property that are currently outside the Town boundary; and

WHEREAS, the Town and the County have conducted public hearings in connection with the Agreement as required under Section 15.2-3107 of the Code of Virginia of 1950, as amended (**the “Code”**);

NOW, THEREFORE, BE IT RESOLVED, that the Council hereby finds and determines that it is in the best interests of the Council and the citizens of the Town for the Town to agree to the boundary line adjustment to include the Property within the boundaries of the Town as set forth in the Agreement and the Council hereby ratifies and approves the Agreement in substantially the form presented to Council;

BE IT FURTHER RESOLVED, that the Council hereby authorizes and directs the Town Manager and the Mayor of the Town, acting alone or together, to take such actions as are necessary and/or expedient in their sole discretion to finalize, execute and deliver the Agreement and to undertake all other actions, agreements and certifications required under the Code, including, but not limited to, any proceedings set forth under Section 15.2-3106 et seq. of the Code, including any notices thereunder under, a petition and related filings under Section 15.2-3108 filed by the Town Attorney or jointly by the County Attorney and such other documents as either deems necessary to implement the purposes and intents of this resolution;

BE IT FURTHER RESOLVED, that all actions taken in furtherance of the Agreement prior to the date of adoption of this Resolution are hereby ratified and confirmed.

Adopted this 13th day of October, 2026.

ADOPTED at a regular meeting of Council this 13th day of October, 2026, the roll call vote being as follows:

VOTING AYE	VOTING NAY	ABSENT
Councilor Randy Crocker		
Councilor Lillie Feggins-Boone		
Councilor Jenifer Freeman-Hite		
Councilor Ashley Hardee		
Vice Mayor Gavin Honeycutt		
Councilor Delores Luster		
Councilor Carl Sasser		
Councilor Michael Smith		

The undersigned hereby certifies that the foregoing is an accurate account of the vote taken at a duly convened meeting of Town Council for the Town of South Hill, Virginia, on the 13th day of October, 2026, at which a quorum was present at the time the meeting was convened and at the time said vote was taken.

By: _____
W.M. Moody, Mayor

ATTEST:

Leanne Feather, Clerk of Council

Administrative Reports
South Hill Town Council Meeting
October 13, 2026

- A. Consent Agenda
- B. Items for Approval
- C. Reports to Accept as Presented

Consent Agenda
South Hill Town Council Meeting
October 13, 2026

1. Minutes
 - a. September 14, 2026 Regular Meeting
2. Monthly Financial Report



SOUTH HILL TOWN COUNCIL

REGULAR MEETING MINUTES

MONDAY, SEPTEMBER 14, 2026, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, September 14, 2026, at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

I. OPENING

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Clerk of Council Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Ashley Hardee
Carl Sasser, Jr.

Lillie Feggins-Boone
Gavin Honeycutt
Michael Smith

Jenifer Freeman-Hite
Delores Luster

B. Staff in Attendance

Keli Reekes, Town Manager
Leanne Feather, Admin. Asst./Clerk

Ryan Durham, Chief of Police
Dahlis Morrow, Dir. of Fin. and Admin

II. APPROVAL OF AGENDA

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster, to approve the agenda for September 14, 2026. The motion carried unanimously.

III. CITIZENS TO ADDRESS COUNCIL

At this time, the following citizens addressed Council:

- **Wade Crowder** expressed concerns regarding potholes throughout Town, the cost of the bulk water filling station, and the Christmas lights in Centennial Park.
- **Paul Duffer** expressed concerns regarding the bulk water filling station and transfer truck traffic throughout Town.
- **Jon Duffer** thanked Town staff for their efforts and encouraged citizens to focus on solutions to community concerns.
- **George Steffey** of Screamin' Eagle Trucking expressed concerns regarding tractor-trailer traffic and the potential impacts of the proposed Country Lane/58 Intersection VDOT project.

IV. SPECIAL PRESENTATION: VDOT – COUNTRY LANE/58 INTERSECTION

Representatives from VDOT, including Assistant District Engineer Rebecca Worley, Design Engineer Scott Chapman, District Traffic Engineer Robert Vilak, and South Hill Residency Administrator Brad Rogers, attended to discuss the Country Lane/U.S. 58 Intersection Project. Discussion included traffic and safety concerns, the impact of recent development in the area, and citizen concerns raised during the

public hearing process. VDOT representatives agreed to further research the issues raised and report back to Council at the October 13, 2026 regular meeting.

A motion was made by Councilor Smith, second by Councilor Luster, to table the matter regarding the appropriation of matching funds until the October 13, 2026, regular Town Council meeting to allow VDOT to respond to questions and concerns raised during the presentation. The motion carried by roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – No
Councilor Sasser – No

Lillie Feggins Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

V. PUBLIC HEARINGS

A. Ordinance: Bond Issuance

Town Manager Keli Reekes reported that a public hearing had been advertised to receive comments on a proposed ordinance authorizing the issuance of a general obligation bond of up to \$24.1 million to finance capital improvement projects, including police facility renovation and sewer infrastructure projects, and to cover related issuance costs.

Mrs. Reekes opened the Public Hearing:

- **Jimmy Butts** thanked Town staff for eliminating the personal property tax on vehicles and encouraged the annexation of properties receiving Town water and sewer services.
- **Wade Crowder** stated that he agreed with the comments made by Jimmy Butts regarding the proposed bond issuance and annexation of properties receiving Town utilities.

Mrs. Reekes closed the Public Hearing.

Discussion included clarification that less than 20% of the proposed bond proceeds would be used for industrial development outside of Town limits, with the majority allocated to the previously approved Police Department renovation and infrastructure improvements within Town limits. Mrs. Reekes also noted that any unused bond proceeds could be applied to the principal balance.

A motion was made by Councilor Hardee, second by Councilor Crocker, to adopt the ordinance authorizing the issuance of up to \$24,100,000 of a general obligation bond for Town capital improvement projects. The motion carried by roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Lillie Feggins Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

B. Resolution: Boundary Adjustment

Town Manager Keli Reekes reported that a public hearing had been advertised to receive comments on a proposed Voluntary Boundary Adjustment Agreement between Mecklenburg County and the Town of South Hill involving a 6.53-acre parcel owned by Mount Sinai Properties – South Hill Construction, LLC. She noted that the Mecklenburg County Board of Supervisors was also scheduled to hold a public hearing on the matter that evening.

Mrs. Reekes opened the Public Hearing:

- **Paul Duffer** commended Town Council for its handling of the earlier discussion regarding the Country Lane/U.S. 58 Intersection Project.

Mrs. Reekes closed the Public Hearing.

A motion was made by Vice Mayor Honeycutt, second by Councilor Hardee, to adopt the resolution to approve the Voluntary Boundary Adjustment Agreement between Mecklenburg County, Virginia and the Town of South Hill, Virginia to incorporate a 6.53-acre tract currently owned by Mount Sinai Properties – South Hill Construction, LLC into the Town of South Hill. The motion carried by roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Lillie Feggins Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

VI. ADMINISTRATIVE REPORTS

A. Consent Agenda

1. Minutes

- a. August 10, 2026 Special Meeting**
- b. August 10, 2026 Regular Meeting**

2. Monthly Financial Report

Director of Finance and Administration Dahlis Morrow submitted the financial report as follows:

Petty Cash	\$750.00
Checking Accounts	\$2,442,461.74
Investments	\$29,502,253.48
Restricted/Committed Funds	\$1,420,961.83
Total of all Funds	\$33,366,427.05

A motion was made by Vice Mayor Honeycutt, second by Councilor Freeman-Hite, to approve the Consent Agenda. The motion carried unanimously.

B. Items for Approval

1. Town Manager Report

a. Reappropriations from FY2025-2026 and Additional Allocations

Town Manager Keli Reekes reported that staff requested reappropriation of FY26 year-end funds to support health insurance costs, the Police Department renovation, Town Hall renovations, and future sewer development projects. She also requested Town Council consider a \$25,000 contribution to The Bailey Center Capital Campaign, which is already included in the adopted FY27 budget.

A motion was made by Councilor Freeman-Hite, second by Councilor Sasser, to reappropriate carryover funds totaling \$1,535,000 in the current fiscal year. The motion carried by roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Lillie Feggins Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

A motion was made by Councilor Sasser, second by Vice Mayor Honeycutt, to support a one-time allocation to The Bailey Center to support their Capital Campaign in the amount of \$25,000. The motion carried by roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Lillie Feggins Boone – No
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

b. Schedule Public Hearing: Vacation of Pine Lane

Mrs. Reekes reported that a public hearing is required prior to consideration of the proposed partial vacation of Pine Lane to accommodate secure access associated with the Police Department renovation project. She noted that access to surrounding properties and the Town Hall side entrance would be maintained.

A motion was made by Councilor Luster, second by Councilor Smith to schedule a public hearing to hear comments on the proposed partial vacation of Pine Lane at Council's next regularly scheduled meeting on October 13, 2026. The motion carried unanimously.

c. Schedule Public Hearing: Dominion Energy Easement

Mrs. Reekes reported that Dominion Energy has revised a previously approved easement associated with the installation of underground electric facilities. She noted that a public hearing is required before Council may consider approval of the revised easement.

A motion was made by Councilor Hardee, second by Councilor Luster to schedule a public hearing to hear comments regarding Dominion Energy's request for an underground easement from the Town of South Hill at Council's next regularly scheduled meeting on October 13, 2026.. The motion carried unanimously.

C. Reports to Accept as Presented

For efficiency, the following reports for August 2026 were presented as a group to accept as presented.

1. Police Report

Chief of Police Ryan Durham submitted the monthly police report. He reported there were 517 Activity incidents, 52 reportable criminal offenses, 604 calls for service, and \$16,554 in property recovered. Administrative news was shared.

2. Municipal Services Report

C.J. Dean submitted the Municipal Services report highlighting storm recovery efforts, ongoing water and sewer infrastructure projects, and continued easement acquisition for current and future utility improvements.

3. Parks, Facilities and Grounds

Jason Houchins submitted the Parks, Facilities and Grounds report, noting continued progress on the Town Hall renovation project, upcoming HVAC, IT, and fire alarm system upgrades, improvements at Parker Park, and ongoing facility maintenance projects completed by Town staff.

4. Code Compliance Report

a. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	51
Permits Issued	26
Fees Collected	\$39,402.82
UEZ Exemption	\$0
Rehab Exemption	\$341.70
General Exemption	\$0
Work Value	\$325,851,203.97

New business licenses in the Town of South Hill in August 2026:

Metro Wholesale Alberta, LLC	935 W. Atlantic St.	Flea Market Vendor
Island Soul Kitchen	827 N. Mecklenburg Ave.	Restaurant
Young & Young	935 W. Atlantic St.	Flea Market Vendor
Wei's Nail Salon	606 W. Danville St.	Nail Salon
Pampered Faces	233 E. Danville St.	Personal Services
One Way Development, LLC	313 Bethany Dr.	Event Mentor

b. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

5. Business Development Report

Brent Morris submitted the Business Development report, highlighting ongoing business recruitment, economic development initiatives, progress on wayfinding signage, preparations for the Regional Housing Summit, and continued support for local business expansion and investment opportunities.

6. Human Resources Report

Kristine Martin submitted the Human Resources report, recognizing Ryan Powell for earning his Class 1 Virginia Wastewater Works Operator's License, welcoming new employee Shelby Bowen to the Facilities Department, and providing an update on current job openings.

A motion was made by Councilor Feggins-Boone, second by Councilor Crocker to approve the reports as presented. The motion carried unanimously.

VII. OTHER BUSINESS

Vice Mayor Honeycutt addressed a personal matter that had recently been made public.

VIII. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 8:40 p.m.

VALIDATION

Minutes approved this ____ day of _____, 20____.

Leanne Feather, Clerk of Council

W.M. Moody, Mayor

So Unexpected South Hill virginia

STATEMENT OF CASH ACCOUNTABILITY August 2026

<u>Institution</u>	<u>Description</u>	<u>Rate</u>	<u>Previous Year Balance</u>	<u>Current Balance</u>
Cash				
	Petty Cash		\$750.00	\$700.00
SUB TOTAL			<u>\$750.00</u>	<u>\$700.00</u>
Checking Accounts				
First Citizens Bank	General Fund Checking	0.30%	\$2,888,325.49	\$1,221,183.28
First Citizens Bank	PD Cash Account	0.30%	\$10,482.35	\$13,187.27
SUB TOTAL			<u>\$2,898,807.84</u>	<u>\$1,234,370.55</u>
Investments				
LGIP	General Investment	3.87%	\$3,074,514.01	\$2,191,003.36
First Citizens Investment	General Investment	4.22%	\$8,951,731.43	\$9,216,773.18
VIP	1-3 Year High Quality Bond	3.82%	\$10,888,682.19	\$11,153,179.42
VIP	Stable Liquidity	3.82%	\$7,815,586.89	\$6,919,659.26
Benchmark Community Bank	CD	2.40%	\$0.00	\$101,042.51
SUB TOTAL			<u>\$30,730,514.52</u>	<u>\$29,581,657.73</u>
Restricted Funds				
Atlantic Union Bank	Construction	0.50%	\$2,557,154.87	\$1,384,045.58
First Citizens Bank	Federal Forfeiture Funds	0.10%	\$26,123.86	\$26,150.00
Benchmark Community Bank	State Forfeiture Funds	0.25%	\$11,330.02	\$11,358.39
SUB TOTAL			<u>\$2,594,608.75</u>	<u>\$1,421,553.97</u>
TOTAL OF ALL FUNDS			<u>\$36,224,681.11</u>	<u>\$32,238,282.25</u>

INCOME/EXPENSE REPORT

SEPTEMBER 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-2-1011-0401	CURRENT TAXES - REAL	0	3,000,000.00	0	0	-3,000,000.00
10-2-1011-0402	DELINQUENT TAXES-REAL	0	15,000.00	793.47	1,850.75	-13,149.25
10-2-1012-0401	CURRENT TAXES - PUB SER REAL	0	85,000.00	0	0	-85,000.00
10-2-1013-0403	CURRENT TAXES-P/P,M/H,M/T	-212.76	2,100,000.00	-145.34	-2,002.42	-2,102,002.42
10-2-1016-0410	PENALTIES - ALL PROP.TAXES	72.92	20,000.00	1,023.73	4,070.49	-15,929.51
10-2-1016-0411	INTEREST - ALL PROP. TAXES	99.22	25,000.00	2,827.60	8,247.95	-16,752.05
10-2-1022-0411	COMMUNICATIONS SALES TAX	9,940.50	125,000.00	9,546.73	9,546.73	-115,453.27
10-2-1022-0412	CONSUM.UTILITY TAX-ELECT.	16,836.05	158,000.00	17,170.56	35,677.78	-122,322.22
10-2-1022-0414	CONSUM.UTILITY TAX-GAS	2,419.16	35,000.00	2,441.53	4,902.77	-30,097.23
10-2-1022-0415	FRANCHISE TAX	0	2,000.00	0	0	-2,000.00
10-2-1022-0416	MEALS TAX	245,219.93	2,750,000.00	248,096.86	516,790.79	-2,233,209.21
10-2-1022-0417	LODGING TAX	100,838.45	990,000.00	90,864.34	182,967.62	-807,032.38
10-2-1022-0418	CIGARETTE TAX	13,500.00	160,000.00	6,780.00	25,035.00	-134,965.00
10-2-1023-0415	BUSINESS LICENSE	1,801.66	1,600,000.00	46,059.53	53,330.02	-1,546,669.98
10-2-1023-0416	PENALTIES - BUSINESS LICENSE	0	4,000.00	3.00	457.53	-3,542.47
10-2-1026-0422	BANK STOCK TAXES	0	325,000.00	0	0	-325,000.00
10-2-1027-0423	PENALTIES - OTHER LOCAL TAX	20.78	15,000.00	1,831.55	3,687.45	-11,312.55
10-2-1027-0424	INTEREST - OTHER LOCAL TAX	0	500.00	130.07	130.07	-369.93
10-2-1033-0435	BUILDING PERMITS	2,418.78	100,000.00	744,605.87	788,108.54	688,108.54
10-2-1041-0436	COURT FINES/FORFEITURES	6,440.52	75,000.00	3,560.76	8,028.35	-66,971.65
10-2-1041-0437	PARKING FINES	0	150.00	0	75.00	-75.00
10-2-1041-0438	EVENT PERMIT APPLICATION FEES	0	500.00	0	0	-500.00
10-2-1041-0440	RIGHT OF WAY PERMIT FEE	0	0.00	200.00	1,300.00	1,300.00
10-2-1051-0437	INVESTMENT GAINS (LOSSES)	-64,467.75	0.00	0	18,688.85	18,688.85
10-2-1051-0439	INTEREST ON DEPOSITS	164,344.80	1,000,000.00	108.69	126,337.48	-873,662.52
10-2-1051-0440	INCOME AND OTHER	-3,049.30	0.00	0	-6,104.72	-6,104.72
10-2-1052-0444	RAILROAD LEASES	0	500.00	0	0	-500.00
10-2-1060-0444	MECKLENBURG CO.TIPPING FEE	0	0.00	19.90	59.70	59.70
10-2-1060-0445	WASTE COLL & DISP FEES	34,103.75	530,000.00	34,558.44	103,299.27	-426,700.73
10-2-1060-0446	MOWING & BRUSH COLLECTION FEES	1,200.00	1,000.00	0	750.00	-250.00
10-2-1060-0447	WASTE COLLECTIONS PENALTY	1,082.75	10,000.00	1,131.90	3,335.01	-6,664.99
10-2-1068-0458	CHARGES FOR COPIES	30.00	500.00	75.00	250.00	-250.00
10-2-1068-0459	AT&T/VERIZON TANK RENTAL	5,111.41	60,400.00	4,237.55	5,865.55	-54,534.45
10-2-1068-0460	PARKER PARK INCOME	0	0.00	300.00	300.00	300.00
10-2-1068-0461	ZONING & SUBDIVISION FEES	3,400.00	10,000.00	0	0	-10,000.00
10-2-1068-0462	CENTENNIAL AMPHITHEATER INCOME	0	0.00	0	100.00	100.00
10-2-1068-0463	MISCELLANEOUS REVENUES	6,313.52	10,000.00	482.63	1,972.63	-8,027.37
10-2-1068-0464	EXPENSES-REIMBURSED	4,997.32	2,500.00	0	0	-2,500.00
10-2-1068-0465	SALVAGE INCOME	0	0.00	0	956.80	956.80

INCOME/EXPENSE REPORT

SEPTEMBER 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-2-1068-0469	DONATIONS AND SPONSORSHIPS	0	0.00	5,400.00	18,998.12	18,998.12
10-2-1068-0471	MISC REVENUE - SALE OF PROPERTY	0	50,000.00	0	0	-50,000.00
10-2-1068-0472	CANCEL PRIOR YEAR A/P	179,774.00	0.00	483.30	483.30	483.30
10-2-1068-0473	MISC REVENUE - DMV STOPS	0	5,000.00	1,440.00	5,520.00	520.00
10-2-1068-0475	NOTARY SERVICES	0	0.00	120.00	425.00	425.00
10-2-1069-0465	MISC.RECOVERED COST	3,103.50	25,000.00	360.00	2,165.50	-22,834.50
10-2-1069-0468	VRSA INSURANCE REFUND/DIVIDEND/GRANT	0	4,000.00	1,944.96	29,176.96	25,176.96
10-2-2070-0472	ROLLING STOCK (MVCT)	0	150.00	0	0	-150.00
10-2-2070-0474	RENTAL VEHICLE TAX	5,283.59	55,000.00	6,263.20	12,201.15	-42,798.85
10-2-2070-0475	SALES & USE TAX	94,898.16	948,000.00	86,588.31	248,775.73	-699,224.27
10-2-2070-0477	STREET & HIGHWAY REVENUE	539,010.50	1,800,000.00	516,951.24	516,951.24	-1,283,048.76
10-2-2070-0479	FIRE PROGRAMS FUND	26,250.00	27,000.00	28,319.00	28,319.00	1,319.00
10-2-2070-0480	POLICE DEPT STATE GRANTS	0	150,000.00	0	36,335.00	-113,665.00
10-2-2071-0432	E-SUMMONS	386.95	25,000.00	295.19	1,000.48	-23,999.52
10-2-3071-0433	OTHER GRANTS	0	50,000.00	0	0	-50,000.00
10-2-3071-0450	VDEM GRANT	0	0.00	0	17,606.43	17,606.43
10-2-3071-0480	POLICE DEPT FEDERAL GRANTS	0	9,000.00	0	4,571.70	-4,428.30
10-2-3071-0483	POLICE DEPT GRANT FEDERAL DMV	0	0.00	0	4,656.00	4,656.00
10-2-3071-0484	ARTS COUNCIL GRANT	0	4,500.00	0	0	-4,500.00
10-2-4073-0579	INSURANCE RECOVERIES	35,991.91	20,000.00	0	0	-20,000.00
10-2-5073-0591	TRANSFER FROM FUND BALANCE	0	7,439,771.00	0	0	-7,439,771.00
10-2-9000-0201	OVERPAYMENTS	0	0.00	0	100.00	100.00
GENERAL FUND Revenue Totals		1,437,160.32	23,822,471.00	1,864,869.57	2,825,300.60	-20,997,170.40

INCOME/EXPENSE REPORT

SEPTEMBER 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-0-0000-0000	GENERAL FUND:	0	0	0	0	0
10-1-0000-1000	GENERAL GOVERNMENT ADMINIST.	0	0	0	0	0
10-1-0100-0000	MAYOR & TOWN COUNCIL	0	0	0	0	0
10-1-0100-1000	SALARIES	800.00	9,600.00	800.00	1,600.00	8,000.00
10-1-0100-1303	COUNCIL FEES	3,200.00	38,400.00	3,200.00	6,400.00	32,000.00
10-1-0100-1305	PLANNING COMMISSION FEES	0	5,040.00	220.00	220.00	4,820.00
10-1-0100-2001	FICA	309.06	4,058.00	325.89	634.95	3,423.05
10-1-0100-2009	UNEMPLOYMENT INSURANCE	4.00	50.00	6.33	12.33	37.67
10-1-0100-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	80.00	400.00
10-1-0100-5309	INSURANCE-PUBLIC OFFICIALS	0	4,200.00	0	3,859.00	341.00
10-1-0100-5504	TRAVEL- MEETINGS/EDUCATION	0	5,000.00	0	0	5,000.00
10-1-0100-5801	DUES & SUBSCRIPTIONS	0	4,538.00	757.97	6,435.97	-1,897.97
10-1-0100-5804	DEPARTMENTAL SUPPLIES	0	750.00	52.75	219.70	530.30
	0100 MAYOR & TOWN COUNCIL	4,353.06	72,116.00	5,402.94	19,461.95	52,654.05

INCOME/EXPENSE REPORT

SEPTEMBER 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0101-0000	FINANCE AND ADMINISTRATION	0	0	0	0	0
10-1-0101-1000	SALARIES	17,714.47	202,980.00	15,451.42	48,064.97	154,915.03
10-1-0101-1002	SALARIES OVERTIME	0	500.00	26.20	112.60	387.40
10-1-0101-2001	FICA	1,328.58	15,566.00	1,143.44	3,585.72	11,980.28
10-1-0101-2003	RETIREMENT	4,350.04	35,055.00	3,804.24	10,977.54	24,077.46
10-1-0101-2005	MEDICAL PLANS	1,633.30	56,371.00	1,601.93	3,450.21	52,920.79
10-1-0101-2006	GROUP LIFE INSURANCE	226.46	2,152.00	196.96	515.02	1,636.98
10-1-0101-2007	DISABILITY INSURANCE	203.66	5,625.00	0	268.63	5,356.37
10-1-0101-2009	UNEMPLOYMENT INSURANCE	0	75.00	0	0	75.00
10-1-0101-2010	WORKERS COMPENSATION	0	187.00	0	116.00	71.00
10-1-0101-3006	OFFICE EQUIP. MAINTENANCE	1,003.45	4,500.00	4,040.00	4,593.65	-93.65
10-1-0101-3010	CONTRACT/TECHNICAL SERVICES	13,411.51	78,000.00	0	9,731.20	68,268.80
10-1-0101-5201	POSTAGE	5,438.99	30,000.00	310.56	3,545.55	26,454.45
10-1-0101-5203	TELECOMMUNICATIONS	1,848.88	15,600.00	2,674.48	7,112.93	8,487.07
10-1-0101-5309	PROPERTY INSURANCE	0	0.00	0	1,691.00	-1,691.00
10-1-0101-5504	TRAVEL - MEETINGS/EDUCATION	1,958.23	10,000.00	397.24	563.10	9,436.90
10-1-0101-5801	DUES AND SUBSCRIPTIONS	766.86	18,100.00	86.00	336.00	17,764.00
10-1-0101-5804	DEPARTMENTAL SUPPLIES	1,654.14	35,000.00	3,577.28	5,450.45	29,549.55
10-1-0101-5805	CIGARETTE STAMPS	0	10,478.00	0	0	10,478.00
10-1-0101-5806	DMV STOP EXPENSE	0	4,500.00	0	0	4,500.00
10-1-0101-5808	IT SERVICE & MAINTENANCE	1,190.00	0.00	1,891.16	22,510.55	-22,510.55
0101 FINANCE AND ADMINISTRATION		52,728.57	524,689.00	35,200.91	122,625.12	402,063.88

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0102-0000	TOWN MANAGER	0	0	0	0	0
10-1-0102-1000	SALARY - TOWN MANAGER	10,538.47	141,000.00	10,846.16	32,538.49	108,461.51
10-1-0102-1001	SALARIES	5,282.40	72,000.00	5,538.78	16,616.31	55,383.69
10-1-0102-1010	VEHICLE ALLOWANCE	600.00	7,200.00	600.00	1,800.00	5,400.00
10-1-0102-2001	FICA	1,251.29	16,845.00	1,284.92	3,856.65	12,988.35
10-1-0102-2003	RETIREMENT	3,659.94	36,785.00	3,976.44	10,677.36	26,107.64
10-1-0102-2005	MEDICAL PLANS	1,167.19	24,210.00	1,613.14	3,679.07	20,530.93
10-1-0102-2006	GROUP LIFE INSURANCE	193.72	2,258.00	209.46	523.65	1,734.35
10-1-0102-2007	DISABILITY INSURANCE	162.36	1,130.00	0	257.22	872.78
10-1-0102-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0102-2010	WORKERS COMPENSATION	0	126.00	0	101.00	25.00
10-1-0102-2011	CELL PHONE ALLOWANCE	75.00	900.00	75.00	150.00	750.00
10-1-0102-5504	TRAVEL - MEETINGS/EDUCATION	78.55	5,000.00	360.82	360.82	4,639.18
10-1-0102-5801	DUES & SUBSCRIPTIONS	525.00	2,500.00	1,211.21	1,211.21	1,288.79
10-1-0102-5804	DEPARTMENTAL SUPPLIES	0	875.00	68.98	68.98	806.02
0102 TOWN MANAGER		23,533.92	310,869.00	25,784.91	71,840.76	239,028.24

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0103-0000	DIRECTOR OF MUNICIPAL SERVICES	0	0	0	0	0
10-1-0103-1000	SALARY	10,142.84	135,857.00	10,450.55	31,351.63	104,505.37
10-1-0103-1010	VEHICLE ALLOWANCE	553.84	7,200.00	553.84	1,661.52	5,538.48
10-1-0103-2001	FICA	829.90	10,944.00	796.14	2,408.73	8,535.27
10-1-0103-2003	RETIREMENT	2,341.56	23,463.00	2,412.60	6,031.50	17,431.50
10-1-0103-2005	MEDICAL PLANS	562.39	8,385.00	1,003.52	2,228.03	6,156.97
10-1-0103-2006	GROUP LIFE INSURANCE	129.66	1,440.00	133.60	334.00	1,106.00
10-1-0103-2007	DISABILITY INSURANCE	108.02	600.00	0	162.00	438.00
10-1-0103-2009	UNEMPLOYMENT INSURANCE	0	20.00	0	0	20.00
10-1-0103-2010	WORKERS COMPENSATION	0	1,014.00	0	1,014.00	0.00
10-1-0103-5203	TELECOMMUNICATIONS	259.21	800.00	67.37	67.37	732.63
10-1-0103-5504	TRAVEL - MEETINGS/EDUCATION	0	1,000.00	0	0	1,000.00
10-1-0103-5801	DUES & SUBSCRIPTIONS	0	1,000.00	0	0	1,000.00
0103 DIRECTOR OF MUNICIPAL SERVICES		14,927.42	191,723.00	15,417.62	45,258.78	146,464.22

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0104-0000	BUSINESS DEVELOPMENT DEPT	0	0	0	0	0
10-1-0104-1000	SALARY	7,281.53	98,660.00	7,589.24	22,767.70	75,892.30
10-1-0104-1010	VEHICLE ALLOWANCE	553.84	7,200.00	553.84	1,661.52	5,538.48
10-1-0104-2001	FICA	598.84	8,098.00	560.58	1,710.84	6,387.16
10-1-0104-2003	RETIREMENT	1,935.86	17,039.00	2,017.68	6,053.04	10,985.96
10-1-0104-2005	MEDICAL PLANS	500.42	10,402.00	682.99	1,555.94	8,846.06
10-1-0104-2006	GROUP LIFE INSURANCE	93.08	1,046.00	97.02	242.55	803.45
10-1-0104-2007	DISABILITY INSURANCE	79.80	440.00	0	119.70	320.30
10-1-0104-2009	UNEMPLOYMENT INSURANCE	0	20.00	0	0	20.00
10-1-0104-2010	WORKERS COMPENSATION	0	61.00	0	49.00	12.00
10-1-0104-2011	CELL PHONE ALLOWANCE	75.00	900.00	75.00	150.00	750.00
10-1-0104-5203	TELECOMMUNICATIONS	80.02	800.00	0	0	800.00
10-1-0104-5504	TRAVEL - MEETING/EDUCATION	74.11	2,000.00	0	0	2,000.00
10-1-0104-5801	DUES & SUBSCRIPTIONS	0	500.00	40.00	40.00	460.00
10-1-0104-5803	MARKETING	27,856.58	50,000.00	0	5,141.00	44,859.00
10-1-0104-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	0	0	1,000.00
10-1-0104-5806	BUSINESS INCENTIVE EXPENSE	492.63	200,000.00	12,750.60	12,750.60	187,249.40
10-1-0104-5807	FACADE AND UP FIT INCENTIVE EXPENSE	7,000.00	0.00	0	0	0.00
0104 BUSINESS DEVELOPMENT DEPT		46,621.71	398,166.00	24,366.95	52,241.89	345,924.11

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0105-0000	HUMAN RESOURCES DEPT	0	0	0	0	0
10-1-0105-1000	HUMAN RESOURCES SALARY	7,452.32	100,880.00	7,760.00	23,280.00	77,600.00
10-1-0105-1001	INCENTIVE PAY	0	68,000.00	0	0	68,000.00
10-1-0105-2001	FICA	533.22	12,919.00	533.06	1,634.43	11,284.57
10-1-0105-2003	RETIREMENT	1,981.24	17,422.00	2,063.06	6,189.18	11,232.82
10-1-0105-2005	MEDICAL PLANS	573.96	12,691.00	792.26	1,806.24	10,884.76
10-1-0105-2006	GROUP LIFE INSURANCE	95.26	1,070.00	99.20	248.00	822.00
10-1-0105-2007	DISABILITY INSURANCE	81.46	350.00	0	122.22	227.78
10-1-0105-2009	UNEMPLOYMENT INSURANCE	0	60.00	0	0	60.00
10-1-0105-2010	WORKERS COMPENSATION	0	59.00	0	46.00	13.00
10-1-0105-2011	CERTIFICATION INCENTIVE PAY	0	15,000.00	1,914.50	1,914.50	13,085.50
10-1-0105-3010	CONTRACT/TECHNICAL SERVICES	874.34	30,000.00	1,282.00	1,887.00	28,113.00
10-1-0105-5504	TRAVEL-MEETINGS/EDUCATION	940.64	2,000.00	0	60.00	1,940.00
10-1-0105-5506	EMPLOYEE APPRECIATION/RECOGNITION	744.42	25,000.00	1,465.14	2,685.14	22,314.86
10-1-0105-5508	RETIREE HEALTH INSURANCE CREDIT	0	25,000.00	0	0	25,000.00
10-1-0105-5801	DUES & SUBSCRIPTIONS	500.00	20,000.00	2,638.99	2,638.99	17,361.01
10-1-0105-5803	HEPATITIS SHOTS/DRUG TEST/DMV	180.00	3,500.00	275.00	415.00	3,085.00
10-1-0105-5804	DEPARTMENTAL SUPPLIES	80.04	1,000.00	0	0	1,000.00
10-1-0105-5806	SAFETY COMMITTEE	0	8,000.00	479.64	1,234.96	6,765.04
0105 HUMAN RESOURCES DEPT		14,036.90	342,951.00	19,302.85	44,161.66	298,789.34

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0106-0000	NON-DEPARTMENTAL	0	0	0	0	0
10-1-0106-3007	ADVERTISING	928.60	8,000.00	337.50	337.50	7,662.50
10-1-0106-3011	AUDIT	0	30,000.00	0	0	30,000.00
10-1-0106-3012	LEGAL EXPENSES	20,115.58	275,000.00	12,057.00	20,000.00	255,000.00
10-1-0106-3014	REFUNDS ON TAXES	0	1,000.00	0	129.25	870.75
10-1-0106-3015	MISCELLANEOUS REFUNDS	0	500.00	41,956.84	42,206.84	-41,706.84
10-1-0106-3016	ECONOMIC INCENTIVE GRANT	0	0.00	0	406,100.44	-406,100.44
10-1-0106-5309	PROPERTY INSURANCE - MISC	0	21,000.00	0	13,096.00	7,904.00
10-1-0106-5800	OPERATING/CAPITAL RESERVE	0	327,568.00	0	0	327,568.00
10-1-0106-5804	DMV STOP EXPENSE	100.00	0.00	0	2,750.00	-2,750.00
10-1-0106-5806	IT SERVICE & MAINTENANCE	0	175,000.00	10,866.26	11,611.16	163,388.84
0106 NON-DEPARTMENTAL		21,144.18	838,068.00	65,217.60	496,231.19	341,836.81

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0120-0000	POLICE DEPARTMENT	0	0	0	0	0
10-1-0120-1000	SALARY - CHIEF	8,696.15	119,000.00	8,467.31	26,317.30	92,682.70
10-1-0120-1002	SALARIES - OVERTIME	9,589.86	130,000.00	14,484.20	35,097.99	94,902.01
10-1-0120-1004	SALARIES - PART TIME	322.00	14,000.00	0	248.07	13,751.93
10-1-0120-1010	SALARIES - COMMAND STAFF	19,779.01	265,504.00	18,393.42	57,758.96	207,745.04
10-1-0120-1011	SALARIES - CORPLS & PTRL OFFICERS	46,840.05	743,662.00	53,653.19	159,245.00	584,417.00
10-1-0120-1012	SALARIES - CLERK & DISPATCHERS	13,830.55	248,798.00	20,151.71	60,646.92	188,151.08
10-1-0120-1013	SALARY - PT DISPATCHERS	0	2,000.00	0	0	2,000.00
10-1-0120-1014	SALARIES - SRGTS & DETECTIVES	32,648.17	520,745.00	33,734.16	101,694.42	419,050.58
10-1-0120-1028	SALARY - ANIMAL WARDEN	1,691.52	21,000.00	0	2,114.40	18,885.60
10-1-0120-1029	HOLIDAY PAY	5,785.79	85,000.00	11,091.49	22,513.79	62,486.21
10-1-0120-2001	FICA	10,363.12	164,453.00	11,790.41	34,758.94	129,694.06
10-1-0120-2003	RETIREMENT	27,514.81	327,734.00	31,137.22	78,658.92	249,075.08
10-1-0120-2005	MEDICAL PLANS	12,694.87	251,593.00	19,730.51	44,973.03	206,619.97
10-1-0120-2006	GROUP LIFE INSURANCE	1,462.16	20,116.00	1,719.74	4,299.35	15,816.65
10-1-0120-2007	DISABILITY INSURANCE	127.80	1,000.00	0	268.63	731.37
10-1-0120-2008	LINE OF DUTY ACT EXPENSE	0	12,780.00	4,455.00	13,527.00	-747.00
10-1-0120-2009	UNEMPLOYMENT INSURANCE	0.33	380.00	0	16.68	363.32
10-1-0120-2010	WORKERS COMPENSATION	0	75,165.00	0	71,672.00	3,493.00
10-1-0120-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	80.00	400.00
10-1-0120-2012	UNIFORMS	4,652.79	20,000.00	4,060.93	5,791.66	14,208.34
10-1-0120-2013	CLOTHING ALLOWANCE	0	4,050.00	0	4,050.00	0.00
10-1-0120-2014	GYM MEMBERSHIPS/OFFICER WELLNESS	0	24,000.00	0	0	24,000.00
10-1-0120-3004	REPAIRS & MAINTENANCE	479.99	25,000.00	20.84	20.84	24,979.16
10-1-0120-3006	OFFICE EQUIP. MAINTENANCE	380.27	20,000.00	2,101.85	4,109.60	15,890.40
10-1-0120-3007	ADVERTISING	0	0.00	101.25	393.50	-393.50
10-1-0120-5100	ELECTRICAL SERVICE	1,066.76	10,000.00	1,289.03	2,672.64	7,327.36
10-1-0120-5102	NATURAL GAS/HEATING	66.84	2,000.00	34.44	68.88	1,931.12
10-1-0120-5203	TELECOMMUNICATIONS	6,716.06	35,000.00	746.65	2,230.82	32,769.18
10-1-0120-5204	CELLULAR/MOBILE COMMUNICATION	0	1,950.00	1,864.22	3,759.67	-1,809.67
10-1-0120-5309	PROPERTY & LIABILITY INSURANCE	0	31,896.00	0	31,896.00	0.00
10-1-0120-5405	CLEANING/JANITORIAL SUPPLIES	174.06	9,000.00	237.16	250.14	8,749.86
10-1-0120-5408	VEHICLE & EQUIP. MAINTENANCE	2,654.48	45,000.00	781.56	6,021.38	38,978.62
10-1-0120-5411	FUEL EXPENSE	4,758.13	60,000.00	7,612.39	14,851.96	45,148.04
10-1-0120-5412	SHOOTING RANGE EXPENSE	0	33,000.00	0	79.99	32,920.01
10-1-0120-5504	TRAVEL - MEETINGS/EDUCATION	5,434.43	50,000.00	4,983.48	11,406.13	38,593.87
10-1-0120-5505	FORENSICS EXPENSE	744.00	34,000.00	556.12	26,645.12	7,354.88
10-1-0120-5510	DRUG ENFORCEMENT EXPENSES	0	5,500.00	0	1,275.00	4,225.00
10-1-0120-5515	RECORDS MANAGEMENT EXPENSES	0	18,000.00	0	3,418.65	14,581.35

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10-1-0120-5520	ASSET FORFEITURE EXPENSES	0	8,500.00	0	0	8,500.00
10-1-0120-5801	DUES & SUBSCRIPTIONS	0	15,000.00	132.95	152.95	14,847.05
10-1-0120-5803	PHYSICALS	0	3,000.00	0	0	3,000.00
10-1-0120-5804	DEPARTMENTAL SUPPLIES	3,739.09	40,000.00	6,079.78	11,924.13	28,075.87
10-1-0120-5805	AXON LEASE	0	101,000.00	0	22,024.54	78,975.46
10-1-0120-5806	FLOCK SAFETY LEASE	0	14,000.00	0	20,000.00	-6,000.00
10-1-0120-5808	IT SERVICE & MAINTENANCE	3,400.60	58,000.00	51.87	104.14	57,895.86
10-1-0120-5809	GRANT EXPENSES	0	36,000.00	0	0	36,000.00
10-1-0120-7001	COMMUNICATIONS EQUIPMENT	0	8,000.00	0	0	8,000.00
10-1-0120-7009	CAPITAL OUTLAY	9,523.00	519,500.00	50,053.80	118,009.50	401,490.50
0120 POLICE DEPARTMENT		235,176.69	4,234,806.00	309,556.68	1,005,048.64	3,229,757.36

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0124-0000	CODE COMPLIANCE OFFICIAL	0	0	0	0	0
10-1-0124-1000	SALARIES	16,441.81	225,774.00	17,364.91	52,094.73	173,679.27
10-1-0124-2001	FICA	1,203.42	17,270.00	1,263.86	3,806.68	13,463.32
10-1-0124-2003	RETIREMENT	3,869.14	38,986.00	4,086.84	10,856.50	28,129.50
10-1-0124-2005	MEDICAL PLANS	2,029.17	25,891.00	2,570.65	5,693.04	20,197.96
10-1-0124-2006	GROUP LIFE INSURANCE	210.18	2,393.00	222.00	555.00	1,838.00
10-1-0124-2007	DISABILITY INSURANCE	186.12	1,200.00	0	279.16	920.84
10-1-0124-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0124-2010	WORKERS COMPENSATION	0	1,199.00	0	1,199.00	0.00
10-1-0124-2011	CELL PHONE ALLOWANCE	80.00	960.00	80.00	160.00	800.00
10-1-0124-2012	UNIFORMS	0	1,200.00	0	0	1,200.00
10-1-0124-3007	ADVERTISING	252.00	3,000.00	0	0	3,000.00
10-1-0124-3010	CONTRACT/TECHNICAL SERVICES	0	10,000.00	0	0	10,000.00
10-1-0124-5309	PROPERTY INSURANCE	0	1,108.00	0	1,108.00	0.00
10-1-0124-5408	VEHICLE & EQUIP. MAINTENANCE	0	1,200.00	35.00	35.00	1,165.00
10-1-0124-5411	FUEL EXPENSE	144.53	2,000.00	274.27	480.16	1,519.84
10-1-0124-5413	STATE LEVY - 2% OF PERMIT REV	0	10,000.00	0	4,580.06	5,419.94
10-1-0124-5504	TRAVEL - MEETINGS/EDUCATION	23.99	2,000.00	50.39	186.62	1,813.38
10-1-0124-5801	DUES & SUBSCRIPTIONS	-55.00	250.00	64.65	64.65	185.35
10-1-0124-5802	DEMOLITION COSTS	0	10,000.00	0	0	10,000.00
10-1-0124-5803	REIMBURSE FEES	0	200.00	0	0	200.00
10-1-0124-5804	DEPARTMENTAL SUPPLIES	12.52	1,500.00	11.87	11.87	1,488.13
10-1-0124-5805	STORMWATER / E&S	640.00	10,000.00	950.00	1,990.00	8,010.00
0124 CODE COMPLIANCE OFFICIAL		25,037.88	366,171.00	26,974.44	83,100.47	283,070.53

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10-1-0126-0000	STREET MAINTENANCE	0	0	0	0	0
10-1-0126-1000	SALARIES	30,779.82	480,995.00	36,030.63	102,566.13	378,428.87
10-1-0126-1002	SALARIES - OVERTIME	152.92	20,000.00	2,002.97	4,152.25	15,847.75
10-1-0126-2001	FICA	2,333.99	38,326.00	2,871.13	8,299.42	30,026.58
10-1-0126-2003	RETIREMENT	7,322.56	83,068.00	8,770.18	23,251.47	59,816.53
10-1-0126-2005	MEDICAL PLANS	3,458.78	73,996.00	5,967.21	12,166.81	61,829.19
10-1-0126-2006	GROUP LIFE INSURANCE	392.20	5,099.00	465.84	1,109.37	3,989.63
10-1-0126-2007	DISABILITY INSURANCE	359.00	1,920.00	0	597.04	1,322.96
10-1-0126-2009	UNEMPLOYMENT INSURANCE	0	80.00	4.29	3.13	76.87
10-1-0126-2010	WORKERS COMPENSATION	0	22,249.00	0	22,249.00	0.00
10-1-0126-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	80.00	400.00
10-1-0126-2012	UNIFORMS	0	2,000.00	0	800.00	1,200.00
10-1-0126-2013	CLOTHING ALLOWANCE	0	4,200.00	0	2,400.00	1,800.00
10-1-0126-3015	ENGINEERING	0	12,000.00	0	0	12,000.00
10-1-0126-5100	ELECTRIC SERVICE(STREETLIGHTS)	8,701.26	130,000.00	12,678.07	24,169.73	105,830.27
10-1-0126-5203	TELECOMMUNICATIONS	621.77	3,470.00	194.28	405.14	3,064.86
10-1-0126-5309	PROPERTY INSURANCE	0	13,708.00	0	13,708.00	0.00
10-1-0126-5407	STREET MAINTENANCE	20,220.93	3,300,000.00	58,703.21	396,037.60	2,903,962.40
10-1-0126-5408	VEHICLE & EQUIP. MAINTENANCE	9,889.76	60,000.00	7,808.87	10,074.25	49,925.75
10-1-0126-5411	FUEL EXPENSE	2,541.85	35,000.00	5,505.27	9,489.26	25,510.74
10-1-0126-5504	TRAVEL - MEETINGS/EDUCATION	0	9,000.00	5.00	382.66	8,617.34
10-1-0126-5804	DEPARTMENTAL SUPPLIES	0	16,000.00	610.96	1,757.12	14,242.88
10-1-0126-5805	SAFETY/PROTECTIVE EQUIP.	0	5,000.00	0	0	5,000.00
10-1-0126-7009	CAPITAL OUTLAY	215,824.00	3,992,771.00	4,686.79	437,510.67	3,555,260.33
	0126 STREET MAINTENANCE	302,638.84	8,309,362.00	146,344.70	1,071,209.05	7,238,152.95

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0132-0000	SOLID WASTE	0	0	0	0	0
10-1-0132-1000	SALARIES	12,724.17	107,596.00	8,276.61	24,836.35	82,759.65
10-1-0132-1002	SALARIES - OVERTIME	0	8,500.00	0	0	8,500.00
10-1-0132-2001	FICA	971.24	8,881.00	626.80	1,946.22	6,934.78
10-1-0132-2003	RETIREMENT	3,013.08	18,582.00	2,002.70	5,524.69	13,057.31
10-1-0132-2005	MEDICAL PLANS	1,563.23	29,188.00	1,387.28	3,105.87	26,082.13
10-1-0132-2006	GROUP LIFE INSURANCE	162.66	1,141.00	105.80	264.50	876.50
10-1-0132-2007	DISABILITY INSURANCE	149.44	760.00	0	137.32	622.68
10-1-0132-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0132-2010	WORKERS COMPENSATION	0	13,864.00	0	8,062.00	5,802.00
10-1-0132-2012	UNIFORMS	0	1,100.00	0	200.00	900.00
10-1-0132-2013	CLOTHING ALLOWANCE	0	1,800.00	0	600.00	1,200.00
10-1-0132-3004	REPAIRS & MAINTENANCE	0	30,000.00	0	0	30,000.00
10-1-0132-5309	PROPERTY INSURANCE	0	3,185.00	0	1,869.00	1,316.00
10-1-0132-5408	VEHICLE & EQUIP. MAINTENANCE	599.76	30,000.00	0	95.00	29,905.00
10-1-0132-5411	FUEL EXPENSE	642.02	25,000.00	1,323.11	2,350.60	22,649.40
10-1-0132-5805	SAFETY/PROTECTIVE EQUIP.	0	750.00	0	0	750.00
10-1-0132-6000	WASTE COLLECTION FEE	33,585.05	400,000.00	36,133.76	71,121.52	328,878.48
10-1-0132-7000	LANDFILL TIPPING FEES	1,126.84	25,000.00	372.24	740.96	24,259.04
	0132 SOLID WASTE	54,537.49	705,387.00	50,228.30	120,854.03	584,532.97

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0133-0000	FLEET MAINTENANCE	0	0	0	0	0
10-1-0133-1000	SALARIES	14,673.28	202,753.00	15,611.32	46,804.08	155,948.92
10-1-0133-1002	SALARIES - OVERTIME	0	5,000.00	0	0	5,000.00
10-1-0133-2001	FICA	1,115.92	15,893.00	1,179.19	3,630.27	12,262.73
10-1-0133-2003	RETIREMENT	3,827.84	35,015.00	4,068.64	12,205.92	22,809.08
10-1-0133-2005	MEDICAL PLANS	1,000.84	20,803.00	1,365.98	3,103.94	17,699.06
10-1-0133-2006	GROUP LIFE INSURANCE	187.56	2,149.00	199.38	498.45	1,650.55
10-1-0133-2007	DISABILITY INSURANCE	168.69	1,070.00	0	253.03	816.97
10-1-0133-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0133-2010	WORKERS COMPENSATION	0	3,232.00	0	2,854.00	378.00
10-1-0133-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	80.00	400.00
10-1-0133-2012	UNIFORMS	0	600.00	0	300.00	300.00
10-1-0133-2013	CLOTHING ALLOWANCE	0	1,800.00	0	900.00	900.00
10-1-0133-3004	REPAIRS & MAINTENANCE	0	15,000.00	3,477.89	3,477.89	11,522.11
10-1-0133-5100	ELECTRICAL SERVICE	745.77	10,000.00	1,033.24	2,048.10	7,951.90
10-1-0133-5102	HEATING	108.32	5,000.00	115.11	231.47	4,768.53
10-1-0133-5203	TELECOMMUNICATIONS	179.40	3,500.00	105.64	316.49	3,183.51
10-1-0133-5309	PROPERTY INSURANCE	0	709.00	0	709.00	0.00
10-1-0133-5408	VEHICLE & EQUIP. MAINTENANCE	4,120.48	20,000.00	1,118.78	3,817.20	16,182.80
10-1-0133-5411	FUEL EXPENSE	68.13	800.00	86.46	86.46	713.54
10-1-0133-5504	TRAVEL - MEETINGS/EDUCATION	0	300.00	0	0	300.00
10-1-0133-5801	DUES & SUBSCRIPTIONS	0	7,500.00	0	2,279.00	5,221.00
10-1-0133-5804	DEPARTMENTAL SUPPLIES	33.98	9,300.00	69.06	1,914.61	7,385.39
10-1-0133-5805	SAFETY/PROTECTIVE EQUIP.	0	1,800.00	0	40.00	1,760.00
10-1-0133-7009	CAPITAL OUTLAY	0	1,385,094.00	0	0	1,385,094.00
	0133 FLEET MAINTENANCE	26,270.21	1,747,838.00	28,470.69	85,549.91	1,662,288.09

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0134-0000	FACILITY MAINTENANCE	0	0	0	0	0
10-1-0134-1000	SALARIES	10,659.42	157,885.00	11,815.19	35,584.59	122,300.41
10-1-0134-1002	SALARIES - OVERTIME	140.86	500.00	0	138.93	361.07
10-1-0134-2001	FICA	825.85	12,116.00	891.19	2,753.75	9,362.25
10-1-0134-2003	RETIREMENT	2,640.74	27,267.00	2,968.36	8,905.08	18,361.92
10-1-0134-2005	MEDICAL PLANS	1,621.78	32,552.00	2,091.57	5,218.74	27,333.26
10-1-0134-2006	GROUP LIFE INSURANCE	136.74	1,674.00	150.36	375.90	1,298.10
10-1-0134-2007	DISABILITY INSURANCE	90.13	920.00	0	196.30	723.70
10-1-0134-2009	UNEMPLOYMENT INSURANCE	0	50.00	0	8.71	41.29
10-1-0134-2010	WORKERS COMPENSATION	0	1,966.00	0	1,756.00	210.00
10-1-0134-2012	UNIFORMS	0	600.00	0	300.00	300.00
10-1-0134-2013	CLOTHING ALLOWANCE	0	1,800.00	0	900.00	900.00
10-1-0134-3003	LIBRARY - REPAIRS & MAINTENANCE	0	30,000.00	0	0	30,000.00
10-1-0134-3004	REPAIRS & MAINTENANCE	27,482.51	250,000.00	8,788.70	18,095.99	231,904.01
10-1-0134-3010	CONTRACT/TECHNICAL SERVICES	1,716.00	30,000.00	2,813.28	9,652.51	20,347.49
10-1-0134-3015	ENGINEERING	0	10,000.00	0	0	10,000.00
10-1-0134-5100	ELECTRICAL SERVICE	1,418.88	30,000.00	2,361.85	4,787.02	25,212.98
10-1-0134-5102	HEATING	32.45	7,000.00	78.22	156.44	6,843.56
10-1-0134-5309	PROPERTY INSURANCE	0	21,915.00	0	8,465.00	13,450.00
10-1-0134-5405	CLEANING/JANITORIAL SUPPLIES	20.19	10,000.00	823.02	1,329.00	8,671.00
10-1-0134-5408	VEHICLE & EQUIP. MAINTENANCE	0	1,000.00	30.00	153.98	846.02
10-1-0134-5411	FUEL EXPENSE	99.10	1,000.00	162.67	256.45	743.55
10-1-0134-5805	SAFETY/PROTECTIVE EQUIP.	2,421.41	5,000.00	0	0	5,000.00
10-1-0134-7009	CAPITAL OUTLAY	0	400,000.00	167,432.40	386,550.75	13,449.25
10-1-0134-7804	DEBT SERVICE	0	163,872.00	0	73,196.47	90,675.53
	0134 FACILITY MAINTENANCE	49,306.06	1,197,117.00	200,406.81	558,781.61	638,335.39

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0450-0000	PARKS AND GROUNDS	0	0	0	0	0
10-1-0450-1000	SALARIES	24,505.92	379,274.00	26,537.19	80,834.61	298,439.39
10-1-0450-1002	SALARIES - OVERTIME	0	2,000.00	0	0	2,000.00
10-1-0450-2001	FICA	1,826.98	29,167.00	1,951.92	6,160.47	23,006.53
10-1-0450-2003	RETIREMENT	6,017.06	65,501.00	6,593.28	19,349.38	46,151.62
10-1-0450-2005	MEDICAL PLANS	3,079.48	71,533.00	4,561.66	10,894.79	60,638.21
10-1-0450-2006	GROUP LIFE INSURANCE	312.52	4,020.00	336.14	840.35	3,179.65
10-1-0450-2007	DISABILITY INSURANCE	331.51	1,430.00	0	433.61	996.39
10-1-0450-2009	UNEMPLOYMENT INSURANCE	0	70.00	0	0	70.00
10-1-0450-2010	WORKERS COMPENSATION	0	7,123.00	0	7,123.00	0.00
10-1-0450-2011	CELL PHONE ALLOWANCE	40.00	500.00	40.00	80.00	420.00
10-1-0450-2012	UNIFORMS	0	2,500.00	0	600.00	1,900.00
10-1-0450-2013	CLOTHING ALLOWANCE	0	4,200.00	0	1,800.00	2,400.00
10-1-0450-3004	REPAIRS & MAINTENANCE	10,034.64	220,000.00	12,972.21	49,164.30	170,835.70
10-1-0450-5100	ELECTRICAL SERVICE	1,014.81	25,000.00	1,852.81	4,238.13	20,761.87
10-1-0450-5203	TELECOMMUNICATIONS	451.79	6,000.00	562.21	1,310.70	4,689.30
10-1-0450-5309	PROPERTY INSURANCE	0	4,000.00	0	3,441.00	559.00
10-1-0450-5408	VEHICLE & EQUIP. MAINTENANCE	2,942.06	10,000.00	1,517.66	2,254.35	7,745.65
10-1-0450-5411	FUEL EXPENSE	245.27	8,000.00	55.66	829.89	7,170.11
10-1-0450-5504	TRAVEL - MEETINGS/EDUCATION	0	2,000.00	0	2,608.71	-608.71
10-1-0450-5804	DEPARTMENTAL SUPPLIES	0	250.00	0	109.49	140.51
10-1-0450-5805	SAFETY/PROTECTIVE EQUIP.	0	1,000.00	0	0	1,000.00
10-1-0450-7009	CAPITAL OUTLAY	315.87	226,000.00	37,153.00	89,362.00	136,638.00
	0450 PARKS AND GROUNDS	51,117.91	1,069,568.00	94,133.74	281,434.78	788,133.22

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0451-0000	LIBRARY	0	0	0	0	0
10-1-0451-3004	REPAIRS & MAINTENANCE	20.84	0.00	0	0	0.00
10-1-0451-5100	ELECTRICAL SERVICE	1,696.56	0.00	0	0	0.00
10-1-0451-5102	HEATING	42.17	0.00	0	0	0.00
	0451 LIBRARY	1,759.57	0.00	0.00	0.00	0.00

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0920-0000	COMMUNITY DEVELOPMENT	0	0	0	0	0
10-1-0920-5606	REGIONAL PLANNING COMMISSION	0	8,208.00	0	8,207.50	0.50
10-1-0920-5607	REGIONAL AIRPORT	0	25,000.00	0	25,000.00	0.00
10-1-0920-5608	SOUTH HILL CDA	0	15,250.00	0	15,250.00	0.00
10-1-0920-5609	COMMUNITY DEVELOPMENT	5,089.00	75,000.00	36,087.14	52,003.98	22,996.02
10-1-0920-5612	SOUTHSIDE RESCUE SQUAD	0	200,000.00	0	200,000.00	0.00
10-1-0920-5614	CHAMBER OF COMMERCE/SHOPS OF SOUTH HILL	0	7,000.00	0	7,000.00	0.00
10-1-0920-5616	SOUTH HILL VOLUNTEER FIRE DEPARTMENT	26,250.00	1,127,000.00	28,319.00	633,944.00	493,056.00
10-1-0920-5617	SOUTH HILL BREAD BOX	0	20,000.00	0	20,000.00	0.00
10-1-0920-5618	LAB BUS	0	114,682.00	0	0	114,682.00
10-1-0920-5620	BUSINESS EDUCATION PARTNERSHIP	0	4,000.00	0	4,000.00	0.00
10-1-0920-5622	SOUTH HILL REVITALIZATION	0	28,000.00	0	28,000.00	0.00
10-1-0920-5623	SOUTHERN VA FOOD HUB	0	20,000.00	0	20,000.00	0.00
10-1-0920-5625	THE BAILEY CENTER	0	10,000.00	0	10,000.00	0.00
10-1-0920-5626	COLONIAL CENTER - VCA GRANT AND MATCH	0	9,000.00	0	0	9,000.00
10-1-0920-5629	ROANOKE RIVER RAILS TO TRAILS	0	500.00	0	0	500.00
10-1-0920-5630	MECKLENBURG COUNTY SENIOR CITIZENS	0	10,000.00	0	10,000.00	0.00
10-1-0920-7009	CAPITAL OUTLAY	51,644.60	1,840,000.00	0	30,579.46	1,809,420.54
	0920 COMMUNITY DEVELOPMENT	82,983.60	3,513,640.00	64,406.14	1,063,984.94	2,449,655.06
	GENERAL FUND Expenditure Totals	1,006,174.01	23,822,471.00	1,111,215.28	5,121,784.78	18,700,686.22

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-2-5000-0001	WATER SALES	-124,186.07	1,870,000.00	173,441.95	604,935.05	-1,265,064.95
30-2-5000-0002	WATER CONNECTION FEES	3,000.00	16,000.00	4,000.00	12,000.00	-4,000.00
30-2-5000-0004	SEWAGE TREATMENT/LACROSSE	3,046.16	40,000.00	3,732.88	6,096.96	-33,903.04
30-2-5000-0005	SEWAGE TREATMENT/BRODNAX	948.88	15,000.00	0	1,111.28	-13,888.72
30-2-5000-0006	PENALTIES-PAST DUE SALES	336.70	75,000.00	-12,448.63	19,418.15	-55,581.85
30-2-5000-0007	INTEREST ON DEPOSITS	7,397.66	100,000.00	0	7,974.33	-92,025.67
30-2-5000-0008	WWTP EXPANSION PAYMENT/LACROSSE	1,455.90	17,470.00	0	1,455.90	-16,014.10
30-2-5000-0009	WWTP EXPANSION PAYMENT/BRODNAX	727.95	8,735.00	727.95	2,183.85	-6,551.15
30-2-5000-0010	SEPTIC TANK HAULERS FEE	15,043.76	100,000.00	28,594.24	68,960.72	-31,039.28
30-2-5000-0013	CUT ON / TRANSFER FEES	2,640.00	45,000.00	3,150.00	9,820.00	-35,180.00
30-2-5000-0016	LEACHATE TREATMENT	24,791.22	200,000.00	37,522.37	65,442.35	-134,557.65
30-2-5000-0020	TRANSFER FROM FUND BALANCE	0	580,642.00	0	0	-580,642.00
30-2-5000-0021	TRANSFER FROM GENERAL FUND	0	5,686,925.00	0	0	-5,686,925.00
30-2-5000-0025	MISCELLANEOUS INCOME	13,712.60	50,000.00	0	0	-50,000.00
30-2-5000-0031	SEWER SALES	-134,348.93	1,619,200.00	80,283.88	441,803.71	-1,177,396.29
30-2-5000-0032	SEWER CONNECTION FEES	3,000.00	25,000.00	3,000.00	12,000.00	-13,000.00
30-2-5000-0491	VDEM GRANT	0	100,000.00	0	0	-100,000.00
30-2-5000-0493	AMERICAN RESCUE PLAN SEWER COLL GRANT	0	125,000.00	0	0	-125,000.00
30-2-5000-0497	CONSTRUCTION CONTRIBUTION	0	11,266,049.00	0	1,096,407.23	-10,169,641.77
WATER & SEWER FUND Revenue Totals		-182,434.17	21,940,021.00	322,004.64	2,349,609.53	-19,590,411.47

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-0-0000-0000	WATER & SEWER FUND	0	0	0	0	0
30-1-6000-0000	WATER DISTRIBUTION SYSTEMS	0	0	0	0	0
30-1-6000-1000	SALARIES	12,425.13	173,581.00	15,130.01	43,517.85	130,063.15
30-1-6000-1002	SALARIES - OVERTIME	174.79	9,000.00	361.32	854.74	8,145.26
30-1-6000-1010	INCENTIVE	0	13,200.00	0	0	13,200.00
30-1-6000-2001	FICA	943.86	14,977.00	1,164.71	3,401.41	11,575.59
30-1-6000-2003	RETIREMENT	2,980.92	29,977.00	3,668.74	10,061.98	19,915.02
30-1-6000-2005	MEDICAL PLANS	1,714.09	38,606.00	2,576.87	5,855.91	32,750.09
30-1-6000-2006	GROUP LIFE INSURANCE	158.18	1,840.00	192.62	465.54	1,374.46
30-1-6000-2007	DISABILITY INSURANCE	99.88	530.00	0	156.63	373.37
30-1-6000-2009	UNEMPLOYMENT INSURANCE	0	30.00	0	0	30.00
30-1-6000-2010	WORKERS COMPENSATION	0	3,794.00	0	3,006.00	788.00
30-1-6000-2012	UNIFORMS	0	1,600.00	0	200.00	1,400.00
30-1-6000-2013	CLOTHING ALLOWANCE	0	1,800.00	0	600.00	1,200.00
30-1-6000-3004	REPAIRS AND MAINTENANCE	3,271.14	150,000.00	14,388.41	45,517.81	104,482.19
30-1-6000-3010	CONTRACT/TESTING SERVICES	1,203.52	7,000.00	1,261.22	1,423.22	5,576.78
30-1-6000-3015	ENGINEERING	0	5,000.00	0	0	5,000.00
30-1-6000-5100	ELECTRICAL SERVICE	95.60	6,500.00	661.29	1,170.91	5,329.09
30-1-6000-5203	TELECOMMUNICATIONS	389.88	2,000.00	388.69	1,238.18	761.82
30-1-6000-5309	PROPERTY INSURANCE	0	7,499.00	0	7,499.00	0.00
30-1-6000-5408	VEHICLE & EQUIP. MAINTENANCE	240.35	4,500.00	791.02	791.02	3,708.98
30-1-6000-5411	FUEL EXPENSE	30.16	5,000.00	458.86	908.98	4,091.02
30-1-6000-5413	VA DEPT OF HEALTH FEES	0	8,000.00	0	7,842.00	158.00
30-1-6000-5504	TRAVEL - MEETINGS/EDUCATION	0	2,000.00	1,640.09	2,190.09	-190.09
30-1-6000-5700	WATER TANK MAINTENANCE	0	90,000.00	0	81,217.03	8,782.97
30-1-6000-5804	DEPARTMENTAL SUPPLIES	0	200.00	0	31.40	168.60
30-1-6000-5805	SAFETY/PROTECTIVE EQUIP.	0	650.00	0	0	650.00
30-1-6000-5807	NORTHSIDE INFRASTRUCTURE	3,000.00	150,000.00	9,579.84	9,579.84	140,420.16
30-1-6000-7009	CAPITAL OUTLAY	0	7,598,500.00	453,886.31	630,440.27	6,968,059.73
30-1-6000-7050	WATER PURCHASES - RRSA	102,884.89	1,300,000.00	117,675.27	229,478.71	1,070,521.29
30-1-6000-7804	DEBT SERVICE	0	366,794.00	0	163,835.67	202,958.33
	6000 WATER DISTRIBUTION SYSTEMS	129,612.39	9,992,578.00	623,825.27	1,251,284.19	8,741,293.81

INCOME/EXPENSE REPORT

SEPTEMBER 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-1-6050-0000	SEWER COLLECTION SYSTEM	0	0	0	0	0
30-1-6050-1000	SALARIES	12,425.03	218,111.00	15,129.81	43,477.06	174,633.94
30-1-6050-1002	SALARIES - OVERTIME	174.79	9,000.00	361.28	895.01	8,104.99
30-1-6050-2001	FICA	943.85	17,374.00	1,164.60	3,456.76	13,917.24
30-1-6050-2003	RETIREMENT	2,980.88	37,668.00	3,668.62	10,247.94	27,420.06
30-1-6050-2005	MEDICAL PLANS	1,717.51	38,606.00	2,581.79	6,368.83	32,237.17
30-1-6050-2006	GROUP LIFE INSURANCE	158.14	2,312.00	192.58	474.84	1,837.16
30-1-6050-2007	DISABILITY INSURANCE	186.08	1,200.00	0	321.21	878.79
30-1-6050-2009	UNEMPLOYMENT INSURANCE	0	30.00	0	0	30.00
30-1-6050-2010	WORKERS COMPENSATION	0	3,072.00	0	3,072.00	0.00
30-1-6050-2012	UNIFORMS	0	1,600.00	0	400.00	1,200.00
30-1-6050-2013	CLOTHING ALLOWANCE	0	1,800.00	0	1,200.00	600.00
30-1-6050-3004	REPAIRS & MAINTENANCE	24,079.80	125,000.00	6,862.98	12,402.15	112,597.85
30-1-6050-3015	ENGINEERING	0	20,000.00	0	0	20,000.00
30-1-6050-5100	ELECTRICAL SERVICE	2,093.41	40,000.00	2,958.89	4,874.29	35,125.71
30-1-6050-5203	TELECOMMUNICATIONS	0	500.00	0	0	500.00
30-1-6050-5309	PROPERTY INSURANCE	0	4,010.00	0	4,010.00	0.00
30-1-6050-5408	VEHICLE & EQUIP. MAINTENANCE	0	25,000.00	1,835.13	2,468.06	22,531.94
30-1-6050-5411	FUEL EXPENSE	1,506.20	10,000.00	2,322.00	3,825.24	6,174.76
30-1-6050-5504	TRAVEL - MEETINGS/EDUCATION	0	5,000.00	0	0	5,000.00
30-1-6050-5804	DEPARTMENTAL SUPPLIES	14.85	500.00	0	0	500.00
30-1-6050-5805	SAFETY/PROTECTIVE EQUIP.	0	600.00	0	0	600.00
30-1-6050-7009	CAPITAL OUTLAY	55,856.98	9,429,474.00	1,792,949.53	2,030,256.54	7,399,217.46
30-1-6050-7804	DEBT SERVICE	0	545,845.00	0	243,812.22	302,032.78
	6050 SEWER COLLECTION SYSTEM	102,137.52	10,536,702.00	1,830,027.21	2,371,562.15	8,165,139.85

INCOME/EXPENSE REPORT

SEPTEMBER 2026

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-1-7000-0000	WASTEWATER TREATMENT PLANT	0	0	0	0	0
30-1-7000-1000	SALARIES	24,480.95	375,583.00	26,098.98	77,621.80	297,961.20
30-1-7000-1002	SALARIES - OVERTIME	15.53	2,000.00	0	0	2,000.00
30-1-7000-1004	SALARIES - PART TIME	506.09	11,000.00	506.09	1,518.27	9,481.73
30-1-7000-2001	FICA	1,905.96	29,727.00	1,676.81	5,491.77	24,235.23
30-1-7000-2003	RETIREMENT	5,923.06	64,863.00	6,296.64	16,892.82	47,970.18
30-1-7000-2005	MEDICAL PLANS	2,257.66	48,041.00	2,889.65	6,424.97	41,616.03
30-1-7000-2006	GROUP LIFE INSURANCE	312.68	3,981.00	331.80	826.12	3,154.88
30-1-7000-2007	DISABILITY INSURANCE	275.09	1,600.00	0	406.74	1,193.26
30-1-7000-2009	UNEMPLOYMENT INSURANCE	0.51	80.00	0.76	2.28	77.72
30-1-7000-2010	WORKERS COMPENSATION	0	5,143.00	0	5,143.00	0.00
30-1-7000-2012	UNIFORMS	0	300.00	0	400.00	-100.00
30-1-7000-2013	CLOTHING ALLOWANCE	0	2,400.00	0	1,200.00	1,200.00
30-1-7000-3004	REPAIRS & MAINTENANCE	812.64	325,000.00	7,723.25	14,215.62	310,784.38
30-1-7000-3010	CONTRACT/TESTING SERVICES	4,792.80	45,000.00	2,500.80	2,500.80	42,499.20
30-1-7000-3012	LEGAL EXPENSES	0	20,000.00	0	0	20,000.00
30-1-7000-3015	ENGINEERING	0	50,000.00	13,085.50	13,085.50	36,914.50
30-1-7000-5100	ELECTRICAL SERVICE	29.57	130,000.00	17,788.73	17,788.73	112,211.27
30-1-7000-5203	TELECOMMUNICATIONS	248.91	3,950.00	227.82	737.68	3,212.32
30-1-7000-5309	PROPERTY INSURANCE	0	20,154.00	0	20,798.00	-644.00
30-1-7000-5405	CLEANING & JANITORIAL	0	500.00	179.98	179.98	320.02
30-1-7000-5408	VEHICLE & EQUIP. MAINTENANCE	106.36	5,000.00	523.06	912.78	4,087.22
30-1-7000-5411	FUEL EXPENSE	236.54	20,000.00	180.57	4,398.66	15,601.34
30-1-7000-5413	DEQ FEES	0	15,000.00	12,385.00	12,385.00	2,615.00
30-1-7000-5415	CHEMICALS	0	22,000.00	4,439.00	4,439.00	17,561.00
30-1-7000-5416	LAB SUPPLIES	0	13,000.00	378.68	4,494.20	8,505.80
30-1-7000-5419	DISPOSAL EXPENSE	0	65,000.00	2,160.84	6,039.88	58,960.12
30-1-7000-5504	TRAVEL - MEETINGS/EDUCATION	764.84	10,000.00	104.00	104.00	9,896.00
30-1-7000-5804	DEPARTMENTAL SUPPLIES	46.46	2,000.00	304.93	679.01	1,320.99
30-1-7000-5805	SAFETY/PROTECTIVE EQUIP.	0	2,000.00	0	0	2,000.00
30-1-7000-7009	CAPITAL OUTLAY	17,243.80	0.00	0	0	0.00
30-1-7000-7804	DEBT SERVICE	0	117,419.00	0	52,447.11	64,971.89
	7000 WASTEWATER TREATMENT PLANT	59,959.45	1,410,741.00	99,782.89	271,133.72	1,139,607.28
	WATER & SEWER FUND Expenditure Totals	291,709.36	21,940,021.00	2,553,635.37	3,893,980.06	18,046,040.94

Items for Approval
South Hill Town Council Meeting
October 13, 2026

1. Town Manager Report
 - a. East Pine Lane Utility Relocation Bid Award
 - b. Schedule Public Hearing: Appropriate Bond Proceeds
 - c. Ratify Prequalification Process
 - d. Chamber of Commerce Road Closure Request
 - e. Drought Update

Agenda Item A

To: Mayor and Town Council
From: Town Manager
Date: October 13, 2026
Re: East Pine Lane Utility Relocation

As part of the Police Department renovation project, several existing utilities within East Pine Lane will need to be relocated to accommodate the building additions.

B&B Consultants has been coordinating with Dominion, Brightspeed, Columbia Gas, and the Town regarding the necessary utility relocations. Due to the number of utility providers involved and the limited space within the alleyway, B&B recommends having one contractor complete the necessary underground utility and conduit work on behalf of the Town before the Police Department contractor begins work. Each utility company will then complete its respective work after the new conduits are installed, including pulling lines and reconnecting services as needed.

Bids were solicited, and the Town received one bid from Smiley's Construction, LLC, in the amount of \$325,375.

Recommended Motion

I move to award the East Pine Lane Utility Relocation project to Smiley's Construction, LLC in the amount of \$325,375, and further authorize the Town Manager, or her designee, to sign all relevant documents.



September 23, 2026

Mr. C. J. Dean, Director of Municipal Services
Town of South Hill
211 S. Mecklenburg Avenue
South Hill, VA 23970

RE: East Pine Lane Utility Relocation (Police Station)

Dear CJ:

There was one Bid received on the above referenced project. The bid has been reviewed and tabulated by this office and our evaluation shows the low bidder to be Smiley's Construction, LLC, 7877 Hwy One South Hill, VA 23970.

Based on our evaluation concerning Smiley's Construction, LLC's ability to perform the work, we see no valid reason why the award should not be made. We, therefore, recommend that the award be made to Smiley's Construction, LLC, for the Lump Sum Bid in the amount of \$325,375.00. We will be happy to discuss the award with you in detail if you so desire.

Enclosed are documents for you to formally award the above contract to Smiley's Construction, LLC. upon approval from the Town. The Notice of Award should be signed, and one copy sent along with three set of the Form of Agreements to Smiley's Construction, LLC. Please keep one copy of the signed Notice of Award for the Town's records and send one copy back to B & B for our records. **Do NOT sign the Form of Agreement.** Once the executed agreement is received from Smiley's Construction LLC. and it is deemed that everything is in order, then the Town will execute the agreement and issue a Notice to Proceed.

Please feel free to give us a call if you have any questions.

Sincerely,

B & B CONSULTANTS, INC.

Freeman R. Jones, Jr., P.E.
Project Engineer

FRJjr/KS

Enclosures:
Smileys Bid
Notice of Award
Agreement
Payment Bond
Performance Bond

Agenda Item B

To: Mayor and Town Council
From: Town Manager
Date: October 13, 2026
Re: Schedule Public Hearing – Appropriate Bond Proceeds

The Town has received general obligation bond proceeds in the amount of \$23,971,000 to fund the capital projects authorized through the Town's 2026 General Obligation Bond.

Pursuant to § 15.2-2507(A) of the Code of Virginia, a budget amendment that exceeds one percent of the total expenditures shown in the currently adopted budget requires public notice and a public hearing prior to adoption.

Recommended Motion

I move to schedule a public hearing at the regular Town Council meeting on November 9, 2026, to receive public comment regarding the proposed appropriation of \$23,971,000 in general obligation bond proceeds.

Agenda Item C

To: Mayor and Town Council
From: Town Manager
Date: October 13, 2026
Re: Ratify Prequalification Process

The Town has issued a Request for Qualifications (RFQ) for the Police Department Renovation Project, with Qualification Statements due October 14, 2026. The RFQ establishes the process and criteria the Town will use to evaluate and prequalify General Contractors who will be eligible to submit sealed bids for the project.

In accordance with § 2.2-4317(B) of the Code of Virginia, the prequalification process for prospective contractors must be approved by the public body.

Recommended Motion

I move to ratify and approve the contractor prequalification process set forth in the issued RFQ for the Police Department Renovation Project.



**REQUEST FOR QUALIFICATIONS
Police Department Renovation Project**

ISSUE DATE: September 23, 2026
CONTACT: Keli Reekes
Town Manager
Town of South Hill
kreekes@southhillva.org
Mailing: 211 S. Mecklenburg Avenue
South Hill, Virginia 23970
Physical: 111 E. Danville Street
South Hill, VA 23970

The Town of South Hill (the “Town”) is inviting qualified contractors (“Applicants”) to submit applications to prequalify to bid on the renovation of a building located at 111 East Danville Street, South Hill, Virginia into a new Police Department facility (the “Project”) within the downtown. General Contractors are the only contractors required to prequalify to bid for the Project. Subcontractors are not required to prequalify. Only General Contractors determined to be qualified through the Town of South Hill’s Prequalification to Bid Process will be eligible to submit a construction bid for the Project.

All responses to this Request for Qualifications, future procurement requests, and any resulting contract shall be consistent with and governed by the Virginia Public Procurement Act.

Sealed applications shall be received no later than 2:00 P.M. EST on Wednesday, October 14, 2026 via eVA – Virginia’s eProcurement Marketplace – or delivered to the Town of South Hill, temporarily located at 111 E. Danville Street, South Hill, Virginia 23970. No applications that are submitted by e-mail, phone, or facsimile shall be considered. Applications received after the deadline shall be deemed non-responsive and returned unopened. The Town reserves the right to reject any and all applications and to waive informalities. If the Town closes its offices due to inclement weather or any other reason, scheduled receipt of applications will be extended to the next business day, same time.

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, sexual orientation, gender identity, political affiliation, or veteran status or any other basis prohibited by state law relating to discrimination in employment.

Section I – Overview

A. Purpose of Request for Qualifications

The purpose of this Request for Qualifications is to obtain from interested contractors their applications for prequalification (“Qualification Statements”) so that the Town may establish a list of contractors prequalified to submit sealed bids for the Project.

B. Two-Step Process

The Town will employ a two-step procurement procedure for selection and award of a contract for the Project, as follows:

1. Step One

Step One includes the submission and evaluation of Qualification Statements pursuant to this Request for Qualifications to determine those prospective contractors with capabilities and programs that meet the minimum requirements for this project. The Town will conduct the prequalification in accordance with Va. Code § 2.2-4317(B).

2. Step Two

Step Two includes the solicitation and evaluation of sealed bids submitted by contractors prequalified in Step One pursuant to an Invitation to Bid. If the Applicant is not prequalified in Step One, the Applicant will not be allowed to submit a sealed bid for this project. The Town will award a contract in accordance with the requirements of Va. Code § 2.2-4303 based on the evaluation of sealed bids received from selected prequalified contractors.

C. Background

The existing building is believed to have been built in the 1970s, added onto at an unknown date, and renovated in 1988. The building functioned as a bank, then as an office building, and now functions as the temporary Town Hall.

The project consists of a heavy renovation to the existing 1970’s former bank building and the construction of two one-story additions. The existing building is primarily one-story, with a small two-story portion. The renovation of the existing structure to a police station will change the occupancy, as well as the risk category of the existing structure to a risk category IV. This risk category change requires the existing building to withstand increased loads. The loads that the existing structure was designed for are unknown because existing drawings are not available. Due to the unknown loads, all existing roof deck will be removed and replaced and all roof areas shall be supplemented with new roof joists to carry gravity loads. New roof joists shall be placed between existing, and bear on the same exterior and interior masonry walls. Because the reinforcing of existing masonry walls is unknown, and the walls are believed to be unreinforced, they cannot support the required lateral loading. Therefore, new 8” CMU reinforced walls on new shallow foundations shall be required within the existing building. All existing electrical,

mechanical, and plumbing systems will be removed and new systems will be installed. All existing windows and doors shall be removed and new windows and doors will be installed. The existing slab is believed to slope in both the north-south and east-west directions. Due to this, the slab elevation of each new addition will likely be different and will need to be constructed to match the existing slab where it meets addition.

Both additions are one-story. The front addition consists of administration spaces and the rear addition consists of patrol functions and a sallyport. The additions will be constructed of CMU and clad with brick and metal composite wall panels, with TPO membrane roofing.

There are various site improvements consisting of secure staff parking, public parking, and a patio for staff.

D. Estimated Construction Value

The estimated construction value for this project is between \$8,900,000 and \$10,000,000.

Section II – General Instructions

A. Incorporation of Applicable Laws, Policies and Procedures

The Town may prequalify prospective contractors for construction in accordance with the Virginia Public Procurement Act and applicable Town procurement procedures. The purpose of this process is to qualify prospective vendors prior to the date established for receipt of bids.

B. Explanations to Applicants

1. Inquiry

All inquiries requesting clarification of this Request for Qualifications should be made in writing, via email, no later than ten business days prior to the date set for receipt of Qualification Statements to Keli Reekes at kreekes@southhillva.org. All inquiries should clearly state the number of this Request for Qualifications. Because each Applicant may have different needs for information, that Applicant must make whatever inquiries it deems necessary in order to respond to the Request for Qualifications. Inquiries determined by the Town to be pertinent to all solicited Applicants will be answered by addenda.

2. Form of Explanation

No oral explanation in regard to the meaning of this Request for Qualifications will be made and no oral instructions will be given before the determinations of prequalification. Any explanation, interpretation or modification of the Request for Qualifications that is pertinent to all Applicants will be made only by an addendum duly issued by the Town. The Town shall not be responsible for any other explanations or interpretations anyone presumes to make on behalf of the

Town before the expiration of the ultimate time set for the receipt of Qualification Statements.

3. Addenda

From time to time, addenda may be issued that will provide clarifications or supplemental information about the Request for Qualifications documents. All addenda will become a part of this Request for Qualifications at the time the Town issues each such addendum. The Applicant shall be solely responsible for verifying the existence of and complying with all addenda items.

C. No Contact Policy

Any contact with any Town representative concerning this Request for Qualifications other than that outlined in Section II(B) ("Explanations to Applicants") above is prohibited.

D. No Liability for Costs

The Town shall not be liable for any costs incurred by the Applicant or any other person in connection with the preparation or submission of Qualification Statements or any other materials pursuant to this Request for Qualifications.

E. Accuracy and Completeness

By signing and submitting a Qualification Statement pursuant to this Request for Qualifications, the Applicant represents that the information contained in such Qualification Statement is true, accurate and complete at the time of submission and warrants that such information will remain true, accurate and complete throughout the life of the prequalification process, the procurement process and any contract awarded to the Applicant pursuant thereto.

F. Notification of Changes

By signing and submitting a Qualification Statement pursuant to this Request for Qualifications, the Applicant acknowledges that the Applicant is solely responsible for notifying Keli Reekes in writing at kreekes@southhillva.org immediately of any changes in the information contained in the Qualification Statement. If the Town finds that the Applicant has failed to so notify the Town, the Applicant shall be deemed to have failed to provide to the Town in a timely manner information requested by the Town, and such failure shall constitute sufficient grounds for the Town to deny prequalification to such Applicant pursuant to Va. Code § 2.2-4317(C)(7).

G. Misrepresentation

If the Town finds that the Applicant has knowingly misrepresented any information the Applicant submits to the Town, the Applicant shall be deemed to have failed to provide to the Town in a timely manner information requested by the Town, and such failure shall

constitute sufficient grounds for the Town to deny prequalification to such Applicant pursuant to Va. Code § 2.2-4317(C)(7).

H. Pre-submission Meeting

A non-mandatory pre-submission meeting is scheduled for 9:00 a.m. EST on October 5, 2026 at 111 E. Danville Street, South Hill, VA 23970. Attendance is recommended for all interested Applicants.

I. Submission

Qualification Statements shall be submitted by one (1) of the following methods:

1. Electronic Submission: One (1) complete electronic copy in PDF format and, if applicable, one (1) redacted electronic copy in PDF format submitted through eVA – Virginia’s eProcurement Marketplace; or
2. Hard-Copy Submission: One (1) complete copy and, if applicable, one (1) redacted copy delivered to the Town of South Hill, temporarily located at 111 E. Danville Street, South Hill, Virginia 23970.

Qualification Statements must be received no later than 2:00 p.m. Eastern Time on October 14, 2026. Late submissions will not be considered.

J. Proprietary Information

Subject to the limitations of Va. Code § 2.2-4342(F), trade secrets or proprietary information submitted by an Applicant in connection with this Request for Qualifications shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Applicant must invoke the protection of this section prior to or upon submission of data or materials, and must identify the data or other materials to be protected and state the reasons why protection is necessary in accordance with Va. Code § 2.2-4342(F). The Applicant shall have the option to request, by checking the appropriate box, that all information voluntarily submitted pursuant to Va. Code § 2.2-4317(B) shall be considered a trade secret or proprietary information subject to the provisions of Va. Code § 2.2-4342(D).

K. Cancellation of Request for Qualifications

The Town may cancel this Request for Qualifications as deemed by the Town in its sole discretion to be in the best interest of the Town.

Section III – Qualification Statements

The Qualification Statement must be signed by an authorized representative of the Applicant. The Qualification Statement must be a single document, typed and presented in sections separated by tabs as described in the paragraphs that follow. All documentation submitted as part of the Qualification Statement shall be included in the single document. Elaborate brochures and

other representations beyond those required to present a complete and effective Qualification Statement are neither required nor desired. Pages in the submittal must be consecutively numbered. To be considered substantive and responsive, the Qualification Statement must address all requirements of this Request for Qualifications. Information supplied must be current and up-to-date. Any other information thought to be relevant, but not specifically applicable to the categories enumerated within this Section III (“Qualification Statement”), should be provided as an appendix at the end of the Qualification Statement. If the Applicant supplies publications in response to a requirement, the response must include a reference to the document number and page number. Publications provided without this reference will be considered to be not relevant to this Request for Qualifications. Qualifications should be prepared simply and economically, providing a straightforward, concise description of the Applicant’s capabilities to complete the Project. The emphasis should be on completeness and clarity of content. The Qualification Statement must include all the information defined in this Section III (“Qualification Statement”) and be organized as follows: (i) transmittal letter, (ii) signed Signature Sheet (Attachment A), (iii) completed Business Category Classification Form (Attachment B), (iv) completed Virginia State Corporation Commission Registration Information form (Attachment C), (v) completed Proprietary/Confidential Information Identification form (Attachment D), and (vi) qualifications organized into the tabs as provided below.

A. Tab 1 – General Information

This tab must include all of the following information:

1. The Applicant’s name;
2. The Applicant’s mailing address;
3. The Applicant’s street address, if different from the mailing address;
4. The Applicant’s contact person;
5. The Applicant’s contact person’s telephone number;
6. The Applicant’s contact person’s electronic email address;
7. The Applicant’s state contractor’s license number;
8. The Applicant’s designated employee registered with the Virginia Board for Contractors;
9. The type of the Applicant’s organization (e.g., corporation, partnership, individual, or joint venture) and the following information as applicable:
 - a. If a corporation:
 1. The state of incorporation;
 2. The date of incorporation;

3. The Federal I. D. number;
 4. The name and years in position of the president, vice president, secretary and treasurer; and,
 5. Whether the corporation is a Subchapter S corporation.
- b. If a limited liability company:
1. The state in which the limited liability company is organized;
 2. The date organized;
 3. A list of all managers of the limited liability company, including the name, telephone number and years as a manager for each manager; and,
 4. A list of all members, including the name, telephone number, years as a member and membership interest for each member.
- c. If a partnership:
1. The state in which the partnership was formed;
 2. The date organized;
 3. The type of partnership; and,
 4. A list of all general partners, including the name, telephone number, years as a general partner and partnership interest for each general partner.
- d. If individually owned, the number of years in business.
10. Whether the Applicant has ever operated under another name and, if so, the other name, the number of years in business under this other name, and the state license number under this name;
11. If the organization is a subsidiary or affiliate of another organization, the name and address of each parent or affiliate organization; and,
12. The following statement, signed by the Applicant's contractually binding authority: The Applicant for prequalification, by submitting its Qualification Statement, certifies and represents that the information that the Applicant provides in response to this Request for Qualifications is accurate and complete as of the date of such submission. If the Applicant provides no information in response to any of the requirements of this Request for Qualifications, then the Applicant, by submitting its Qualification Statement, certifies and represents that such requirements do not apply because no information exists that would respond to the requirement. The Applicant further covenants that, during the time between the submission of its Qualification Statement and the Town's issuance of a

decision prequalifying or not prequalifying the Applicant, the Applicant will furnish the Town with any changes or additions to such information necessary to ensure that this information remains accurate, complete and up-to-date.

B. Tab 2 – Financial Ability

Bonding will be required to ensure performance of the contract for the Project and the payment of subcontractors. This tab must include a letter from a surety company (i) confirming that the surety company is listed in the United States Department of the Treasury's Circular 570, (ii) confirming that the surety company licensed to transact surety business in the Commonwealth of Virginia and (iii) confirming prior overall bonding limits and specific bonds with status information for a project in the \$8,900,000 to \$10,000,000 cost range, and (iv) confirming that the Applicant can secure bonding from the surety company for this Project in an amount equal to or greater than the amount established by the Town. A certificate indicating bonding limits only is not acceptable. Failure to provide all of the information required under this tab creates a presumption that the Applicant does not have sufficient financial ability to perform the contract for the Project.

C. Tab 3 – Judgements

This tab must state whether the Applicant's organization, or any officer, director or owner thereof, has had judgments entered against it or them within the last ten years for the breach of contracts for governmental or nongovernmental construction, including, but not limited to, design-build or construction management. If such judgments have been entered against it or them, the Applicant must include in this tab the following information for each judgment:

1. The person or entity against whom judgment was entered;
2. The style of the case (e.g., plaintiff v. defendant) in such a way that the name of the plaintiff and the name of the defendant are stated clearly;
3. The case number and name of the highest court in which the case was heard;
4. The date of the final judgment in the case;
5. A description of the nature of the breach of contract;
6. The relationship of the defendant to the Applicant (if the defendant is not the Applicant); and,
7. Contact information (including names, addresses and telephone numbers) of persons who can provide additional information.

D. Tab 4 – Convictions and Debarment

1. Convictions

This tab must state whether the Applicant's organization (including any predecessor entity), or any officer, director, owner, project manager, procurement manager or chief financial official thereof, has been convicted in the past ten years of a crime related to governmental or nongovernmental construction or contracting, including, but not limited to, a violation of (i) Va. Code § 2.2-4367 et seq., (ii) the Virginia Governmental Frauds Act (§ 18.2-498.1 et seq.), (iii) Title 59.1, Chapter 4.2 (§ 59.1-68.6 et seq.) of the Code of Virginia, or (iv) any substantially similar law of the United States or another state.

2. Debarment

This tab must state whether the Applicant's organization (including any predecessor entity), or any officer, director, or owner thereof, is currently debarred from doing federal, state or local government work for any reason.

3. Information to Be Provided

For each instance of conviction or debarment stated under this tab, the Applicant shall provide, as applicable:

- a. The person or entity against whom judgment was entered;
- b. The style of the case (e.g., jurisdiction v. defendant) in such a way that the name of the prosecuting jurisdiction and the name of the defendant are stated clearly for a conviction or the name of the jurisdiction for a debarment;
- c. The case number and name of the highest court in which the case was heard;
- d. The date of the final order in the case or the date of the debarment;
- e. The law or laws the violation of which the defendant was convicted or the reasons for the debarment;
- f. The relationship of the defendant or debarred party to the Applicant (if the defendant or debarred party is not the Applicant); and
- g. Contact information (including names, addresses and telephone numbers) of persons who can provide additional information.

E. Tab 5 – Compliance

1. This tab must indicate the following:

- a. Whether the Applicant's organization (including any predecessor entity) has ever been terminated on a contract for cause;

- b. Whether the Applicant's organization (including any predecessor entity), within the last five years, has made payment of actual damages or liquidated damages (or both) for failure to complete a project by the contracted date;
 - c. Whether the Applicant's organization (including any predecessor entity), within the last three years, has received a final order for willful or repeated (or both) violations for failure to abate issued by the United States Occupational Safety and Health Administration, the Virginia Department of Labor and Industry or any other government agency; and
 - d. Whether any surety has ever paid any performance bond claim or payment bond claim (or both) on behalf of the Applicant's organization (including any predecessor entity).
2. For each instance in subsection (A) above, the Applicant must:
- a. State the date of the termination, order or payment;
 - b. Describe the project involved;
 - c. Explain the circumstances relating to the termination, order or payment; and
 - d. Provide contact information (including names, addresses and telephone numbers) of persons who can provide additional information.

F. Tab 6 – Experience

1. Overall Applicant Construction Experience with Government Entities

In this tab, the Applicant must provide detailed and specific information on past experience in providing construction services for government entities. The Applicant must identify no fewer than three projects each with a minimum \$9,000,000 in value, that the Applicant has completed over the past ten years. The Applicant must provide the following information for each project listed:

- a. Project name, location and owner.
- b. Project construction delivery method.
- c. Detailed project description.
- d. Description of contractor's project management approach used to control construction schedule and project quality.
- e. Detailed project team description from owner to prime subcontractors and suppliers.
- f. Final Project/Construction Cost, including the basis and method of any increases or decreases.

- g. Initial project schedule to include the scheduled notice to proceed and Substantial Completion dates and the actual notice to proceed and Substantial Completion dates.
- h. Initial and final project size in gross square feet with explanation of any changes.
- i. Name of the project manager (i.e., the individual responsible for the overall management and success of the project).
- j. Name of the project superintendent (i.e., the individual responsible for coordinating and managing the day-to-day work on the site).
- k. The owner's name and representative that served as the day-to-day liaison during the project, including current telephone number and email address.
- l. The architect/engineer's name and representative who served as the day-to-day liaison during the project, including current telephone number and email address.

2. Applicant's Construction Experience with Renovations

In this tab, the Applicant must provide detailed and specific information on past experience in providing construction services for complex projects that include a renovation within the project scope. The Applicant must identify no fewer than 3 projects each with a minimum \$9,000,000 in value, that the Applicant has completed over the past ten years. Applicant must provide the following information for each project listed:

- a. Project name, location and owner.
- b. Project construction delivery method.
- c. Detailed project description.
- d. Description of specific project challenges related to the renovation work and how the contractor worked to overcome those challenges.
- e. Detailed project team description from owner to prime subcontractors and suppliers.
- f. Final Project/Construction Cost, including the basis and method of any increases or decreases.
- g. Initial project schedule to include the scheduled notice to proceed and Substantial Completion dates and the actual notice to proceed and Substantial Completion dates.

- h. Initial and final project size in gross square feet with explanation of any changes.
- i. Type of Construction (i.e., new, renovation, expansion, etc.).
- j. Name of the project manager (i.e., the individual responsible for the overall management and success of the project).
- k. Name of the project superintendent (i.e., the individual responsible for coordinating and managing the day-to-day work on the site).
- l. The owner's name and representative that served as the day-to-day liaison during the project, including current telephone number and email address.
- m. The architect/engineer's name and representative who served as the day-to-day liaison during the project, including current telephone number and email address.

3. Applicant's Project Management Team Qualifications/Experience

In this tab, the Applicant must provide the actual project team staff to be assigned to this Project, describe their ability and experience and indicate the functional role of each staff member within the project team organization. It is expected that the proposed staff will be assigned to this Project unless otherwise approved by the Town. At a minimum, the Applicant must list the Project Executive, Project Manager, Project Superintendent, and Pre-Construction Manager. If a joint venture or limited partnership, the Applicant must fully answer all questions for key personnel assigned to the Project from all of the entities that comprise the joint venture or limited partnership.

The Applicant must provide the following detailed information for each Project Team staff person listed:

- a. Name and title.
- b. Education and active registrations and licenses.
- c. Total years for each person at specific positions, number of years with the Applicant, and number of years of experience in the construction industry.
- d. List of construction projects assigned to, value of construction work and specific project involvement including summary information regarding safety, quality, cost and schedule performance.
- e. Owner and design team reference contacts with current telephone numbers and mail addresses for each project listed.

4. Quality Control Program

In this tab, the Applicant must describe recent quality control programs that the Applicant utilized on a project previously identified in response to Section III(F)(1) and/or Section III(F)(2). The Applicant must describe the office and site Quality Control/Quality Assurance team and plan that it will use on this Project, including sufficient experience information.

5. Safety Program/Rating

In this tab, the Applicant must provide the Applicant's current Safety Program's table of contents. The Applicant must provide a copy of the Applicant's NCCI current experience modification ("EMR") rating worksheet and the EMR worksheets for all entities identified as joint venture partners or team members. The Applicant must provide any additional planned safety procedures and information specific to past projects.

Section IV – Evaluation Process

A. Opening of Qualification Statements

At the designated time for receipt of Qualification Statements, the Town will open and list the Qualification Statements for the record. This is not a public opening. The Town reserves the right to request additional information that does not have a material effect on the Qualification Statement to assist in evaluating the Qualification Statement. Failure to respond by the time designated will be grounds for denial of prequalification, pursuant to Va. Code § 2.2-4317(C)(7).

B. Evaluation of Qualification Statements

During the evaluation phase, the Town will evaluate Qualification Statements to determine which Applicants are suitable for prequalification. This review is in two parts. First, the Town will evaluate the financial ability, judgments, convictions, debarments and substantial noncompliance with contracts of the Applicant. Second, the Town will evaluate the experience of the Applicant. The Town may request clarification on specific matters presented in the Application. The Applicant's failure to respond to such requests by the time designated may result in the denial of prequalification pursuant to Va. Code § 2.2-4317(C)(7).

1. Evaluation of Financial Ability, Judgements, Convictions, Debarments and Substantial Noncompliance with Contracts

a. Financial Ability

The Town will evaluate the Applicant's response under Tab 2 (see Section III(B)). A letter from a surety company that does not meet all of the requirements of section 3.2 ("Tab 2 – Financial Ability") or the absence of a letter meeting such requirements may be grounds for denial of prequalification, at the Town's sole discretion, after review and consideration

of the dates, amounts, facts and circumstances, pursuant to Va. Code § 2.2-4317(C)(1).

b. Judgements

Pursuant to Va. Code § 2.2-4317(C)(3), any judgments, whether one or more, entered against the Applicant's organization, or any officer, director or owner thereof, within the last ten years for the breach of contracts for governmental or nongovernmental construction, including, but not limited to, design-build or construction management, may be grounds for denial of prequalification, at the Town's sole discretion, after review and consideration of the dates, amounts, facts and circumstances, including, but not limited to, those submitted under Tab 3 (see Section III(C)).

c. Convictions

Pursuant to Va. Code § 2.2-4317(C)(5), any of the following with regard to the Applicant's organization (including any predecessor entity), or any officer, director, owner, project manager, procurement manager or chief financial official thereof during the past ten years, may be grounds for denial of prequalification, at the City's sole discretion, after review and consideration of the dates, facts and circumstances, including, but not limited to, those submitted under Tab 4 (see Section III(D)):

1. Conviction on charges relating to conflicts of interest;
2. Conviction on charges relating to any criminal activity relating to contracting, construction, bidding, bid rigging or bribery; or
3. Conviction under:
 - a. Va. Code § 2.2-4367 et seq.;
 - b. The Virginia Governmental Frauds Act (§ 18.2-498.1 et seq.);
 - c. Title 59.1, Chapter 4.2 (§ 59.1-68.6 et seq.) of the Code of Virginia; or
 - d. Any substantially similar law of the United States or another state.

d. Debarments

Pursuant to Va. Code § 2.2-4317(C)(6), if the Applicant's organization (including any predecessor entity), or any officer, director, or owner thereof is currently debarred by any agency or political subdivision of the Commonwealth of Virginia, by any agency of the United States or by any agency or political subdivision of another state, such debarment may be grounds for denial of prequalification, at the Town's sole discretion, after

review and consideration of the dates, facts and circumstances, including, but not limited to, those submitted under Tab 4 (see Section III(D)).

e. Substantial Noncompliance with Contracts

Pursuant to Va. Code § 2.2-4317(C)(4), the Town, at the Town's sole discretion, after review and consideration of the dates, facts and circumstances, including, but not limited to, those submitted under Tab 5 (see Section III(E)), may deny prequalification if the Applicant has been in substantial noncompliance with the terms and conditions of prior construction contracts with the Town without good cause or, if the Town has not contracted with the Applicant in any prior construction contracts, if the Applicant has been in substantial noncompliance with the terms and conditions of comparable construction contracts with another public body without good cause; provided that the facts underlying such substantial noncompliance were documented in writing in the prior construction project file and such information relating thereto was given to the Applicant at that time, with the opportunity to respond. The following constitute substantial noncompliance with prior construction contracts under the preceding sentence:

1. The Applicant in the last three years has received a final order for failure to abate or for a willful violation by the United States Occupational Safety and Health Administration or by the Virginia Department of Labor and Industry or any other government agency;
2. The Applicant has paid liquidated damages for failure to complete a project by the contracted date on more than two projects in the last five years;
3. The Applicant has paid actual damages resulting from failure to complete a project by the contracted date on more than two projects in the last five years;
4. The Applicant has been terminated for cause on a contract in the last five years;
5. The Applicant was more than 30 days late, without good cause, in achieving the contracted substantial completion date where there was no liquidated damage provision on more than two projects in the last three years;
6. The Applicant has received more than two cure notices on a single project in the past two years or more than one cure notice on five separate projects in the past five years (or both);
7. The Applicant has had repeated instances on a project of installation and workmanship deviations which exceed the tolerances in the standards referenced in the contract documents, provided that documentation of such

instances shall be the written reports and records of the owner's representatives on the project;

8. The Applicant has finally completed a project more than 90 days after achieving substantial completion on two or more projects in the last three years for reasons within the Applicant's control; provided that documented delay of delivery of material necessary to perform remaining work or seasonal conditions that bear on performing the work or operating specific equipment or building systems shall be considered in mitigation; or
9. The Applicant has had performance or payment bond claims paid on its behalf in the past three years.

2. Evaluation of Experience

The Town will evaluate the responses submitted under Tab 6 (see Section III(F)) of the Qualification Statements to determine whether the Applicant has appropriate experience to perform the Project. The Town will use the following evaluation criteria and maximum point values in ranking Applicants. Any Applicant who does not receive a score of at least 75 out of the 100 available points will be deemed to not have appropriate experience to perform the Project and will be denied prequalification pursuant to Va. Code § 2.2-4317(C)(2).

A	Overall Applicant Construction Experience with Government Entities <i>(Reference Section III(F)(1))</i>	25 points
B	Applicant's Construction Experience with Renovations <i>(Reference Section III(F)(2))</i>	35 points
C	Applicant's Project Management Team Qualifications/Experience <i>(Reference Section III(F)(3))</i>	20 points
D	Quality Control Program <i>(Reference Section III(F)(4))</i>	10 points
E	Safety Program and Rating <i>(Reference Section III(F)(5))</i>	10 points
	Total Points Available	100 points

C. Notification of Prequalification Decisions

At least 30 calendar days prior to the date established for submission of proposals under the procurement of the contract to which this prequalification applies, the Town shall advise in writing each Applicant that submitted a Qualification Statement whether that Applicant has been prequalified. The Town, in the Town's sole discretion, reserves the right to deny prequalification to any Applicant for any reason to the extent permitted by Va. Code § 2.2-4317(C). In the event that an Applicant is denied prequalification, the written notification to such Applicant shall state the reasons for such denial of prequalification and the factual basis of such reasons. Any Applicant denied

prequalification may appeal such determination as provided in Va. Code § 2.2-4357. A decision by the Town denying prequalification shall be final and conclusive unless the Applicant appeals the decision as provided by Va. Code § 2.2-4357.

Section V – Forms

ATTACHMENT A – SIGNATURE SHEET

My signature certifies that the qualifications as submitted complies with all Terms and Conditions as set forth in RFQ 2026-09PD - Police Department Renovation Project.

My signature also certifies that this firm has no business or personal relationships with any other companies or persons that could be considered as a conflict of interest or potential conflict of interest to the Town of South Hill, Virginia, and that there are no principals, officers, agents, employees, or representatives of this firm that have any business or personal relationships with any other companies or persons that could be considered as a conflict of interest or a potential conflict of interest to the Town of South Hill, Virginia, pertaining to any and all work or services to be performed as a result of this request and any resulting contract with the Town of South Hill, Virginia.

I hereby certify that I am authorized to sign as a Representative for the Firm:

LEGAL NAME OF OFFEROR (DO <u>NOT</u> USE TRADE NAME):
ADDRESS:
SIGNATURE:
NAME OF PERSON SIGNING (print):
TITLE:
TELEPHONE:
FAX:
E-MAIL ADDRESS:
DATE:

ATTACHMENT B – BUSINESS CATEGORY CLASSIFICATION FORM

Company Legal Name: _____

This form completed by: Signature: _____ Title: _____

Date: _____

PLEASE SPECIFY YOUR BUSINESS CATEGORY BY CHECKING THE APPROPRIATE BOX(ES) BELOW.

(Check all that apply.)

- ☐ SMALL BUSINESS
- ☐ WOMEN-OWNED BUSINESS
- ☐ MINORITY-OWNED BUSINESS
- ☐ SERVICE-DISABLED VETERAN
- ☐ EMPLOYMENT SERVICES ORGANIZATION
- ☐ NON-SWaM (Not Small, Women-owned or Minority-owned)

SUPPLIER REGISTRATION – The Town of South Hill encourages all suppliers interested in doing business with the Town to register with eVA, the Commonwealth of Virginia's electronic procurement portal, <http://eva.virginia.gov>.

eVA Registered? ☐ Yes ☐ No

If certified by the Virginia Minority Business Enterprises (DMBE), provide DMBE certification number and expiration date.

_____ NUMBER

_____ DATE

DEFINITIONS

For the purpose of determining the appropriate business category, the following definitions apply:

"Small business" means a business, independently owned and controlled by one or more individuals who are U.S. citizens or legal resident aliens, and together with affiliates, has 250 or fewer employees, or annual gross receipts of \$10 million or less averaged over the previous three years. One or more of the individual owners shall control both the management and daily business operations of the small business.

"Women-owned business" means a business that is at least 51 percent owned by one or more women who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership, or limited liability company or other entity, at least 51 percent of the equity ownership interest is owned by one or more women who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more women.

"Minority-owned business" means a business that is at least 51 percent owned by one or more minority individuals who are U.S. citizens or legal resident aliens, or in the case of a corporation, partnership, or limited liability company or other entity is owned by one or more minority individuals who are U.S. citizens or legal resident aliens, and both the management and daily business operations are controlled by one or more minority individuals.

"Minority individual" means an individual who is a citizen of the United States or a legal resident alien and who satisfies one or more of the following definitions:

1. "African American" means a person having origins in any of the original peoples of Africa and who is regarded as such by the community of which this person claims to be a part.
2. "Asian American" means a person having origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands, including but not limited to Japan, China, Vietnam, Samoa, Laos, Cambodia, Taiwan, Northern Mariana Islands, the Philippines, a U.S. territory of the Pacific, India, Pakistan, Bangladesh, or Sri Lanka and who is regarded as such by the community of which this person claims to be a part.
3. "Hispanic American" means a person having origins in any of the Spanish-speaking peoples of Mexico, South or Central America, or the Caribbean Islands or other Spanish or Portuguese cultures and who is regarded as such by the community of which this person claims to be a part.
4. "Native American" means a person having origins in any of the original peoples of North America and who is regarded as such by the community of which this person claims to be a part or who is recognized by a tribal organization.

"Service disabled veteran business" means a business that is at least 51 percent owned by one or more service disabled veterans or, in the case of a corporation, partnership, or limited liability company or other entity, at least 51 percent of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more individuals who are service disabled veterans and both the management and daily business operations are controlled by one or more individuals who are service disabled veterans.

"Service disabled veteran" means a veteran who (i) served on active duty in the United States military ground, naval, or air service, (ii) was discharged or released under conditions other than dishonorable, and (iii) has a service-connected disability rating fixed by the United States Department of Veterans Affairs.

"Employment services organization" means an organization that provides community-based employment services to individuals with disabilities that is an approved Commission on Accreditation of Rehabilitation Facilities (CARF) accredited vendor of the Department of Aging and Rehabilitative Services.

**ATTACHMENT C – VIRGINIA STATE CORPORATION COMMISSION (SCC)
REGISTRATION FORM**

The Applicant:

☐ is a corporation or other business entity with the following SCC identification number:

_____ **-OR-**

☐ is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust **-OR-**

☐ is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the Bidder in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from Bidder's out-of-state location) **-OR-**

☐ is an out-of-state business entity that is including with this bid/proposal an opinion of legal counsel which accurately and completely discloses the undersigned Bidder's current contracts with Virginia and describes why those contracts do not constitute the transaction of business in Virginia within the meaning of §13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia.

Please check the following box if you have not checked any of the foregoing options but currently have pending before the SCC an application for authority to transact business in the Commonwealth of Virginia and wish to be considered for a waiver to allow you to submit the SCC identification number after the due date for bids: ☐

**ATTACHMENT D – PROPRIETARY/CONFIDENTIAL INFORMATION
IDENTIFICATION**

NAME OF APPLICANT: _____

Trade secrets or proprietary information submitted by an Applicant shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the Applicant must invoke the protections of Va. Code § 2.2-4342(F) in writing, either before or at the time the data or other materials are submitted. The Applicant must specifically identify the data or materials to be protected including the section(s) of the Qualification Statement in which it is contained and the pages numbers, and state the reasons why protection is necessary. A summary of trade secrets and proprietary information submitted shall be submitted on this form. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. The Applicant shall have the option to request, by checking the appropriate box, that all information voluntarily submitted pursuant to Va. Code § 2.2-4317(B) shall be considered a trade secret or proprietary information subject to the provisions of Va. Code § 2.2-4342(D).

SECTION/TITLE	PAGE NUMBER(S)	REASON(S) FOR WITHHOLDING FROM DISCLOSURE

- ☐ All information submitted shall be considered a trade secret or proprietary information subject to the provisions of Va. Code § 2.2-4342(D).

Agenda Item D

To: Mayor and Town Council
From: Town Manager
Date: October 13, 2026
Re: Chamber of Commerce Street Closure Request

The Chamber of Commerce is requesting the closure of S. Mecklenburg Avenue between Atlantic and Danville Streets (between the stoplights), including access from adjoining roadways, for the Candy Crawl on Tuesday, October 27, 2026, from 4:30 p.m. to 8:30 p.m.

Recommended Motion

I move to approve the Chamber of Commerce's requests to close S. Mecklenburg Avenue between Atlantic and Danville Streets (between the stoplights), including access from adjoining roadways for the Candy Crawl on Tuesday, October 27, 2026.

Agenda Item E

To: Mayor and Town Council
From: Town Manager
Date: October 13, 2026
Re: Drought Update

Kerr Lake levels are currently below 288 feet, and drought conditions continue to be closely monitored throughout the Roanoke River Basin.

The County Administrator recently called a virtual meeting with representatives from the Roanoke River Service Authority, Town of Clarksville, Town of La Crosse, U.S. Army Corps of Engineers/John H. Kerr Dam and Reservoir, County Emergency Services, and myself to discuss current conditions, communication with citizens, and potential water restrictions. We agreed that communications regarding the drought should be consistent across the County.

At this time, the group is collectively not recommending that mandatory water restrictions be enacted or enforced. However, pursuant to the Town Code, Town Council has the authority to issue a declaration moving the Town into the next stage, which would include mandatory water restrictions, if conditions warrant.

This update is also being presented to the Mecklenburg County Board of Supervisors and the other Town Councils within the County. We will continue to encourage voluntary water conservation countywide and plan to meet again in approximately two weeks to reassess conditions and determine whether any additional action is needed.

I will also participate in the U.S. Army Corps of Engineers' weekly updates moving forward and continue to monitor the situation closely. I plan to keep Council informed of any significant changes or recommendations.

These items are for Council's information only. No action is required.

Reports to Accept as Presented

South Hill Town Council Meeting

October 13, 2026

1. Police Report
2. Fire Department Report
3. Municipal Services Report
4. Parks, Facilities, and Grounds Report
 - a. Facilities Reservation Calendar
5. Code Compliance Report
 - a. Monthly Report
 - b. Dilapidated Properties
6. Business Development Report
7. Human Resources Report



SOUTH HILL POLICE DEPARTMENT

103 SOUTH BRUNSWICK AVE.
SOUTH HILL, VA 23970

RYAN DURHAM, CHIEF OF POLICE



Police Report September 2026

Activity:

	Sep 26	Sep 25	Aug 26
• Traffic Stops	187	196	292
• Traffic Summons Issued	114	83	192
• DUI Arrests	3	7	4
• Reportable/Non-Reportable Vehicle Crashes	43	26	29
• TDO/ECO Hours	1	-	29.5

Criminal Reports:

○ Larcenies Reported	10	14	13
○ Larcenies Cleared	3	7	8
○ Assaults Reported	5	3	11
○ Assaults Cleared	5	3	11
○ Break Ins Reported	0	0	2
○ Break Ins Cleared	0	0	0
○ Murders	0	0	0
○ Murders Cleared	0	0	0
○ Rapes Reported	0	1	0
○ Rapes Cleared	0	0	0
○ Robberies (Attempts) Reported	0	0	0
○ Robberies Cleared	0	0	0



434-447-3104



434-955-2101

SERVICE

HONOR

PRIDE

DEDICATION

○ Arsons Reported	0	0	0
○ Arsons Cleared	0	0	0
○ Other Reportable Offenses	23	32	26
○ All Other Reportable Offenses Cleared	17	21	18

Calls for Service:	Sep 26	Sep 25	Aug 26
• Alarms	27	32	15
• Animal Complaints	3	9	6
• Disturbance Calls	33	25	24
• Police Escorts Business/Funeral	4	10	5
• 911 Hang Up Calls/Open Lines	38	26	35
• Vehicle Unlocks	33	31	27
• Vandalisms	1	5	2
• All Other Calls for Service	523	570	517
• Total Calls for Service	662	732	604
• Property Reported Stolen	\$3087	\$10239	\$25009
• Property Recovered	\$712	\$9179	\$16554

Miscellaneous:

• Court	42	12	28
• Training Hours	164	77	140
• Warrants Issued/Served	16	43	79
• Inoperative Vehicles Tagged	0	7	3
• Inoperative vehicles Tagged YTD	14	64	14

Administrative News

The following completed various trainings in August 2026:

- **Officer Levy Thompson – Advanced Roadside Interview Techniques for Patrol Officers – 16 hours – Training Academy**
- **Detective Amanda Parker and Officer Julio Alarcon – Interview Course – 16 hours each– Training Academy**
- **Detective John Childers and Officer Levy Thompson – Defensive Tactics Instruction – 40 hours each – Training Academy**
- **Donna Burch – Equitable Sharing Program Accounting and Bookkeeping Requirements – online – 2 hours**
- **Detective Amanda Parker – ROCIC Annual Homicide Conference – 40 hours – Lexington, KY**
- **Chief Ryan Durham, Joanna Fitts, Tracy Cannon – Annual VALEAC Conference – Radford – 16 hours each**
- **All Officers – Fall Defensive Tactics Training – Exchange Warehouse – 3 hours each**



South Hill Volunteer Fire Department
114 N. Brunswick Ave, South Hill, Virginia 23970
(434) 447-8227



★ Service ★ Honor ★ Valor ★ Fortitude ★ Dedication ★

2026 Quarterly Fire Report

Activity **July 1, 2026-September 30, 2026**

• Total Alarms	298
• In Town	157
• County District	141
• Out of County	3
• Mutual Aid Given	19
• Automatic Aid Received	9
• Calls Responded to on I -85	27
• Current Volunteer Roster	51
• Average Member Per Call Response	16
• Calls Involving Fire (Structures, Vehicles, Brush, etc.)	21
• Assisting EMS	11
• MVC's	83
• Haz-Mat	10
• Rescue Unlocking	5
• Severe Weather	68
• Other (good intent, wrong location, smoke scares etc.)	49
• False Alarms	51

July 2026-September 2026 Training Hours & Points Summary

<u>Credit Name</u>	<u>Hours</u>	<u>Points</u>
Online Classes	11	12
Hands on Hot Classes	26.5	32
SHVFD Training	20	20
VDFFP Classes	167.5	180

Fundraising

- T-Shirts, Patches and Challenge Coins are being sold online at our website.
- Annual Boot Drive completed. Funds were up by 4% from last year.
- Breast Cancer Awareness Shirts are on sale now.
- Brunswick Stew Fundraiser November 7th \$10.00 per quart.

Fire Department Quarterly Update to Council Administrative News

On behalf of our Fire Department, I would like to take this opportunity to provide an update on our recent activities and express our sincere appreciation for your continued support of our mission and service to the community.

Over the past several months, our department has remained actively engaged in responding to a variety of emergency and non-emergency calls. These incidents have ranged from fire suppression and medical emergencies to motor vehicle accidents and public assistance requests. As always, our members have demonstrated professionalism, dedication, and a steadfast commitment to protecting the lives and property of our citizens.

In addition to emergency response, our department has been actively involved in numerous community events throughout the region. These activities provide valuable opportunities for public education, community engagement, and strengthening relationships with the residents we proudly serve. Supporting local events and public safety initiatives remain an important part of our mission.

Training continues to be a major focus within our organization. Our firefighters regularly participate in drills, certification programs, and specialized training courses to maintain and improve their skills. The ever-changing demands placed upon the fire service require continuous education and preparation, and our members remain committed to meeting those challenges.

We are also proud of our involvement in **Regional School** activities and training opportunities. These programs provided essential hands-on experience and advanced instruction that help ensure our personnel remain prepared for a wide range of emergency situations. The knowledge gained through these opportunities directly benefits the communities we serve.

Our apparatus and equipment continue to receive regular maintenance and service to ensure operational readiness. Preventive maintenance, repairs, and inspections are critical to keeping our fleet dependable and available when emergencies occur. We remain committed to maintaining our apparatus to the highest possible standard to ensure safe and effective service delivery.

While the demands on volunteer fire department continue to grow, we are fortunate to have dedicated members, supportive families, and strong community partners who help us meet these challenges. Their efforts behind the scenes often go unnoticed but play a vital role in our success.

Finally, I would like to express our sincere gratitude to the Mayor, Town Council, administrative staff, for your ongoing support. Your investment in public safety, training, equipment, and personnel enables us to effectively serve our residents and visitors each day. Thank you.

South Hill Volunteer Fire Department Annual Budget

2026-2027 Actual					
Account Number	EXPENSES	July	Q1	Q2	Q3
	Department	\$ 1,387,071.73	-\$ 677,997.10	\$ -	\$ -
10-1-0122-1000	Salaries & Wages FT (3)	\$ 214,492.00	-\$ 61,725.63		
10-1-0122-1004	Salaries & Wages PT (2)	\$ 111,860.00	-\$ 34,203.44		
10-1-0122-1002	Salaries Overtime	\$ 1,000.00	-\$ 580.64		
10-1-0122-1005	Holiday Incentive	\$ 5,700.00			
10-1-0122-2001	FICA	\$ 28,494.16	-\$ 6,694.15		
10-1-0122-2003	Retirement	\$ 28,397.14	-\$ 6,088.23		
10-1-0122-2005	Medical Plans	\$ 33,740.40	-\$ 29,470.19		
10-1-0122-2006	Group Life Insurance	\$ 4,100.00	-\$ 4,080.00		
10-1-0122-2007	Disability Insurance	\$ 2,200.00	-\$ 2,100.00		
10-1-0122-2009	Unemployment Insurance	\$ 1,180.00	-\$ 1,140.00		
10-1-0122-2010	Workers Compensation	\$ 25,470.83	-\$ 26,910.40		
10-1-0122-2011	Cell Phone Allowance	\$ 2,400.00	-\$ 260.00		
10-1-0122-2012	Uniforms	\$ 8,000.00	-\$ 2,120.64		
10-1-0122-3004	Repairs/Maintenance Station	\$ 37,000.00	-\$ 5,298.70		
10-1-0122-7005	Vending Expense	\$ 1,900.00	-\$ 245.30		
10-1-0122-7000	Volunteer Supplies	\$ 2,250.00	-\$ 212.45		
10-1-0122-2014	Gym Repairs/Maintenance	\$ 2,000.00	-\$ 100.00		
10-1-0122-3006	Office Equipment/Maintenance	\$ 14,000.00	-\$ 2,240.30		
10-1-0122-7047	Personal Protective Equipment	\$ 50,000.00	-\$ 3,450.60		
10-1-0122-5505	PPE Testing	\$ 5,000.00	-\$ 1,577.78		
10-1-0122-5506	Medical Supplies	\$ 2,500.00	-\$ 560.12		
10-1-0122-4010	Profesional Services	\$ 14,000.00	-\$ 2,750.41		
10-1-0122-3012	Legal	\$ 1,500.00	-\$ 400.00		
10-1-0122-2014	Bank Fees	\$ 1,680.00	-\$ 160.00		
10-1-0122-5100	Electrical Service	\$ 25,000.00	-\$ 6,864.84		
10-1-0122-5102	Heating/Cooking	\$ 4,000.00	-\$ 1,214.14		
10-1-0122-5203	Telecommunications	\$ 4,750.00	-\$ 975.23		

10-1-0122-5309	Property Insurance	\$ 53,487.20	-\$ 42,959.60		
10-1-0122-5310	Accident & Sickness	\$ 12,470.00	-\$ 9,800.00		
10-1-0122-5405	Cleaning/Janitorial Supplies	\$ 4,400.00	-\$ 1,944.40		
10-1-0122-5408	Vehicle & Equipment Maintenance	\$ 105,000.00	-\$ 83,640.72		
10-1-0122-7007	Shop Tools/Equipment	\$ 3,300.00	-\$ 745.30		
10-1-0122-7010	Haz-Mat Supplies	\$ 5,000.00	-\$ 1,550.48		
10-1-0122-5411	Fuel Expense	\$ 32,000.00	-\$ 6,860.40		
10-1-0122-5504	Travel/Meetings & Education	\$ 5,000.00	-\$ 1,545.54		
10-1-0122-5807	J.E. Crowder Scholarship	\$ 1,500.00			
10-1-0122-5604	Contribution Fire Calls	\$ 168,000.00	-\$ 87,615.00		
10-1-0122-5803	Annual Physicals/Testing	\$ 8,500.00	-\$ 540.00		
10-1-0122-5804	Departmental Supplies/Mailing	\$ 2,000.00	-\$ 520.63		
10-1-0122-5201	Office Supplies	\$ 2,500.00	-\$ 911.47		
10-1-0122-5805	Safety	\$ 2,500.00	-\$ 111.67		
10-1-0122-6504	Training	\$ 10,000.00	-\$ 6,650.00		
10-1-0122-1010	Prevention/Public Education	\$ 7,000.00	-\$ 2,270.41		
10-1-0122-5808	Communications Equipment	\$ 12,000.00	-\$ 4,468.60		
10-1-0122-7008	Apparatus Payments	\$ 180,000.00	-\$ 180,000.00		
10-1-0122-7009	Capital Outlay	\$ 118,000.00	-\$ 43,500.00		
10-1-0122-6803	TV	\$ 2,100.00	-\$ 429.69		
10-1-0122-5801	Dues/Subscriptions	\$ 1,500.00	-\$ 250.00		
10-1-0122-6807	Ladies Auxiliary	\$ 1,000.00	-\$ 140.00		
10-1-0122-6809	Childrens Party/Events	\$ 3,000.00			
10-1-0122-6811	Christmas/Awards/Banquet	\$ 12,000.00			
10-1-0122-5407	Billing Services Haz-Mat	\$ 2,200.00	-\$ 120.00		

Q4		
	TOTALS	Remaining
\$ -	\$ 709,074.63	51%
	\$ 152,766.37	71%
	\$ 77,656.56	69%
	\$ 419.36	42%
	\$ 5,700.00	100%
	\$ 21,800.01	77%
	\$ 22,308.91	79%
	\$ 4,270.21	13%
	\$ 20.00	0%
	\$ 100.00	5%
	\$ 40.00	3%
	-\$ 1,439.57	-6%
	\$ 2,140.00	89%
	\$ 5,879.36	73%
	\$ 31,701.30	86%
	\$ 1,654.70	87%
	\$ 2,037.55	91%
	\$ 1,900.00	95%
	\$ 11,759.70	84%
	\$ 46,549.40	93%
	\$ 3,422.22	68%
	\$ 1,939.88	78%
	\$ 11,249.59	80%
	\$ 1,100.00	73%
	\$ 1,520.00	90%
	\$ 18,135.16	73%
	\$ 2,785.86	70%
	\$ 3,774.77	79%

	\$ 10,527.60	20%
	\$ 2,670.00	21%
	\$ 2,455.60	56%
	\$ 21,359.28	20%
	\$ 2,554.70	77%
	\$ 3,449.52	69%
	\$ 25,139.60	79%
	\$ 3,454.46	69%
	\$ 1,500.00	100%
	\$ 80,385.00	48%
	\$ 7,960.00	94%
	\$ 1,479.37	74%
	\$ 1,588.53	64%
	\$ 2,388.33	96%
	\$ 3,350.00	34%
	\$ 4,729.59	68%
	\$ 7,531.40	63%
	\$ -	0%
	\$ 74,500.00	63%
	\$ 1,670.31	80%
	\$ 1,250.00	83%
	\$ 860.00	86%
	\$ 3,000.00	100%
	\$ 12,000.00	100%
	\$ 2,080.00	95%

Agenda Item A

To: Mayor and Town Council
From: Director of Municipal Services
Date: October 13, 2026
Re: Municipal Services Projects

Town Crews have installed all five of the six inch waterlines in Mecklenburg Avenue to neighborhood streets. The six inch lines are to replace the existing two inch lines that are nearing the end of their service life cycle. Now that this work has been completed, the Town will solicit bids for the paving of Mecklenburg Avenue.

Several utility projects are under construction and will be for the next thirty days:

- Howerton/Sycamore Neighborhood project- Substantial completion has occurred with ongoing cleanup still occurring and resurfacing of the streets in October.
- High Street between Raleigh and Sunset, a new 6" waterline is installed. A few water services have been installed by the town crews with more to follow as time permits in the work schedule.
- Parker Park sewer pump station and force main replacement project- this project began during the month of June. Piping has been installed, awaiting pump station delivery and installation. Much of the work is occurring on the receiving sewer line at Plank Road and Raleigh Avenue.
- Rt 58 Bypass water and sewer extension- Project timeline: Bid in May, award contract at the June Council meeting, completion date of July 7, 2027. Force main and gravity sewer pipe installation began and the sewer pump station structure has been installed. The Pump station piping and pumps have not arrived yet for installation.

Continuing to acquire easements for projects:

- Alpine Thompson waterline project- Project construction complete and in service, properties where easements could not be obtained have transitioned to the Court system.
- Plank Road sewer extension- easement deeds have been prepared by the attorney and the majority of the easements have been obtained by the Town from the landowners. Work continues to have the remaining easements signed and recorded.
- Dockery Creek Sewer line project- easements deeds have been prepared by the attorney and the majority of the landowners have signed the easements. This Project could go to bid within the month.
- Rt 58 Bypass water and sewer extension- Properties where easements could not be obtained have transitioned to the Court System.
- Marshall Street stormwater upgrades- easement deeds have been obtained from all of the property owners. Project bids are due on November 4, 2026.
- Butts Street sewer meter- one easement is needed to move forward with construction. The attorney has prepared the easement deed. The Town continues to work to obtain the needed easement.

These items are for Council information only. No action is required.



Aerial View from Rt 1 South looking North toward Park View High School



Aerial View looking down on crane setup preparing to stack the pump station. Top left are the five square pump station sections that will be installed using the crane. Crane is sitting next to rock pit. The pump station sections will be installed in the square trench box at the square on the Right side of the picture.



Standing where crane was setup, looking back toward Rt 1/Rt 58 at the installed pump station sections.

Agenda Item A

To: Mayor and Town Council
From: Parks/Facilities
Date: October 13, 2026
Re: Monthly Update

Town Hall –

- Southern Air has completed the installation of the fresh air system and ductwork at Town Hall. They are also replacing the last remaining older unit serving the upstairs portion of the building. The new system is not operational yet, as some electrical work remains to be completed.
- NEXUS/Smarter Systems has completed the majority of the IT and A/V work. They still have a few remaining items to address before the network is fully operational, followed by staff training.
- Howerton has completed the work at the front of the building. The new doors and glass were installed last week after several delays in receiving the materials. Some of the glass is temporary until the correct glass arrives, which is expected within approximately a week.
- VSC has been scheduled to install a new fire alarm system at Town Hall. We are now looking at the first part of November for installation. The new system will replace the outdated bell system and allow Town Hall to be monitored 24/7, consistent with our other Town-owned buildings.

Other –

- Parks and Facilities crews repaired the electrical issues at Centennial Park. All electricity is now working throughout the park and on the upper fields. They also removed the large old sign and a large dead willow tree that had been an eyesore for some time.
- Construction of the girls' softball building has been delayed. 5P Construction needed to obtain engineered drawings for the structure before the building permit could be issued and approved and construction could begin.
- SHVFD and Facilities staff repaired the cable on the Town flag pole on October 7. We greatly appreciate their help with this and the many other tasks they assist us with throughout the year.

This item is for Council information only. No action is required.

South Hill Facilities Reservation Record 2026

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>ATTENDANCE</u>	<u>TIME</u>	<u>VENUE</u>
10/1-2/2026	SOUTH SIDE QUAIL EXCHANGE	BANQUET			SOUTH HILL EXCHANGE
10/3/2026	WILSON REUNION (PAM REESE)	WILSON REUNION	50	11:00AM - UNTIL	CENTENNIAL PAVILION
10/4/2026	TONYA WALKER	PARK VIEW ALUMNI WORSHIP EVENT	75	10AM-2PM	CENTENNIAL PAVILION
10/9/2026	SOUTH HILL POLICE DEPARTMENT (HATTIE FARRAR)	DOMESTIC VIOLENCE AWARENESS VIGIL		6PM-8PM	CENTENNIAL PAVILION
10/10/2026	TONYA HARGROVE	WEDDING	130	9AM-9PM	CENTENNIAL PAVILION & AMPHITHEATER
10/16/2026	TOWN OF SOUTH HILL/SOUTH HILL REVITALIZATION	2ND ANNUAL AUTUMN JUBILEE	150	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER
10/17/2026	TOWN OF SOUTH HILL/SOUTH HILL REVITALIZATION	2ND ANNUAL AUTUMN JUBILEE	150	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER
10/18/2026	FRED CARTWRIGHT	BABY SHOWER	50	ALL DAY	CENTENNIAL PAVILION & AMPITHEATER
10/24/2026	DANCE IT OUT	CHILDREN'S ART FESTIVAL	75	ALL DAY	CENTENNIAL PAVILION
10/27/2026	SOUTH HILL CHAMBER OF COMMERCE	CANDY CRUISE - BACK UP IF IT RAINS		ALL DAY	SOUTH HILL EXCHANGE
10/31/2026	FORTUNATA CONDECIDO	FALL FUN PLAY DAY & POTLUCK	60	7:30AM-6PM	CENTENNIAL PAVILION
11/4/2026	SOUTH HILL CHAMBER OF COMMERCE	SEAFOOD FESTIVAL			SOUTH HILL EXCHANGE
11/18-11/20/2026	FRIENDS OF THE LIBRARY	HOLIDAY BAZAAR SETUP		ALL DAY	SOUTH HILL EXCHANGE
11/21/2026	FRIENDS OF THE LIBRARY	HOLIDAY BAZAAR	1,000	ALL DAY	SOUTH HILL EXCHANGE
12/4/2026	TOWN OF SOUTH HILL	HOMETOWN CHRISTMAS	500+	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER
12/5/2026	TOWN OF SOUTH HILL	HOMETOWN CHRISTMAS	500+	ALL DAY	CENTENNIAL PAVILION & AMPHITHEATER

South Hill Facilities Reservation Record 2026

<u>DATE</u>	<u>GROUP</u>	<u>PURPOSE</u>	<u>TIME</u>
10/2/2026	DESTINATION THERAPY	MASSAGES	9AM-5PM
10/3/2026	FARMERS MARKET	FARMERS MARKET	8AM-12PM
10/10/2026	FARMERS MARKET	FARMERS MARKET	8AM-12PM
10/12/2026	DESTINATION THERAPY	MASSAGES	9AM-5PM
10/16/2026	DESTINATION THERAPY	MASSAGES	9AM-5PM
10/17/2026	FARMERS MARKET	FARMERS MARKET	8AM-12PM
10/24/2026	FARMERS MARKET	FARMERS MARKET	8AM-12PM
10/26/2026	DESTINATION THERAPY	MASSAGES	9AM-5PM
10/30/2026	DESTINATION THERAPY	MASSAGES	9AM-5PM
10/31/2026	FARMERS MARKET	FARMERS MARKET	8AM-12PM

PERMIT AND INSPECTION REPORT FOR : September 2026

	INSPECTIONS	PERMITS	FEES
BUILDING	41	6	\$37,719.03
MECHANICAL	7	6	\$49,139.03
PLUMBING	7	4	\$17,189.47
ELECTRICAL	14	11	\$640,527.74
FIRE PROT	3	0	\$0.00
SIGN	1	1	\$30.60
LAND DIST	3	0	\$0.00
TOTALS	76	28	\$744,605.87

RECAP OF EXEMPT PERMITS:

TYPE OF PERMIT	\$ THIS MONTH	\$ YTD
UEZ	\$0.00	\$0.00
REHAB	\$578.34	\$1,474.95
GENERAL	\$0.00	\$13,885.54

WORK VALUE	\$386,534,549.28	\$789,476,335.88
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FYTD	Fees	\$788,108.54	Work Value	\$713,250,822.52
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NEW BUSINESSES IN TOWN OF SOUTH HILL

9/1/2026 –9/30/2026

Matthew's Tires, LLC – 1320 W Danville St. – Tire Store

New China-Amir Halal Central – 721 E Atlantic St. – Restaurant

Mills Pressure Washing, LLC – 804 Holmes St. – Pressure Washing

Range: First to Last		Issue Date Range: 09/01/26 to 09/30/26				**Indicates payment is in batch				
Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location		Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL	
App Date	Owner Name		Work Type	Use Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL	
Description of Work							PLUMBING	SIGN		
26-00229	09/02/26	078A08-07-002	210 TUNSTALL ROAD		247,830,153.00	0	PAID:	37,442.16	0.00	37,442.16
08/07/26	MICROSOFT CORPORATION		NEW COMMERCIAL	B	Business	0.00	0.00	0.00	0.00	0.00
Construct AVC03 private data center to house computer service.										
26-00236	09/02/26	078A17-42-001-019	220 SOUTH MECKLENBURG AVENUE		25,434.00	0	PAID:	0.00	0.00	129.71
08/19/26	COLONIAL CENTER		HVAC SYSTEM	A-1	Assy; Theaters	0.00	0.00	0.00	0.00	129.71
INSTALL SPLIT SYSTEM HEAT PUMP										
26-00246	09/04/26	097000-13-001	260 BUTTS ST		125,548,951.00	0	PAID:	0.00	640,299.66	640,299.66
08/31/26	MICROSOFT CORPORATION		WIRING	B	Business	0.00	0.00	0.00	0.00	0.00
Wiring for AVC44 data center with Admiare										
26-00247	09/01/26	078A08-A-009	150 UNION MILL ROAD		11,000.00	0	PAID:	62.67	0.00	62.67
09/01/26	ALKEMIX CORPORATION		CARPORT	U	Util & Misc; Acc & Misc Buildi	0.00	0.00	0.00	0.00	0.00
INSTALL 16' X 32' CARPORT										
26-00248	09/03/26	078A17-16-004-001	606 WEST DANVILLE STREET		600.00	0	PAID:	0.00	0.00	30.60
09/01/26	DOBSON ENTERPRISES LLC		SIGN INSTALL	B	Business	0.00	0.00	0.00	0.00	0.00
Install sign for nail salon										
26-00249	09/02/26	078A16-08-J-001	802 WESTOVER AVENUE		67,400.00	0	WAIVED:	364.14	0.00	364.14
09/02/26	OAKLEY WOODY L		REM0D EXIST STR			0.00	0.00	0.00	0.00	0.00
Remodel for rehab project										
26-00250	09/03/26	078A08-07-002	210 TUNSTALL ROAD		2,170,484.00	0	PAID:	0.00	0.00	11,069.47
09/02/26	MICROSOFT CORPORATION		NEW COMMERCIAL	B	Business	0.00	0.00	0.00	0.00	0.00
Plumbing for AVC03										
26-00251	09/03/26	078A11-12-002	1005 WEST ATLANTIC STREET		0.00	0	PAID:	0.00	25.50	25.50
09/03/26	GLANTZ BRITTANY N		RECONNECTION IN R-5		Res; 1 & 2 Family	0.00	0.00	0.00	0.00	0.00
Visual Inspection for meter box reconnection										
26-00252	09/03/26	078A08-07-002	210 TUNSTALL ROAD		9,554,298.04	0	PAID:	0.00	0.00	48,726.92
09/02/26	MICROSOFT CORPORATION		HVAC SYSTEM	B	Business	0.00	0.00	0.00	0.00	48,726.92
Mechanical for AVC03										

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TOWN OF SOUTH HILL
Permit Fee Report by Permit No

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Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
26-00253	09/03/26	078A16-08-J-001	802 WESTOVER AVENUE	12,500.00	0	WAIVED:	0.00	0.00	63.75
09/03/26	OAKLEY WOODY L		HVAC SYSTEM	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	63.75
Install heatpump with duct work							0.00	0.00	
26-00254	09/03/26	078A16-08-J-001	802 WESTOVER AVENUE	1,200.00	0	WAIVED:	0.00	0.00	25.50
09/03/26	OAKLEY WOODY L		PLUMBING REMOD	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Plumbing remodel for rehab project							25.50	0.00	
26-00255	09/03/26	078A16-08-J-001	802 WESTOVER AVENUE	9,500.00	0	WAIVED:	0.00	48.45	48.45
09/03/26	OAKLEY WOODY L		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Electrical for rehab project							0.00	0.00	
26-00256	09/11/26	078A18-05-006	519 EAST ATLANTIC STREET	500.00	0	PAID:	0.00	25.50	25.50
09/11/26	DOODLEBUG LLC		RECONNECTION IN B	Business		0.00	0.00	0.00	0.00
reconnection after a damage from storm							0.00	0.00	
26-00257	09/15/26	078A24-A-003	916 EAST ATLANTIC STREET	45,372.00	0	PAID:	0.00	0.00	231.40
09/14/26	MCDONALD'S CORPORATION		HVAC SYSTEM	A-2	Assy; Restaurants,Nightclubs &	0.00	0.00	0.00	231.40
Install 3 rooftop units							0.00	0.00	
26-00258	09/15/26	078A07-06-C	414 FOREST LANE	0.00	0	PAID:	0.00	25.50	25.50
09/15/26	REVIS KIMBERLY		RECONNECTION IN	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Reconnection Inspection							0.00	0.00	
26-00259	09/15/26	078A17-20-A-001	904 GOODES FERRY ROAD	10,000.00	0	WAIVED:	0.00	51.00	51.00
09/15/26	TISDALE KATRINA N					0.00	0.00	0.00	0.00
UPGRADE SERVICE							0.00	0.00	
26-00260	09/15/26	078A17-23-E-001	700 SOUTH HILL AVENUE	0.00	0	PAID:	0.00	25.50	25.50
09/15/26	SJURSETH ERIC V & APRIL E		RECONNECTION IN			0.00	0.00	0.00	0.00
Reconnection Inspection							0.00	0.00	
26-00261	09/16/26	078A12-50-C-006	408 BINFORD STREET	9,722.24	0	PAID:	0.00	49.58	49.58
09/16/26	WELLS JANE TUCKER TRUST		GENERATOR	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Install 22kw generator with 200A SRAT							0.00	0.00	
26-00263	09/23/26	097000-13-001	260 BUTTS STREET	1,200,000.00	0	PAID:	0.00	0.00	6,120.00
09/18/26	MICROSOFT CORPORATION		NEW COMMERCIAL	B	Business	0.00	0.00	0.00	0.00

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TOWN OF SOUTH HILL
Permit Fee Report by Permit No

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Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional	Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
Plumbing for Microsoft AVC044							6,120.00	0.00	
26-00264	09/21/26	078A18-A-047	605 EAST ATLANTIC STREET	1,000.00	0	PAID:	0.00	25.50	25.50
09/21/26	MASON CASPER M JR & CONSTANCE D		ELECTRICAL SERV B	Business		0.00	0.00	0.00	0.00
Upgrade electrical service							0.00	0.00	
26-00266	09/22/26	078A12-50-C-006	408 BINFORD STREET	1,000.00	0	PAID:	0.00	0.00	25.50
09/22/26	WELLS JANE TUCKER TRUST		GAS LINE	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	25.50
Installing gas line for generator							0.00	0.00	
26-00267	09/22/26	078A13-A-045	621 ACADEMY LANE	500.00	0	PAID:	0.00	0.00	25.50
09/22/26	PVH LLC					0.00	0.00	0.00	25.50
Connecting two gas dryers. Reventing.							0.00	0.00	
26-00268	09/23/26	078A16-01-010	1129 HILL STREET	4,000.00	0	PAID:	35.70	0.00	35.70
09/23/26	KING HARVEY ROSS & HOLMES JEANNE M		DECK ADDITION	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Construct a deck and handicap ramp							0.00	0.00	
26-00269	09/23/26	078A07-05-014A	1115 GREEN HILL ROAD	12,000.00	0	PAID:	81.60	0.00	81.60
09/23/26	CARTER MARVIN E & SHIRLEY N		INTERIOR REPAIR	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Replace broken roof trusses							0.00	0.00	
26-00270	09/24/26	078A18-A-045	721 EAST ATLANTIC STREET	0.00	0	PAID:	0.00	25.50	25.50
09/24/26	ROSEMYR CORPORATION & SOUTH HILL H		RECONNECTION IN A-2	Assy; Restaurants,Nightclubs &		0.00	0.00	0.00	0.00
Reconnection Inspection							0.00	0.00	
26-00271	09/25/26	078A17-20-A-001	904 GOODES FERRY ROAD	2,300.00	0	WAIVED:	0.00	0.00	25.50
09/25/26	TISDALE KATRINA N		PLUMBING REMOD	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
Plumbing for remodel							25.50	0.00	
26-00272	09/29/26	078A18-A-029	610 EAST ATLANTIC STREET	15,000.00	0	PAID:	96.90	0.00	96.90
09/28/26	QUIK FUEL INC					0.00	0.00	0.00	0.00
Facade for laundromat							0.00	0.00	
26-00274	09/30/26	078A17-20-A-019	407 WESTOVER AVENUE	1,635.00	0	PAID:	0.00	25.50	25.50
09/30/26	KENMARK LLC		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	0.00	0.00
update service and add outside disconnect							0.00	0.00	

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Permit Fee Report by Permit No

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Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
Grand Totals:				386,534,549.28	0	PAID:	37,719.03	640,527.74	744,605.87
						0.00	0.00	0.00	49,139.03
							17,189.47	30.60	
						WAIVED:	364.14	99.45	578.34
							0.00	0.00	63.75
							51.00	0.00	
						PERMIT COUNT:	6	11	28
							0	0	6
							4	1	

*NOTE: This report contains only PAID & WAIVED fees.

Range: First to Last		Range of Building Codes: First to Last	
Activity Date Range: 09/01/26 to 09/30/26	Activity Type Range: First to Last		
Application Id	Insrt/Dc-Blk/Lot	Property Location	Owner Name
Building Code	Activity Type	Inspector	Actual Time
		Date	Status
		Start Time	End Time
5365	078A08-07-002	210 TUNSTALL DR	MICROSOFT CORPORATION
BUILDING	PLB ROUGH IN	09/18/26	PASS
BUILDING	FIRE SPINKLER	09/18/26	PASS
6318	078A08-07-002	210 TUNSTALL ROAD	MICROSOFT CORPORATION
BUILDING	FIRE-SMOKE	09/03/26	PASS
BUILDING	PLB ROUGH IN	09/14/26	PASS
BUILDING	PLB ROUGH IN	09/14/26	PASS
BUILDING	PLB ROUGH IN	09/14/26	PASS
BUILDING	PLB ROUGH IN	09/14/26	PASS
BUILDING	PLB ROUGH IN	09/14/26	PASS
BUILDING	PLB ROUGH IN	09/14/26	PASS
BUILDING	PLB ROUGH IN	09/14/26	PASS
6454	078A11-26-001	435 RALEGH AVE	ROCK RIVER INC
LAND DISTURB	FINAL INSPECTIO	09/14/26	PASS
6455	078A11-26-002	439 RALEIGH AVE	ROCK RIVER INC
LAND DISTURB	FINAL INSPECTIO	09/11/26	PASS
6456	078A11-26-003	443 RALEIGH AVE	ROCK RIVER INC
LAND DISTURB	FINAL INSPECTIO	09/14/26	PASS
6491	078A11-26-003	443 RALEIGH AVE	ROCK RIVER INC
BUILDING	FINAL INSPECTIO	09/14/26	PASS
6506	078A24-A-001A	1431 COUNTRY LANE	58 SOUTH HILL LLC
ELECTRICAL	ELE ROUGH IN	09/15/26	PASS
6515	078A13-13-C	147 REED CIRCLE	SUPERIOR INVESTMENTS INC
BUILDING	FINAL INSPECTIO	09/24/26	PASS
6550	078A13-13-C	147 REED CIRCLE	SUPERIOR INVESTMENTS INC
PLUMBING	FINAL INSPECTIO	09/24/26	PASS
6588	098000-A-005	780 COUNTRY LANE	FREEMAN COMPANIES LLC

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TOWN OF SOUTH HILL
Permit Activity Report by Application Id

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Application Id	Insrt/Dc-Blk/Lot	Inspector	Property Location	Owner Name	Phone	Permit No
Building Code	Activity Type		Date Start Time End Time	Actual Time Status		
BUILDING	FINAL INSPECTIO		09/29/26	PASS		
6651	098000-A-005		780 COUNTRY LANE	FREEMAN COMPANIES LLC		26-00113
MECHANICAL	FINAL INSPECTIO		09/29/26	PASS		
6652	098000-A-005		780 COUNTRY LANE	FREEMAN COMPANIES LLC		26-00114
PLUMBING	FINAL INSPECTIO		09/29/26	PASS		
6653	098000-A-005		780 COUNTRY LANE	FREEMAN COMPANIES LLC		26-00115
ELECTRICAL	FINAL INSPECTIO		09/29/26	PASS		
6657	078A13-13-C		147 REED CIRCLE	SUPERIOR INVESTMENTS INC		26-00119
MECHANICAL	FINAL INSPECTIO		09/24/26	PASS		
6661	078A13-13-C		147 REED CIRCLE	SUPERIOR INVESTMENTS INC		26-00123
ELECTRICAL	FINAL INSPECTIO		09/24/26	PASS		
6667	078A11-26-002		439 RALEIGH AVE	ROCK RIVER INC		26-00129
BUILDING	FINAL INSPECTIO		09/11/26	PASS		
6668	078A11-26-001		435 RALEIGH AVE	ROCK RIVER INC		26-00130
BUILDING	FINAL INSPECTIO		09/14/26	PASS		
6697	078A11-26-001		435 RALEIGH AVE	ROCK RIVER INC		26-00159
MECHANICAL	FINAL INSPECTIO		09/14/26	PASS		
6698	078A11-26-002		439 RALEIGH AVE	ROCK RIVER INC		26-00160
MECHANICAL	FINAL INSPECTIO		09/11/26	PASS		
6700	078A11-26-001		435 RALEIGH AVE	ROCK RIVER INC		26-00162
ELECTRICAL	FINAL INSPECTIO		09/14/26	PASS		
6701	078A11-26-002		439 RALEIGH AVE	ROCK RIVER INC		26-00163
ELECTRICAL	FINAL INSPECTIO		09/11/26	PASS		
6702	078A11-26-003		443 RALEIGH AVE	ROCK RIVER INC		26-00164
ELECTRICAL	FINAL INSPECTIO		09/14/26	PASS		
6708	098000-10-001A		1208 EAST ATLANTIC STREET	ECS INVESTMENTS LLC		26-00170

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Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
BUILDING	PLB ROUGH IN		09/04/26				PASS		
6709 PLUMBING	078A11-26-001 FINAL INSPECTIO		435 RALEIGH AVE 09/14/26			ROCK RIVER INC	PASS		26-00171
6710 PLUMBING	078A11-26-002 FINAL INSPECTIO		439 RALEIGH AVE 09/11/26			ROCK RIVER INC	PASS		26-00172
6711 PLUMBING	078A11-26-003 FINAL INSPECTIO		443 RALEIGH AVE 09/14/26			ROCK RIVER INC	PASS		26-00173
6718 MECHANICAL	078A11-26-003 FINAL INSPECTIO		443 RALEIGH AVE 09/14/26			ROCK RIVER INC	PASS		26-00180
6720 BUILDING	078A12-62-001-002 ANCHOR BOLTS		568 CHAPTICO RD 09/08/26			HERON'S NEST LAND COMPANY, LLC	PASS		26-00182
6721 BUILDING	078A12-62-001-001 ANCHOR BOLTS		606 CHAPTICO RD 09/08/26			HERON'S NEST LAND COMPANY LLC	PASS		26-00183
6732 ELECTRICAL	078A25-05-A1 FINAL INSPECTIO		315 FURR STREET 09/16/26			WAL-MART REAL ESTATE BUSINESS TRUST	PASS		26-00194
6738 BUILDING	078A25-05-A1 FINAL INSPECTIO		315 FURR STREET 09/16/26			WAL-MART REAL ESTATE BUSINESS TRUST	PASS		26-00200
6749 SIGN	078A08-08-B FINAL INSPECTIO		1850 NORTH MECKLENBURG AVENU 09/28/26			LOVE'S TRAVEL STOPS & COUNTRY STORE	PASS		26-00211
6750 FIRE	078A25-05-A1 FINAL INSPECTIO		315 FURR STREET 09/18/26			WAL-MART REAL ESTATE BUSINESS TRUST	PASS		26-00212
6754 MECHANICAL	078A07-02-005 FINAL INSPECTIO		1214 TANGLEWOOD DRIVE 09/08/26			DODSON JR JOEL E	PASS		26-00216
6758 BUILDING	078A17-57-A FINAL INSPECTIO		400 GOODES FERRY ROAD 09/01/26			DUFFER PAUL J	PASS		26-00220
6761	078A25-05-A1		315 FURR STREET			WAL-MART REAL ESTATE BUSINESS TRUST			26-00223

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
PLUMBING	FINAL INSPECTIO		09/16/26				PASS		
6763 BUILDING	078A12-46-A FINAL INSPECTIO		400 BINFORD STREET 09/14/26			DOYLE ANNE W	PASS		26-00225
6764 BUILDING	078A11-19-010 FINAL INSPECTIO		153 SUNSET LANE 09/08/26			WINSTEAD JAMES E & WINSTEAD MELISSA	PASS		26-00226
6766 BUILDING	078A18-22-011 FRAMING INS		805 EAST NORTHINGTON STREET 09/17/26			MORRIS BRENTLEY O	PASS		26-00228
6769 BUILDING	097000-13-001 FOOTING INS		260 BUTTS ST 09/02/26			MICROSOFT CORPORATION	PASS		26-00231
BUILDING	FOOTING INS		09/08/26				PASS		
BUILDING	FOOTING INS		09/08/26				PASS		
BUILDING	FOOTING INS		09/10/26				PASS		
BUILDING	FOOTING INS		09/14/26				PASS		
BUILDING	FOOTING INS		09/15/26				PASS		
BUILDING	FOOTING INS		09/16/26				PASS		
BUILDING	FOOTING INS		09/17/26				PASS		
BUILDING	ELE ROUGH IN		09/21/26				PASS		
BUILDING	FOOTING INS		09/21/26				PASS		
BUILDING	ELE ROUGH IN		09/23/26				PASS		
BUILDING	FOUNDATION INS		09/23/26				PASS		
BUILDING	FOOTING INS		09/26/26				PASS		
BUILDING	FOOTING INS		09/28/26				PASS		
BUILDING	ELE ROUGH IN		09/28/26				PASS		
BUILDING	FOOTING INS		09/29/26				PASS		
BUILDING	ELE ROUGH IN		09/30/26				PASS		
6770 FIRE FIRE	078A25-05-A1 FIRE SPINKLER FINAL INSPECTIO		315 FURR STREET 09/11/26 09/16/26			WAL-MART REAL ESTATE BUSINESS TRUST	PASS PASS		26-00232
6781 PLUMBING	098000-10-001A PLB ROUGH IN		1208 EAST ATLANTIC STREET 09/28/26			ECS INVESTMENTS LLC	PASS		26-00242
6782 ELECTRICAL	098000-10-001A ELE-METER BASE		1208 EAST ATLANTIC STREET 09/28/26			ECS INVESTMENTS LLC	PASS		26-00243

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Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6792 ELECTRICAL	078A11-12-002 FINAL INSPECTIO		1005 WEST ATLANTIC STREET 09/03/26			GLANTZ BRITTANY N PASS			26-00251
6796 ELECTRICAL	078A18-05-006 FINAL INSPECTIO		519 EAST ATLANTIC STREET 09/14/26			DOODLEBUG LLC PASS			26-00256
6799 ELECTRICAL	078A17-20-A-001 ELE ROUGH IN		904 GOODES FERRY ROAD 09/15/26			TISDALE KATRINA N PASS			26-00259
6800 ELECTRICAL	078A17-23-E-001 FINAL INSPECTIO		700 SOUTH HILL AVENUE 09/15/26			SJURSETH ERIC V & APRIL E PASS			26-00260
6804 ELECTRICAL	078A18-A-047 FINAL INSPECTIO		605 EAST ATLANTIC STREET 09/22/26			MASON CASPER M JR & CONSTANCE D PASS			26-00264
6807 MECHANICAL	078A13-A-045 FINAL INSPECTIO		621 ACADEMY LANE 09/22/26			PVH LLC PASS			26-00267
6809 BUILDING	078A07-05-014A FINAL INSPECTIO		1115 GREEN HILL ROAD 09/29/26			CARTER MARVIN E & SHIRLEY N PASS			26-00269
6810 ELECTRICAL	078A18-A-045 FINAL INSPECTIO		721 EAST ATLANTIC STREET 09/24/26			ROSEMYR CORPORATION & SOUTH HILL H PASS			26-00270

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TOWN OF SOUTH HILL
Permit Activity Report by Application Id

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Application Id	Insrt/Dc-Blk/Lot	Inspector	Property Location		Owner Name		Phone	Permit No
Building Code	Activity Type		Date	Start Time	End Time	Actual Time		

Activity Type Totals:

ANCHOR BOLTS:	2	ELE ROUGH IN:	6	ELE-METER BASE:	1	FINAL INSPECTIO:	40	FIRE SPINKLER:	2
FIRE-SMOKE:	1	FOOTING INS:	12	FOUNDATION INS:	1	FRAMING INS:	1	PLB ROUGH IN:	10

Building Code Totals:

BUILDING:	41	ELECTRICAL:	14	FIRE:	3	LAND DISTURB:	3	MECHANICAL:	7
PLUMBING:	7	SIGN:	1						

Total Activities: 76 Total Permits: 51

Inspector Totals:

None: 76

DILAPIDATED PROPERTY LISTING

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
416 North Mecklenburg Avenue	House/Smith	Rot, peeling paint, damaged rain gutters	08/2026	10/2026	NO	OWNER OCCUPIED
1287 West Danville Street	R. Thomas	Roof, chimney, rotting woodwork, foundation masonry	08/2026	10/2026	YES	IN COURT
202 Windsor Street	D. Helms	Fascia, porch ceiling, porch columns	04/2026	10/2026	NO	OWNER OCCUPIED
701 Virginia Street	Revis	Rot in fascia and windows	06/2026	10/2026	YES	DECEASED OWNER NO WILL
104 East Virginia Street	S. & M. Townes	Rot in fascia and windows, broken windows, fallen gutters	09/2026	11/2026	YES	RENTAL
904 West Main Street	A. Harris & Others	Rot in porch, fascia and windows. Roof issues.	04/2026	10/2026	YES	RENTAL
228 Clay Street	C. Purcell	Rot in porch, fascia and windows, broken windows, missing siding	04/2026	10/2026	YES	RENTAL
211 East Atlantic Street	P. Duffer	Painting windows/scraping paint	08/2026	10/2026	YES	RENTAL
400 Goodes Ferry Road	P. Duffer	Rot in fascia and windows, peeling paint	08/2026	10/2026	NO	OWNER OCCUPIED
402 Goodes Ferry Road	P. Duffer	Rot in fascia and windows, peeling paint	08/2026	10/2026	YES	RENTAL
315 West Danville Street	P. Duffer	Building posted as unsafe	08/2026	10/2026	YES	RENTAL
1214 Plank Road	P. Duffer/Lake Gaston Soccer Association, Inc.	Rot, front porch foundation, roof, unstable structure	08/2026	10/2026	YES	RENTAL
901 Goodes Ferry Road	W. Rook	Siding and paint, roof, fascia, rake board, chimney	09/2026	11/2026	YES	RENTAL
510 Moseley Lane	B. Ashworth; <i>sold</i>	Over grown lot, peeling paint, broken windows, wood rot	06/2026	10/2026	NO	OWNER OCCUPIED
704 Robertson Street	S. Allen	Peeling paint, rot in fascia and windows	09/2026	11/2026	NO	RENTAL
706 Robertson Street	S. Allen	Peeling paint, rot in fascia and windows	09/2026	11/2026	NO	RENTAL
103 West Third Street	S. Allen	Peeling paint, rot in fascia and windows	09/2026	11/2026	NO	RENTAL
101 West Third Street	S. Allen	Peeling paint, rot in fascia and windows	09/2026	11/2026	NO	RENTAL
110 East Third Street	S. Allen	Peeling paint, rot in fascia and windows	09/2026	11/2026	YES	RENTAL
108/110 East Second Street	S. Allen	Peeling paint, rot in fascia and windows	09/2026	11/2026	NO	RENTAL
106 East Second Street	S. Allen	Peeling paint, rot in fascia and windows	09/2026	11/2026	NO	RENTAL
456 Old Hwy 58	W. Thomas	Roof, rot and paint, overgrowth	09/2026	11/2026	YES	MULTIPLE HEIR
212 Windsor Street	B. Jeffries	Overgrowth, trash and debris, porsh, trim and shutters	02/2026	10/2026	YES	RENTAL
509 Pleasant Street	M. Schooler; <i>foreclosure</i>	Tarp on roof, rot in fascia and windows, peeling paint	08/2026	10/2026	YES	RENTAL
1225 Plank Road	P. Duffer	Broken windows, wood rot, porch damage, roof issues, peeling paint	07/2026	10/2026	YES	RENTAL
1217 Plank Road	P. Duffer	Broken windows, peeling paint	07/2026	10/2026	YES	RENTAL
1003 Plank Road	Plank Property, LLC	Peeling paint	07/2026	10/2026	NO	NEWMART BUILDERS
703 North Mecklenburg Avenue	Rainey	Peeling paint	08/2026	10/2026	NO	OWNER OCCUPIED
909 Plank Road	Windy Hills Property; J. Hayes	Peeling paint	06/2026	11/2026	YES	RENTAL WAREHOUSE
800 Goodes Ferry	S&S Mecklenburg	rusty water tanks, collapsed roof on out buildings	09/2026	10/2026	NO	OLD BGF BUILDING
209 East Atlantic	J. Stanley	Rotten wood, peeling paint	08/2026	10/2026	NO	RENTAL
1524 West Danville	J. Stanley; SOLD to Parker Oil	Rotten wood, peeling paint, broken windows	09/2026	11/2026	YES	COMMERCIAL BUILDING
914 West Main	W. Tisdale	Peeling paint, rotten wood	09/2026	11/2026	NO	OWNER OCCUPIED
808A West Main	R. Walker	Peeling paint, rotten wood	05/2026	10/2026	NO	OWNER OCCUPIED
625 West Danville	M. Luddy	Paint, open brick	08/2026	10/2026	NO	OWNER OCCUPIED
128 South Mecklenburg	J. Martin	Gutters, paint, Structural Repair	08/2026	10/2026	NO	MARTIN COLLECTION
126 West Main	M. Brown	Peeling paint	08/2026	10/2026	NO	BROWN'S AUTOMOTIVE
404 West Danville	P. Duffer	Structural repair, peeling paint, rust	08/2026	10/2026	NO	OWNER OCCUPIED
326 West Atlantic	W. Khan & Z. Inshan	Roof collapse, rotten wood, Peeling paint	08/2026	11/2026	NO	OWNER OCCUPIED
513 North Mecklenburg	I. Mistry	Siding, paint and windows	08/2026	10/2026	YES	RENTAL
1173/1177 Plank Road	J. Stanley	Wood rot and paint	06/2026	10/2026	YES	RENTAL
417 East Atlantic	Just Us Holding Inc.	Roof damage	09/2026	11/2026	YES	RENTAL
<i>As of SEPTEMBER 2026</i>						

DILAPIDATED PROPERTY LISTING

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
SECTION 106 UNSAFE STRUCTURES OR STRUCTURES UNFIT FOR HUMAN OCCUPANCY						

Completed Dilapidated Properties

Program Start Date: 4-16-2016

<i>Address</i>	<i>Owner</i>	<i>Notes</i>
412 South Hill Avenue	Twanda Feggins Walker	House removed/Lot cleared
207 North Mecklenburg Avenue	Debra Jeffries	House removed/Lot cleared
304 North Lunenburg Avenue	Charles Crowder/Joanne Bacon	Singlewide removed/Lot cleared
115 Coleman Lane	Stanley T Baskerville	House removed/Lot cleared
215 Dortch Lane	Roger & Patsy Poythress	House painted
1109 Halifax Street	Ola M Holmes Life Est	House removed/Lot cleared
1108 Halifax Street	Earnestine Hart	House removed/Lot cleared
209 East Atlantic Street	Judith Stanley	House painted
106 North Matthews Street	W O Hines	House removed/Lot cleared
635 West Virginia Street	G Rowley & Mary E Ferguson	House removed/Lot cleared
510 Ridgewood Avenue	Allen Lambert & Others	House repaired/Lot cleaned
103 East Third Street	Sam Allen	House repaired
802 West Atlantic Street	William Wills	House repaired
505 East Atlantic Street	Virginia Triplette	Lot cleaned
205 East Atlantic Street	Judith Stanley	House painted
209 East Atlantic Street	Judith Stanley	House repaired/ painted
132 Bedford Street	Jose Martinez	House removed
1106 Goodes Ferry Road	David Williams	Lot cleaned
1228 Halifax Street	Ronald Valentine	Singlewide removed
111 South Mecklenburg Avenue	Gwendolyn Williams	Work completed
307 Moseley Lane	Jeremiah Perry	Lot cleaned

Completed Dilapidated Properties

Program Start Date: 4-16-2016

513 North Mecklenburg Avenue	Melvin Crutchfield	House painted
110 South Main Street	George Brown	Building removed
114 North Matthews Street	Herbert Newman	Building removed
515 Meadow Street	Timothy Cooke	Work complete
305 Windsor Street	Herman Connell	House removed
1200 Halifax Street	Dorothy Talley	House removed
103 West Third Street	Sam Allen	House repaired
101 West Third Street	Sam Allen	House repaired
128 South Mecklenburg Avenue	Jimmy Martin	Building repaired
132 Bedford Street	Jose Martinez	Garage repaired
122 Clay Street	GTC Properties	Lot cleaned and cut
302 West High Street	Elleana Fielding	Lot cleaned and cut
935 West Atlantic Street	Shirley Williams	Property cleaned
115 Clay Street	Walter McClenney	Property cleaned
660 Lombardy Street	Joe Cappaert	Singlewide removed
117 Clay Street	Larry Cook	Lot cleaned
507 Moseley Lane	Leroy Cook	Lot cleaned
923 West Atlantic Street	Tammy Ochodnick	House repaired
510 Moseley Lane	Barry Ashworth	Lot cleaned
609 West Danville Street	Charles Lynn	Building painted
227 Circle Drive	Circle Drive LLC	House removed

Completed Dilapidated Properties

Program Start Date: 4-16-2016

154 Buena Vista Circle	Daniel Hightower	House repaired
422 East Atlantic Street	Kenneth Evans	Overgrowth removed
806 West Virginia Street	Kuy Kelly	House removed
210 Park Lane	Jon Taylor	House painted
112 Center Lane	Alex Graham	Building painted
418 Old Highway Fifty-eight	Willie Smith	House removed
911 East Atlantic Street	Bobby Shah	Lot cleaned
930 West Danville Street	Delores Taylor	House removed
932 West Danville Street	Barbara Jefferson	House removed
906 Plank Road	Ivory Joyner	House painted
118 South Lunenburg Avenue	Loretta Avent	Building repaired and painted
208 Pennington Street	Brent Richey	Repairs complete
114 C Clay Street	Michael Robinson	Trailer removed
1179 Country Lane	Alfred Bracey	House removed
201 East Atlantic Street	Francis Clark	House painted
112 East Atlantic Street	William Robbins	House removed
403 North Mecklenburg Avenue	William Wills	House painted
109 East Third Street	Sam Allen	House repaired
101 East Third Street	Sam Allen	House repaired and painted
706 Brooke Avenue	Sam Allen	House repaired and painted
103 East Third Street	Sam Allen	House repaired and painted

Completed Dilapidated Properties

Program Start Date: 4-16-2016

506 Moseley Lane	F. Holden	House removed
609 Grazier Street	M. Shearin	House removed
117 Clay Street	L. Cooke	Repairs complete
302 W. High Street	Stepping Stones Properties, LLC	Repairs complete
704 Brook Avenue	S. Allen	Repairs Complete
202 North Brunswick	Oscar Cruz	trash removed
101 West Second Street	S. Soyars	Repairs Complete
419 East Atlantic	T. Stanley	Repairs Complete
Corner of Dortch & Main	Butts	Repairs Complete
704 Brooke	S. Allen	Repairs Complete
505 North Mecklenburg	L. Ogburn	Repairs Complete
617 North Mecklenburg	Kumar	Repairs Complete
103 South Mecklenburg	Jenkins	Repairs Complete
108 East 1st Street	Windy Hills	Repairs Complete
110 East 1st Street	Windy Hills	Repairs Complete
112 East 1st Street	Windy Hills	Repairs complete
112 Raleigh Ave	B. Pearce	Repairs Complete
500 West Danville	B&P Enterprises LLC.	Repairs Complete
501 West Danville	Crop Production Services LLC	Repairs Complete
639 West Virginia Avenue	Dortch/Rudolph	Repairs Complete
502 North Mecklenburg	Moore	Repairs complete
212 North Mecklenburg	Crowder	Repairs Complete
101 West 2nd	Soyars	Repairs Complete

Completed Dilapidated Properties

Program Start Date: 4-16-2016

609 West Atlantic	Bellewood LLC	Repairs complete
514 Pleasant Street	KC&J Properties	Repairs complete
603 Franklin Street	Exit Reality	Repairs complete
1248 West Danville	Thomas	Repairs complete
605 Franklin Street	Exit Realty	Repairs complete
728 North Mecklenburg	Janson	Repairs complete
702 North Mecklenburg	Taylor	Repairs complete
410 East Ferrell	Taylor	House demolished
508 Brook Avenue	Brown	Repairs complete
642 Northington	Jones	Repairs complete
125 Clay Street	Maddux	Repairs complete
509 Franklin	Exit Reality	Repairs complete
Fox Run Apartments	South Hill Associates LLC	Repairs complete
810 West Main	Rose Walker	Repairs complete
505 Franklin	Hayes	Repairs complete
113 East Pine	Windy Hills	To be demolished
115 East Pine	Windy Hills	To be demolished
119 East Pine	Windy Hills	To be demolished
915 West Danville	Maitland	Repairs complete
402 South Hill Ave	Windy Hills	Repairs complete
800 Goodes Ferry	S & S Mecklenburg LLC	Repair Complete
516 East Atlantic	Windy Hills	Repair Complete
518 East Atlantic	Windy Hills	Repair complete

Completed Dilapidated Properties

Program Start Date: 4-16-2016

410 West Atlantic	Powell	Repair complete
621 Northington	Conner	Repair complete
410 Circle Drive	Newmart	Repairs Complete
702 Brook Ave	Allen	Repairs Complete
704 Brook Ave	Allen	Repairs Complete
703 Robertson	Allen	Repairs Complete
705 Robertson	Allen	Repairs Complete
109 East 3rd	Allen	Repairs Complete
107 East 3rd	Allen	Repairs Complete
112 Windsor Street	Windy Hills	Repairs Complete
617 West Danville	Luddy	Repairs Complete
225 Circle Drive	Circle Drive LLC	Repairs Complete
110 Windsor Street	Windy Hill	Repairs Complete
107 NORTH WEST	ELDAGBEAR LLC	Repairs Complete
719 East Ferrell	South Hill Partners LLC	Repairs Complete
409 South Hill Ave	Feggins Funeral Home Inc.	Repairs Complete
120 A/B Matthews	AAR Investments	Repairs Complete
607 Franklin	B. Champlain	Repairs Complete
704 Goodes Ferry	K. Bugg	Repairs Complete
607 Franklin	B. Champlain	Repairs Complete
<i>106 East Virginia</i>	<i>S & M Townes</i>	<i>Repairs Complete</i>
<i>808 Virginia Ave</i>	<i>K. Kelly</i>	<i>Repairs Complete</i>

Completed Dilapidated Properties

Program Start Date: 4-16-2016

<i>507 North Mecklenburg</i>	<i>Crutchfield</i>	<i>Repairs Complete</i>
<i>911 East Atlantic</i>	<i>South Hill Hotel LLC</i>	<i>Repairs Complete</i>
<i>701 Forest Lane</i>	<i>Duffer</i>	<i>Repairs Complete</i>
<i>911 East Atlantic</i>	<i>South Hill Hotel LLC</i>	<i>Repairs Complete</i>
<i>513 North Mecklenburg</i>	<i>Crutchfield</i>	<i>Repairs Complete</i>
<i>103 North West</i>	<i>Eldagbear LLC</i>	<i>Repairs Complete</i>
<i>210 Park Lane</i>	<i>Taylor</i>	<i>Repairs Complete</i>
<i>881 Powell Drive</i>	<i>Cig 48 Pinewood LLC</i>	<i>Repairs Complete</i>
<i>110 North Mecklenburg</i>	<i>Brown Home Rentals</i>	<i>Repairs Complete</i>
<i>509 North Mecklenburg</i>	<i>Hope Estates LLC</i>	<i>Repairs Complete</i>
<i>601 Locust</i>	<i>South Hill Partners LLC</i>	<i>Repairs Complete</i>
<i>416 Fairview</i>	<i>Soyars</i>	<i>Repairs Complete</i>
<i>300 West Atlantic</i>	<i>Hudson</i>	<i>Repairs Complete</i>

Agenda Item A

To: Mayor and Town Council
From: Business Development Manager
Date: October 13, 2026
Re: Monthly Update

The following is a summary of business development activities and projects currently underway:

- I am currently working with a prospective industrial business to identify a suitable location in South Hill for a textile manufacturing operation. Staff will continue assisting the prospect with site selection and providing information necessary to evaluate potential locations.
- The Town will participate in the Regional Housing Summit in Danville on October 8. During the summit, we will highlight available land for residential development, recent housing successes, and opportunities for future development in South Hill. This continues to be an important opportunity to market the Town to developers and other housing industry professionals.
- The Town continues its efforts to recruit new retail, restaurant, and commercial businesses. We are currently assisting two active prospects, including a restaurant project and a commercial development project. Information regarding applicable state and local incentives has been provided to both prospects. We anticipate additional developments regarding these projects in the coming months and will keep Council informed as they progress.
- We continue to work with prospective and existing businesses in the downtown area and promote the Town's available incentive programs. Staff is currently assisting an existing business with identifying a larger facility to accommodate its growing needs. In addition, we are working with a new business that is in the process of purchasing a property in the downtown area.
- Planning for Hometown Christmas is underway. All major attractions have been reserved, and Town staff is finalizing the event layout for Centennial Park. We are also beginning the process of recruiting volunteers in preparation for the event, which will be held during the first weekend in December.

This report is respectfully submitted for Council's information. No action is required at this time.

Agenda Item A

To: Mayor and Town Council
From: Human Resources Manager
Date: September 29, 2026
Re: HR Report for October

Appalachian Water Workforce Apprenticeship Program (AWWAP)

The Town recently submitted a letter of support and interest in partnering with Mountain Empire Community College (MECC) as the College applies for the EPA Innovative Water Infrastructure Workforce Development Grant (EPA-OW-OWM-26-03). The grant would establish a registered Water and Wastewater Operator Apprenticeship Program, known as the Appalachian Water Workforce Apprenticeship Program (AWWAP).

The program would pair MECC's existing online Water/Wastewater Associate of Applied Science (AAS) degree program with structured, paid on-the-job training at participating partner utilities, such as the Town's Wastewater Treatment Plant.

Through this partnership, the Town of South Hill would have access to apprentices who are actively pursuing their AAS degree and working toward their Class 3 operator license, providing an opportunity to develop future employees who are trained and prepared to fill operator positions as vacancies arise.

The EPA grant would cover the apprentice-related costs, including stipends during on-the-job training rotations, training materials, and transportation assistance. There is no required cost match or financial contribution from participating utilities. The Town's commitment would simply be to provide a supervised, hands-on training opportunity at our Wastewater Treatment Plant.

This partnership would allow an apprentice to gain valuable, real-world experience while learning about the Town of South Hill's wastewater operations alongside our experienced staff. At the same time, it provides the Town with an opportunity to help develop and potentially recruit a future workforce of qualified wastewater operators—with the training opportunity fully funded through the grant.

Employee Appreciation Event

The Town recently hosted an Employee Appreciation Ice Cream Social, giving employees an opportunity to take a break, relax, and enjoy some delicious ice cream treats and fellowship with coworkers. It was a fun afternoon and a great way of showing our appreciation for the dedication and hard work of our employees.

POSITION OPENINGS:

The Town is currently recruiting for the following positions:
Maintenance Operator – Streets

Other Business

South Hill Town Council Meeting
October 13, 2026

A. Country Lane/Hwy 58 Intersection Project Update